

**REGULAR SESSION AGENDA
FRANKLIN COUNTY
BOARD OF COMMISSIONERS
7:00 PM
Franklin County Courthouse**

Monday December 1, 2014

- 1) **CALL TO ORDER**

	Chairman Eddie Clark
Opening & Pledge of Allegiance	Sheriff Tim Fuller
Invocation	Commissioner Don Cofer

ROLL CALL	County Clerk Phillip Custer
Declaration of Quorum	Chairman Eddie Clark

- 2) **PUBLIC HEARING: 1-7**

In conformity with TCA 13-7-105, Franklin County Board of Commissioners will consider a rezoning recommended by the Estill Springs Municipal-Regional Planning Commission for applicant Donald Coulson.

- 3) **APPROVAL OF MINUTES:**

REGULAR SESSION of October 20, 2014	Book 28, Pages 485-549
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- 4) **REPORT OF THE FINANCE DIRECTOR: 8-25**
 - a) Report of Revenues and Expenditures (September & October 2014)
 - b) 1st Quarter Financials

- 5) **RECOMMENDATIONS/COMMUNICATIONS:**
 - a) Dr. Rebecca Sharber, Director of Schools
 - b) Mayor Richard Stewart

- 6) **COMMITTEE/DEPARTMENT REPORTS: 26-48**
 - a) Franklin Co Trustee's Interest Earned Analysis & Comparison (September 2014)
 - b) Local Option Sales Tax Analysis & Comparison (September 2014)
 - c) Legislative Committee Minutes (November 20, 2014)
 - d) Finance Committee Minutes (November 18, 2014)
 - e) E-911 Financial Statements (August & September 2014)
 - f) Agriculture Extension Quarterly Report

7) **OLD BUSINESS: 49-56**

- a) Capital Outlay Note (change on note name)

8) **NEW BUSINESS/RESOLUTIONS: 57-117**

- a) Resolution 8a-1214 To Adopt Policies and Procedures for the Home Grant by THDA
- b) Resolution 8b-1214 To Support the Request of the Otis L. Floyd Nursery Research Center
- c) Resolution 8c-1214 To Establish a Board of Health for Franklin County, TN
- d) Resolution 8d-1214 Amending the FC Board of Education General Purpose School Budget
- e) Resolution 8e-1214 Amending the General Fund & Solid Waste Fund Budgets of FC
- f) Approval of Lease Agreement for FC Department of Sanitation/Convenience Center
- g) Approval of Finance Director Statutory Bond
- h) Approval of 2015 Legislative and Commission Schedule
- i) Approval of 2015 Finance Committee Schedule

9) **ELECTIONS/APPOINTMENTS: 118-120**

- a) Reappointment of Darbie Sizemore to the Animal Control Board
- b) Appointment of Gene Snead Jr. to the FC Health Council
- c) Appointment of William Anderson to the Interlocal Solid Waste Regional Board
- d) Reappointment of Estill Springs Rep. Sally Osburn to the Animal Control Board
- e) Approval of 3 Applicants for Notary Public

Comments

Adjournment

Benediction: Commissioner Tony DeMatteo

EC/ms

F. C. Planning / Zoning Department

NOTICE OF PUBLIC HEARING

In conformity with TCA-13-7-105, a public hearing will be held by the Franklin County Board of Commissioners on December 1, 2014 at 7:00 P.M. at the Franklin County Courthouse to consider the adoption of amendments to the Zoning Map of Franklin County.

THE ESTILL SPRINGS MUNICIPAL-REGIONAL PLANNING COMMISSION RECOMMENDS THE FOLLOWING ITEM FOR REZONING:

1. Rezoning from A, Agricultural and C, Commercial to I-1, Industrial District, Special. 17th Civil District. Franklin County Property Map No. 25, Parcels 24.13 (Part), 24.14 and 24.16. Location – Morris Ferry Bridge Road, Size – approximately 12.00 +/- acres. Applicant – Donald Coulson.

The proposed amendments may be reviewed in the Planning/Zoning Department, Courthouse Basement Room 5, Winchester TN. All persons affected by the proposed amendments are invited to appear in person or be represented by agent or petition for the purpose of expressing themselves in support of or in opposition to the rezoning and zoning text amendments.

This 10th day of November, 2014.

Mark H. Dudley
Planning Director/Building Commissioner
Franklin County Planning and Zoning Department
Winchester, TN 37398
Phone (931) 967-0981 Fax (931) 962-1462 E-mail at mdudley@franklincotn.us

Franklin County Planning and Zoning Dept.

Memo

November 10, 2014

To: Franklin County Board of Commissioners

From: Mark Dudley, Planning Director/Building Commissioner 

Re: Rezoning for Donald Coulson

The Estill Springs Municipal-Regional Planning Commission Recommends The Following Item For Rezoning:

Item one (1).

1. Rezoning from A, Agricultural and C, Commercial to I-1, Industrial District, Special. 17th Civil District. Franklin County Property Map No. 25, Parcels 24.13 (Part), 24.14 and 24.16. Location – Morris Ferry Bridge Road, Size – approximately 12.00 +/- acres. Applicant – Donald Coulson.



Town of Estill Springs

~The City Between The Lakes~

100 Hudgins Street
 PO Drawer 100
 Estill Springs, TN 37330

Telephone 931-649-5188
 Facsimile 931-649-5971

2014 NOV 5 AM 11 16

October 30, 2014

Mayor
 A.J. DeMatteo

Vice Mayor
 David Kelley

Aldermen
 Earl Davis
 J. D. Sons
 Jake Turner

City Recorder/Finance Officer
 Tina Smith

Chief of Police
 Allen Rhodes

Fire Chief
 David Pendergraft

Public Works Supervisor
 Danny Jernigan

Building Inspector
 Pat Sanders

City Engineer
 Jimmy Highers

City Attorney
 Andy Davis, Esq.

City Judge
 Trudy Edwards, Esq.

Mr. Mark Dudley
 Planning Director
 Franklin County Planning and Zoning
 1 South Jefferson Street
 Winchester, TN 37398

Dear Mr. Dudley:

This correspondence is to verify that the Estill Springs Municipal-Regional Planning Commission, at its October 6, 2014 meeting, heard and acted favorably upon a request by R. I. Lowndes & Associates to rezone certain properties located within the Estill Springs planning region and owned by Don Coulson to I-1 (Industrial District, Special) from their current zoning designations. This includes the tracts indicated on the attached copy of the plat titled "Rezoning Plat - Proposed I-1 Industrial - Donald Coulson Property." More specifically this includes the following Franklin County Tennessee tax parcels and subsequent actions.

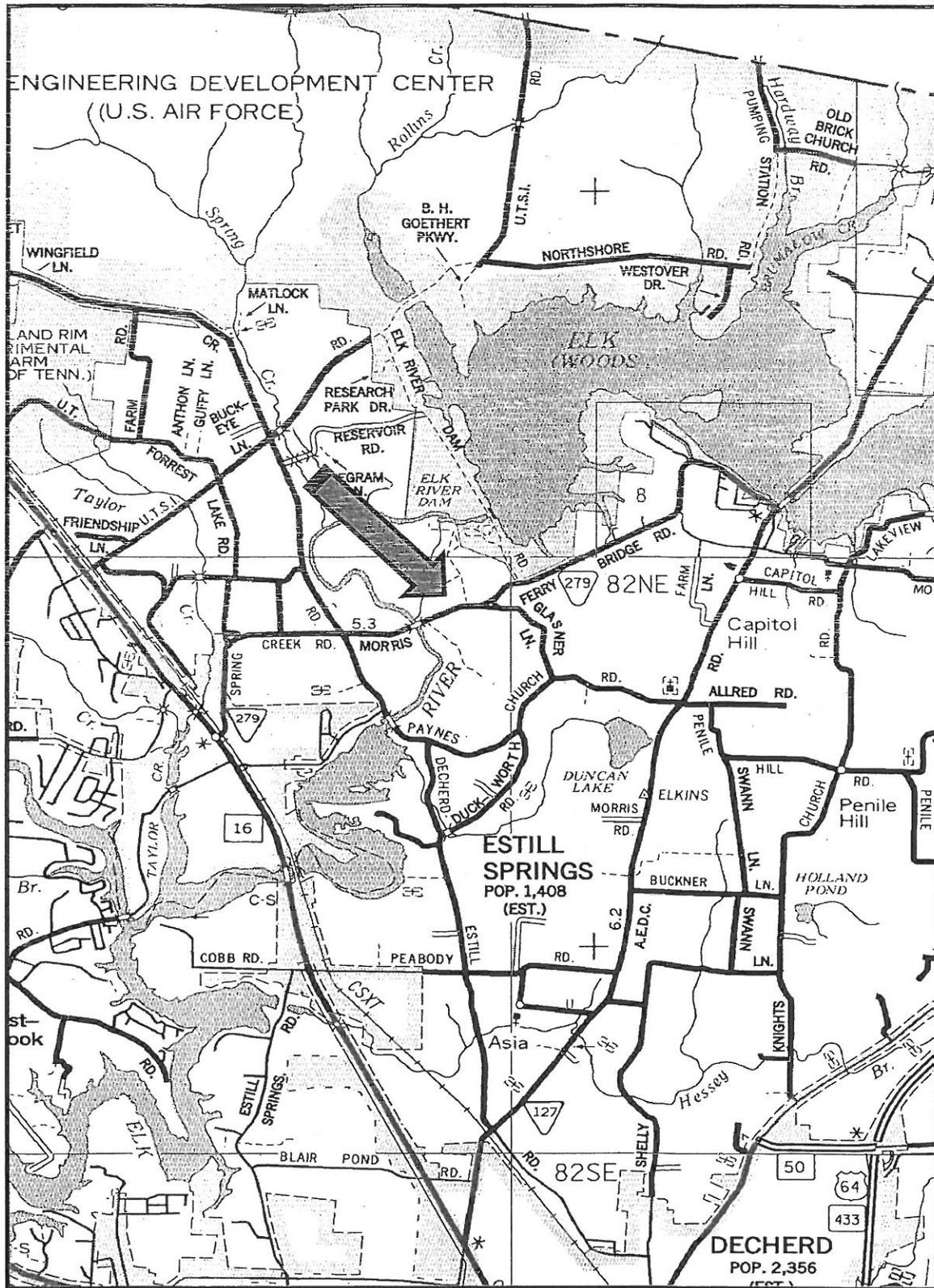
<u>Parcel ID</u>	<u>Current FC Zoning</u>	<u>Proposed FC Zoning</u>
025	A -	I-1,
024.16	Agricultural	Industrial Special
025	C - General	I-1,
024.14	Commercial	Industrial Special
1.34 acres of	C - General	I-1,
025	Commercial	Industrial Special
024.13		

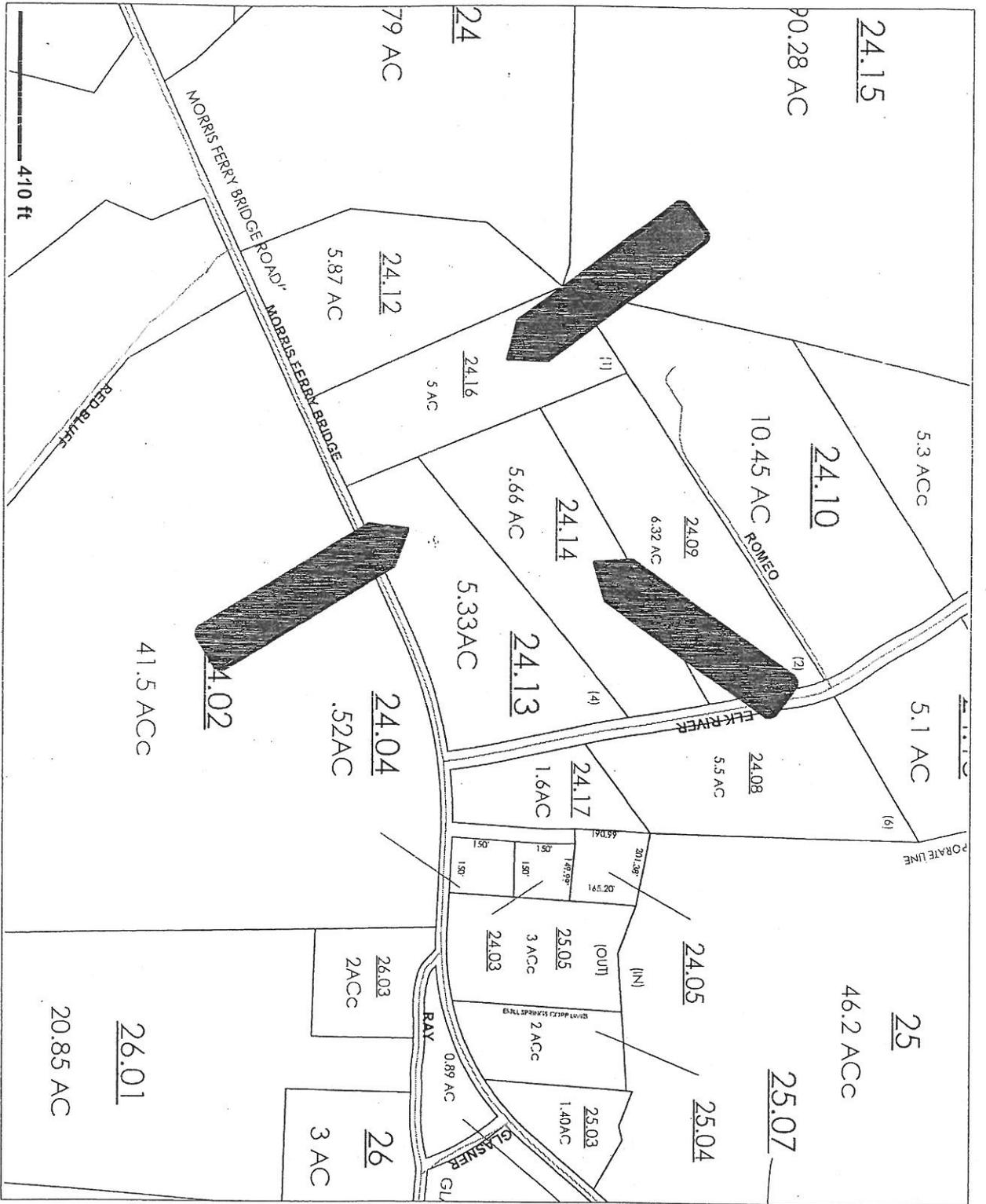
Sincerely,

Stuart Schuch - Chair, Estill Springs Municipal/Regional Planning Commission

Coulson – General Map

CC – 12/01/2014





- TEXT
- ▬ ROAD_NAME
- TEXT_PARCEL
- ▬ LEADERLINES
- PARCELS

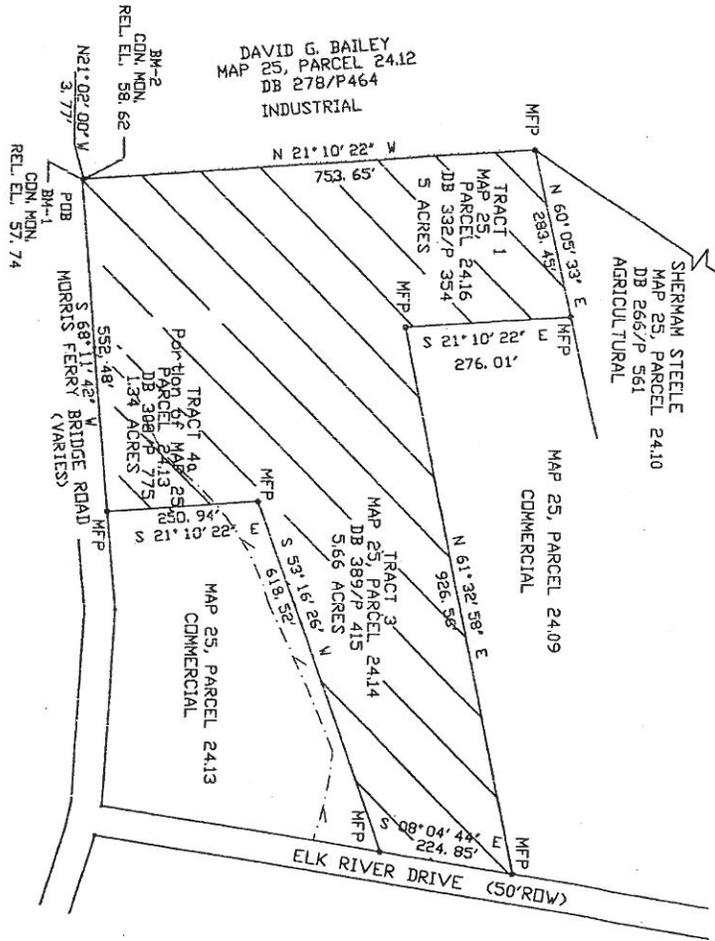


FRANKLIN COUNTY, TENNESSEE

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS, AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP.

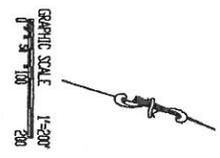
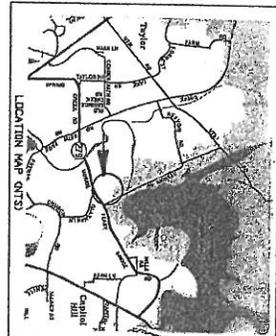


CURRENT ZONING
 PARCEL 24.16 ZONED AGRICULTURAL
 TRACTS 24.13 AND 24.14 ZONED COMMERCIAL
 REQUEST PARCEL OF 24.13 / ALL OF 24.14 AND
 24.16 BE CHANGED TO I-1 (INDUSTRIAL)
 TOTAL AREA TO BE REZONED: 12 ACRES



 AREA TO BE REZONED FROM AGRICULTURAL OR COMMERCIAL TO INDUSTRIAL
 MFP METAL FENCE POST
 POB POINT OF BEGINNING

PROPERTY OWNERS: DON COULSON
 346 ELK RIVER DRIVE
 ESTILL SPRINGS, TENNESSEE 37330
 TAX MAP 25, PARCELS 24.13 AND 24.16
 TOTAL ACREAGE BEING REZONED: 12 ACRES



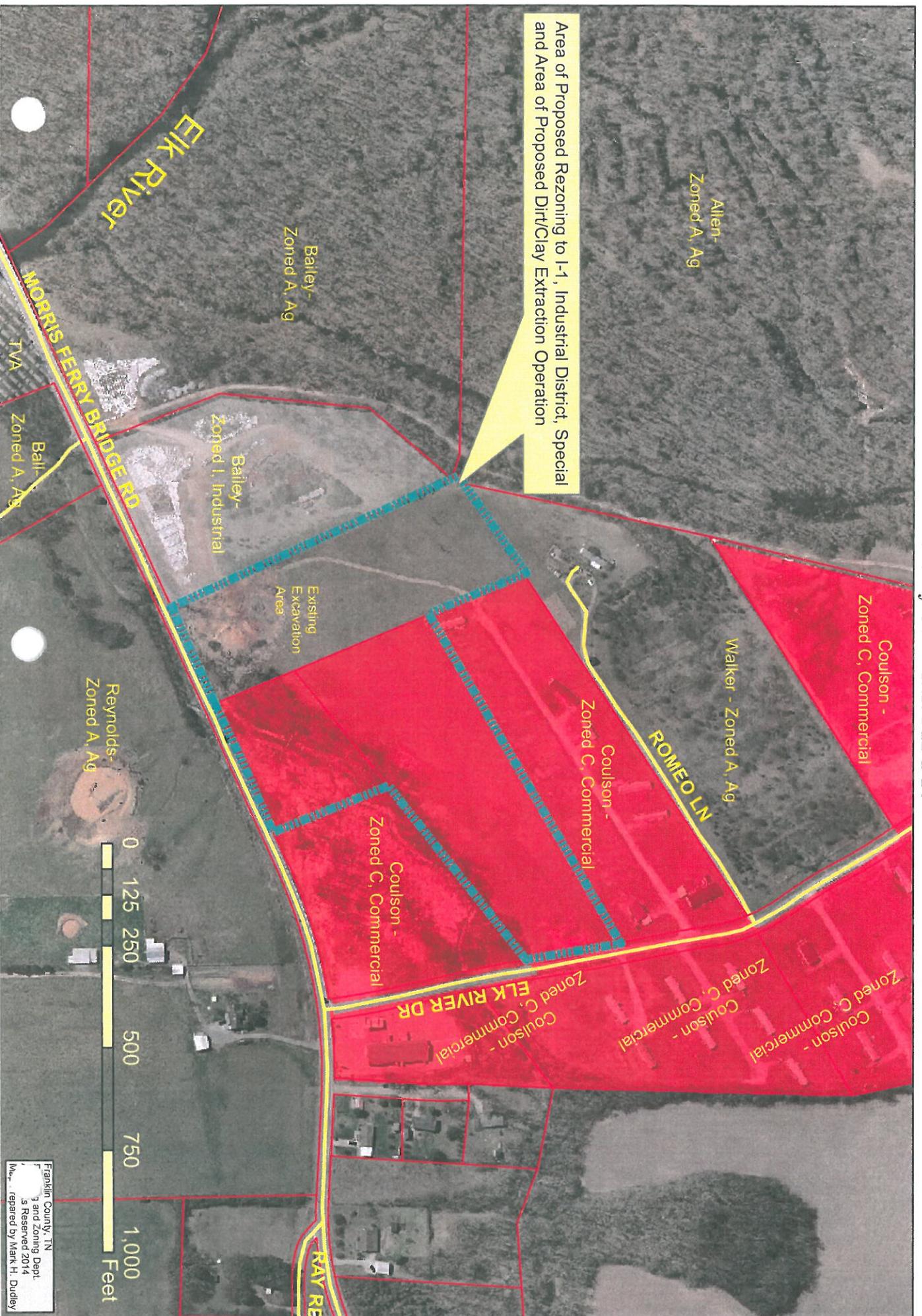
R.I. LOWNDES & ASSOCIATES
 CONSULTING AND DESIGN ENGINEERS

CIVIL DESIGN, LAND SURVEY, SOIL MATERIALS TESTING
 57 BROWN LANE, ESTILL SPRINGS, TENNESSEE 37330
 PHONE 831-651-5225 lowndesr@gmail.com FAX 831-657-0564

DATE: SEPTEMBER 15, 2014
 SCALE: 1"=200'
 DRAWN BY: LL
 CHECKED BY:
 JOB NO:

REZONING PLAN
 PROPOSED I-1 INDUSTRIAL
 DONALD COULSON PROPERTY
 MORRIS FERRY BRIDGE ROAD
 17TH CIV. DIST., FRANKLIN CO.
 ESTILL SPRINGS, TENNESSEE 37330

GIS View - Don Coulson
Map 25, Parcels 24.13 (Part), 24.14, and 24.16
County Commission 12-1-14



Area of Proposed Rezoning to I-1, Industrial District, Special and Area of Proposed Dirt/Clay Extraction Operation

Allen -
Zoned A, Ag

Bailey -
Zoned A, Ag

Bailey -
Zoned I, Industrial

Existing
Excavation
Area

Walker - Zoned A, Ag

Coulson -
Zoned C, Commercial

Coulson -
Zoned C, Commercial

Reynolds -
Zoned A, Ag

Coulson -
Zoned C, Commercial



Franklin County, TN
 3 and Zoning Dept.
 as Reserved 2014
 Map prepared by Mark H. Dudley

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	COLLECTED SEPT	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
GENERAL FUND (101)						
Local Taxes (40000)	9,802,636		84,436	164,029	9,638,607	1.67%
Licenses & Permits (41000)	74,000		120	11,542	62,458	15.60%
Fines, Forfeitures & Penalties (42000)	201,574		16,960	32,682	168,892	16.21%
Charges for Current Services (43000)	251,875		31,313	72,713	179,162	28.87%
Other Local Revenue (44000)	87,500		2,879	53,074	34,426	60.66%
Fees from Officials (45000)	1,752,000		131,253	266,123	1,485,877	15.19%
State of Tennessee (46000)	2,777,855		70,513	153,361	2,624,493	5.52%
Federal Government (47000)	1,544,879		115,416	231,043	1,313,837	14.96%
Other Governments & Citizens (48000)	379,306		27,561	47,098	332,208	12.42%
Other Sources (49000)	3,110,606		-	-	3,110,606	0.00%
Total County General	19,982,231	-	480,452	1,031,665	18,950,567	5.16%
COURTHOUSE/JAIL MAINT. (112)						
Local Taxes (40000)	160,000		13,478	24,359	135,641	15.22%
Total Courthouse/Jail Maintenance	160,000	-	13,478	24,359	135,641	15.22%
LIBRARY (115)						
Local Taxes (40000)	295,841		1,607	3,094	292,747	1.05%
Licenses & Permits (41000)	1,319		-	361	958	27.34%
Charges for Current Services (43000)	17,877		1,297	2,755	15,122	15.41%
Other Local Revenue (44000)	3,347		200	491	2,856	14.67%
State of Tennessee (46000)	1,500		-	-	1,500	0.00%
Federal Government (47000)	-		-	-	-	-
Other Governments & Citizens (48000)	32,243		2,475	5,390	26,853	16.72%
Other Sources (49000)	-		-	-	-	-
Total Library	352,127	-	5,579	12,091	340,036	3.43%
SOLID WASTE (116)						
Local Taxes (40000)	987,264		4,191	9,261	978,003	0.94%
Licenses & Permits (41000)	6,450		-	1,734	4,716	26.88%
Charges for Current Services (43000)	30,000		2,506	7,895	22,105	26.32%
Other Local Revenue (44000)	230,000		22,374	53,515	176,485	23.27%
State of Tennessee (46000)	25,500		-	-	25,500	0.00%
Federal Government (47000)	-		-	-	-	-
Other Sources (49000)	100,000		100,000	100,000	-	100.00%
Total Solid Waste	1,379,214	-	129,072	172,405	1,206,809	12.50%
Local Purpose (Rural Fire 120)						
Local Taxes (40000)	479,071		47,779	66,323	412,748	13.84%
Licenses & Permits (41000)	23,400		3,350	11,412	11,988	48.77%
Other Local Revenues (44000)	-		-	-	-	-
Other Governments & Citizens (48000)	-		-	-	-	-
Total Local Purpose	502,471	-	51,129	77,735	424,736	15.47%
Drug Control Fund (122)						
Fines, Forfeitures & Penalties (42000)	49,000		6,717	20,327	28,673	41.48%
Other General Service Charges (43000)	50		-	-	50	0.00%
Other Local Revenue (44000)	6,250		1,300	1,300	4,950	20.80%
State of Tennessee (46000)	-		-	-	-	-
Federal Revenue (47000)	40,000		-	-	40,000	-
Other Governments & Citizens (48000)	-		-	-	-	-
Total Drug Control	95,300	-	8,017	21,627	73,673	22.69%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	COLLECTED SEPT	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
HIGHWAY (131)						
Local Taxes (40000)	616,712		3,140	6,693	610,019	1.09%
Licenses & Permits (41000)	2,300		-	706	1,594	30.70%
Charges for Current Services (43000)	1,500		-	-	1,500	0.00%
Other Local Revenue (44000)	13,600		-	2,321	11,279	17.06%
State of Tennessee (46000)	2,275,142		162,077	334,495	1,940,647	14.70%
Federal Government (47000)	-		-	-	-	
Other Sources (49000)	18,000		-	-	18,000	0.00%
Total Highway	2,927,254	-	165,217	344,214	2,583,040	11.76%
General Debt Service (151)						
Local Taxes (40000)	1,216,979		13,510	26,152	1,190,827	2.15%
Licenses & Permits (41000)	5,800		-	1,376	4,424	23.73%
Other Local Revenue (44000)	-		-	-	-	
Other Sources (49000)	152,600		-	-	152,600	0.00%
Total General Debt Service	1,375,379	-	13,510	27,528	1,347,851	2.00%
Education Debt Service (156)						
Local Taxes (40000)	2,730,731		8,344	14,096	2,716,635	0.52%
Licenses & Permits (41000)	7,626		-	-	7,626	0.00%
Other Governments (48000)	510,000		-	1,911	508,089	0.37%
Other Sources (49000)	-		-	-	-	
Total Education Debt Service	3,248,357	-	8,344	16,007	3,232,350	0.49%
School General Fund (141)						
Local Taxes (40000)	13,686,602		470,868	963,052	12,723,550	7.04%
Licenses & Permits (41000)	43,800		247	12,540	31,260	28.63%
Charges for Current Services (43000)	264,397		28,801	44,442	219,955	16.81%
Other Local Revenue (44000)	256,956	94,821	4,166	16,715	335,062	4.75%
State of Tennessee (46000)	27,576,237	140,179	2,602,308	5,191,700	22,524,716	18.73%
Federal Government (47000)	148,397	54,485	150	150	202,732	0.07%
Other Government & Citizens (48000)	-		-	-	-	
Other Sources (49000)	-	100,000	-	-	100,000	
Total School General Fund	41,976,389	389,484	3,106,539	6,228,599	36,137,275	14.70%
Centralized Cafeteria Fund (143)						
Charges for Current Services (43000)	1,058,896		105,411	105,559	953,337	9.97%
Other Local Revenue (44000)	5,500		799	1,701	3,799	30.93%
State of Tennessee (46000)	32,754		-	-	32,754	0.00%
Federal Government (47000)	2,239,940		180,811	180,811	2,059,129	8.07%
Other Sources (48000)	-		-	-	-	
Total Centralized Cafeteria	3,337,090	-	287,021	288,072	3,049,018	8.63%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	EXPENDED SEPT	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
GENERAL FUND (101)							
County Commission (51100)	297,251		18,298	67,759	33,055	196,436	22.80%
Beer Board (51220)	1,300		-	-	400	900	0.00%
County Mayor (51300)	156,421		12,481	39,422	3,006	113,993	25.20%
County Attorney (51400)	10,225		800	2,400	6,400	1,425	23.47%
Election Commission (51500)	262,140		11,203	73,933	24,721	163,485	28.20%
Register of Deeds (51600)	324,324		22,614	68,087	33,158	223,080	20.99%
Planning & Zoning (51720)	148,399		10,118	33,435	4,069	110,895	22.53%
County Buildings (51800)	1,544,728		76,000	179,230	108,877	1,256,622	11.60%
Other General Admin - IT (51900)	84,055		7,306	20,262	2,119	61,674	24.11%
Property Assessor (52300)	493,729		28,618	90,728	71,599	331,402	18.38%
County Trustee (52400)	315,615		22,163	86,622	8,347	220,647	27.45%
County Clerk (52500)	554,099		43,119	144,871	14,515	394,713	26.15%
Finance Dept. (52900)	685,837		48,129	165,372	18,076	502,389	24.11%
Circuit Court (53100)	910,583		63,287	217,152	28,031	665,400	23.85%
General Sessions (53300)	301,045		23,669	68,899	1,070	231,076	22.89%
Drug Court (53330)	59,531		4,867	14,564	-	44,968	24.46%
Chancery Court (53400)	251,550		18,093	46,297	6,765	198,488	18.40%
Juvenile Court (53500)	126,713		10,718	29,596	12	97,104	23.36%
Judicial Commissioners (53700)	128,442		9,382	28,696	-	99,746	22.34%
Other Admin of Justice (53900)	18,000		-	-	6,000	12,000	0.00%
Probation Service (53910)	118,105		9,091	27,272	1,500	89,333	23.09%
Sheriff's Dept. (54110)	3,475,347		288,749	720,628	130,845	2,623,874	20.74%
Admin. Of Sexual Offender (54160)	21,039		1,339	3,698	-	17,340	17.58%
Jail (54210)	1,812,299		161,880	398,127	68,517	1,345,655	21.97%
Reentry Program (54230) Grants	790,090		77,791	194,813	230,616	364,661	24.66%
Juvenile Service (54240)	23,000		1,599	4,189	13,311	5,500	18.21%
Civil Defense (54410)	154,711		10,477	31,051	10,444	113,216	20.07%
Rescue Squad (54420)	32,575		-	2,103	2,950	27,522	6.46%
Consolidated Communications(54490)	864,492		60,484	185,259	75,940	603,294	21.43%
County Coroner (54610)	32,350		500	4,620	4,500	23,230	14.28%
Other Public Safety (54710) Grants	39,951		12,051	14,090	21,631	4,230	35.27%
Local Health Center (55110)	43,176		2,349	9,987	13,680	19,510	23.13%
Rabies & Animal Ctrl. (55120)	238,238		12,611	67,059	43,631	127,548	28.15%
Other Local Health Serv (55190) Grant	160,394		10,412	32,298	7,274	120,822	20.14%
Appropriation to State (55390)	30,646		7,662	7,662	22,985	-	25.00%
General Welfare Assist.(55510)	17,775		-	-	17,775	-	0.00%
Litter Control (55731) (%Grant)	97,918		5,310	18,475	8,300	71,143	18.87%
Other Public Health & Welfare (55900) Grant	28,434		-	7,961	1,651	18,822	28.00%
Senior Citizens Assistance (56300)	140,350		9,819	18,784	116,089	5,477	13.38%
Parks & Fair Board (56700)	50,900		3,585	13,618	4,313	32,969	26.75%
Agriculture Extension Serv.(57100)	103,209		203	507	614	102,088	0.49%
Soil Conservation (57500)	81,274		1,786	13,068	-	68,206	16.08%
Industrial Development (58120)	58,877		1,498	4,179	11,184	43,515	0.00%
Other Econ & Comm. Dev. (58190)	600,180		-	-	145,025	455,155	0.00%
Veteran's Services (58300)	23,718		1,715	4,741	494	18,483	19.99%
Other Charges (58400)	766,902		5,041	360,704	2,543	403,655	47.03%
Capital Projects (90000)	78,000		-	-	-	78,000	0.00%
Operating Transfer (99110)	3,115,000		100,000	100,000	-	3,015,000	3.21%
Total County General	19,672,939	-	1,216,818	3,622,216	1,326,031	14,724,692	18.41%
COURTHOUSE/JAIL MAINT. (112)							
Other Charges (58400)	1,975		135	364	-	1,611	0.00%
Transfers Out (99100)	152,600		-	-	-	152,600	0.00%
Total Courthouse/Jail Maintenance	154,575	-	135	364	-	154,211	0.24%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	EXPENDED SEPT	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
LIBRARY (115)							
LIBRARIES (56500)	403,268		17,389	54,864	30,013	318,391	13.60%
Other Charges (58400)	35,195		2,070	12,067	450	22,678	34.28%
Capital Outlay	-		42,775	74,955	6,800	(81,755)	
Operating Transfer (99110)	3,000		-	-	-	3,000	0.00%
Total Library	441,463	-	62,234	141,885	37,263	262,315	32.14%
SOLID WASTE (116)							
Sanitation Educ./Info. (55720)	1,500		-	-	-	1,500	0.00%
Convenience Centers (55732)	250,601		16,472	47,372	3,350	199,879	18.90%
Transfer Station (55733)	1,038,690		65,132	168,870	329,748	540,072	16.26%
Postclosure Care Costs (55770)	8,000		-	-	11,720	(3,720)	0.00%
Other Charges (58400)	83,200		3,162	56,917	518	25,765	68.41%
Operating Transfers (99100)	103,803		-	-	-	103,803	0.00%
Total Solid Waste	1,485,794	-	84,765	273,159	345,336	867,299	18.38%
Local Purpose (Rural Fire 120)							
Fire Prevention & Control (54310)	503,600		520	965	452,639	49,997	0.19%
Total Local Purpose	503,600	-	520	965	452,639	49,997	0.19%
Drug Control Fund (122)							
Drug Enforcement (54150)	102,100		25,656	28,849	22,536	50,715	28.26%
Other Charges (58400)	600		67	216	-	384	36.08%
Total Drug Control	102,700	-	25,723	29,065	22,536	51,099	28.30%
HIGHWAY (131)							
Administration (61000)	329,849		23,350	74,950	3,548	251,351	22.72%
Highway Maintenance (62000)	811,703		53,904	171,808	4,239	635,657	21.17%
Operations & Maintenance (63100)	341,403		22,491	46,656	87,003	207,744	13.67%
Quarry Operations (63400)	305,646		10,660	40,602	29,680	235,364	13.28%
Other Charges (65000)	210,247		9,392	106,099	6,235	97,913	50.46%
Capital Outlay (68000)	1,091,500		141,214	259,271	259,595	572,633	23.75%
Highways & Streets (82120)	39,415		3,085	13,371	13,582	12,462	33.92%
Highways & Streets (82220)	7,142		344	344	133	6,665	4.82%
Transfers Out (99100)	3,803		-	-	-	3,803	0.00%
Total Highway	3,140,708	-	264,441	713,101	404,015	2,023,592	22.71%
General Debt Service (151)							
General Government Debt Service	1,214,615		100,954	122,323	750	1,091,542	10.07%
Total General Debt Service	1,214,615	-	100,954	122,323	750	1,091,542	10.07%
Education Debt Service (156)							
Educ Government Debt Service	3,176,697		131	189,056	1,000	2,986,641	5.95%
Total Education Debt Service	3,176,697	-	131	189,056	1,000	2,986,641	5.95%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	EXPENDED SEPT	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
School General Fund (141)							
Instruction							
Regular Instruction (71100)	20,034,075	89,415	1,772,432	1,998,893	198,316	17,926,281	9.93%
Alternative School (71150)	142,960		10,355	10,355	3,000	129,605	7.24%
Special Education Program (71200)	3,806,094		287,515	290,899	144,658	3,370,537	7.64%
Vocational Education Program (71300)	1,216,640		89,218	93,322	5,714	1,117,604	7.67%
Student Body Education Prog (71400)	135,235		9,687	16,483	64,748	54,004	12.19%
Support							
Attendance (72110)	238,654		16,333	52,932	1,978	183,745	22.18%
Health Services (72120)	399,851	125,000	40,959	58,673	3,483	462,696	11.18%
Other Support Services (72130)	1,299,750	35,047	114,084	123,177	14,724	1,196,895	9.23%
Regular Instruction (72210)	1,024,957	4,671	82,871	122,886	5,709	901,033	11.94%
Special Educ Program (72220)	359,332		34,116	65,445	20,622	273,266	18.21%
Vocational Educ Prog (72230)	66,322		4,289	10,459	1,053	54,809	15.77%
Board of Education (72310)	1,125,498		14,909	608,662	63,780	453,056	54.08%
Director of Schools (72320)	626,824		31,389	113,586	18,586	494,653	18.12%
Office of Principals (72410)	2,280,281		190,912	237,721	-	2,042,560	10.43%
Human Resources (72520)	110,827		8,580	22,345	6,872	81,610	20.16%
Operation of Plant (72610)	3,795,992		268,725	836,695	321,413	2,637,883	22.04%
Maintenance of Plant (72620)	1,326,978		97,958	243,236	271,254	812,488	18.33%
Transportation (72710)	2,414,461	9,020	197,257	331,139	1,317,056	775,286	13.66%
Central & Other (72810)	549,194		44,379	118,101	14,397	416,696	21.50%
Non-Instructional							
Community Services (73300)	692,737	24,464	96,622	185,930	61,009	470,262	25.92%
Early Childhood Education (73400)	1,353,676		114,351	125,555	5,291	1,222,830	9.28%
Capital Outlay & Debt Service							
Capital Outlay (76100)	-		-	-	-	-	
Principal Debt Service (82130)	209,169		40,406	78,780	-	130,389	37.66%
Interest Debt Service (82230)	19,405		9,381	9,707	-	9,698	50.02%
Other Debt Service (82330)	510,000		-	-	-	510,000	
Transfers Out (99100)	1,183	101,867	-	100,000	-	3,050	97.04%
Total School General Fund	43,740,095	389,484	3,576,727	5,854,979	2,543,663	35,730,937	13.27%
Centralized Cafeteria Fund (143)							
Food Service (73100)	3,537,415		276,032	318,609	2,121,513	1,097,293	9.01%
Total Centralized Cafeteria	3,537,415	-	276,032	318,609	2,121,513	1,097,293	9.01%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	COLLECTED OCTOBER	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
GENERAL FUND (101)						
Local Taxes (40000)	9,802,636		818,587	982,616	8,820,020	10.02%
Licenses & Permits (41000)	74,000		409	11,951	62,049	16.15%
Fines, Forfeitures & Penalties (42000)	201,574		16,678	49,360	152,214	24.49%
Charges for Current Services (43000)	251,875	6,860	26,865	99,577	159,158	38.49%
Other Local Revenue (44000)	87,500	5,450	3,566	56,640	36,310	60.94%
Fees from Officials (45000)	1,752,000		148,250	414,373	1,337,627	23.65%
State of Tennessee (46000)	2,777,855	12,500	17,170	170,532	2,619,823	6.11%
Federal Government (47000)	1,544,879	69,113	78,591	309,634	1,304,358	19.18%
Other Governments & Citizens (48000)	379,306	32,164	38,299	85,397	326,073	20.75%
Other Sources (49000)	3,110,606		-	-	3,110,606	0.00%
Total County General	19,982,231	126,087	1,148,416	2,180,080	17,928,238	10.84%
COURTHOUSE/JAIL MAINT. (112)						
Local Taxes (40000)	160,000		13,689	38,047	121,953	23.78%
Total Courthouse/Jail Maintenance	160,000	-	13,689	38,047	121,953	23.78%
LIBRARY (115)						
Local Taxes (40000)	295,841		25,534	28,629	267,212	9.68%
Licenses & Permits (41000)	1,319		1	361	958	27.39%
Charges for Current Services (43000)	17,877		1,483	4,237	13,640	23.70%
Other Local Revenue (44000)	3,347		314	805	2,542	24.05%
State of Tennessee (46000)	1,500		-	-	1,500	0.00%
Federal Government (47000)	-		-	-	-	-
Other Governments & Citizens (48000)	32,243		2,495	7,885	24,358	24.45%
Other Sources (49000)	-		-	-	-	-
Total Library	352,127	-	29,827	41,918	310,210	11.90%
SOLID WASTE (116)						
Local Taxes (40000)	987,264		81,799	91,060	896,204	9.22%
Licenses & Permits (41000)	6,450		3	1,737	4,713	26.93%
Charges for Current Services (43000)	30,000		2,558	10,453	19,547	34.84%
Other Local Revenue (44000)	230,000		18,068	71,583	158,417	31.12%
State of Tennessee (46000)	25,500		-	-	25,500	0.00%
Federal Government (47000)	-		-	-	-	-
Other Sources (49000)	100,000		-	100,000	-	100.00%
Total Solid Waste	1,379,214	-	102,428	274,833	1,104,381	19.93%
Local Purpose (Rural Fire 120)						
Local Taxes (40000)	479,071		47,489	113,812	365,259	23.76%
Licenses & Permits (41000)	23,400		4,251	15,664	7,736	66.94%
Other Local Revenues (44000)	-		-	-	-	-
Other Governments & Citizens (48000)	-		-	-	-	-
Total Local Purpose	502,471	-	51,741	129,476	372,995	25.77%
Drug Control Fund (122)						
Fines, Forfeitures & Penalties (42000)	49,000		2,026	22,353	26,647	45.62%
Other General Service Charges (43000)	50		-	-	50	0.00%
Other Local Revenue (44000)	6,250		-	1,300	4,950	20.80%
State of Tennessee (46000)	-		-	-	-	-
Federal Revenue (47000)	40,000		-	-	40,000	-
Other Governments & Citizens (48000)	-		-	-	-	-
Total Drug Control	95,300	-	2,026	23,653	71,647	24.82%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	COLLECTED OCTOBER	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
HIGHWAY (131)						
Local Taxes (40000)	616,712		62,247	68,940	547,772	11.18%
Licenses & Permits (41000)	2,300		1	707	1,593	30.76%
Charges for Current Services (43000)	1,500		-	-	1,500	0.00%
Other Local Revenue (44000)	13,600	2,700	2,194	4,514	11,786	27.69%
State of Tennessee (46000)	2,275,142	287,255	235,403	569,898	1,992,499	22.24%
Federal Government (47000)	-		-	-	-	
Other Sources (49000)	18,000	10,000	-	-	28,000	0.00%
Total Highway	2,927,254	299,955	299,845	644,059	2,583,150	19.96%
General Debt Service (151)						
Local Taxes (40000)	1,216,979		105,211	131,363	1,085,616	10.79%
Licenses & Permits (41000)	5,800		2	1,379	4,421	23.77%
Other Local Revenue (44000)	-		-	-	-	
Other Sources (49000)	152,600		-	-	152,600	0.00%
Total General Debt Service	1,375,379	-	105,214	132,741	1,242,638	9.65%
Education Debt Service (156)						
Local Taxes (40000)	2,730,911		134,895	148,991	2,581,920	5.46%
Licenses & Permits (41000)	7,626		3	1,915	5,711	25.11%
Other Governments (48000)	510,000		-	-	510,000	0.00%
Other Sources (49000)	-		-	-	-	
Total Education Debt Service	3,248,537	-	134,899	150,906	3,097,631	4.65%
School General Fund (141)						
Local Taxes (40000)	13,686,602		1,286,385	2,249,437	11,437,165	16.44%
Licenses & Permits (41000)	43,800		326	12,866	30,934	29.37%
Charges for Current Services (43000)	264,397		16,977	61,419	202,978	23.23%
Other Local Revenue (44000)	256,956	94,821	8,589	25,304	326,473	7.19%
State of Tennessee (46000)	27,576,237	140,179	2,642,749	7,834,449	19,881,967	28.27%
Federal Government (47000)	148,397	54,485	135,563	135,713	67,168	66.89%
Other Government & Citizens (48000)	-		-	-	-	
Other Sources (49000)	-	100,000	-	-	100,000	
Total School General Fund	41,976,389	389,484	4,090,589	10,319,188	32,046,685	24.36%
Centralized Cafeteria Fund (143)						
Charges for Current Services (43000)	1,058,896		131,959	237,518	821,378	22.43%
Other Local Revenue (44000)	5,500		1,216	2,917	2,583	53.03%
State of Tennessee (46000)	32,754		-	-	32,754	0.00%
Federal Government (47000)	2,239,940		262,355	443,166	1,796,774	19.78%
Other Sources (48000)	-		-	-	-	
Total Centralized Cafeteria	3,337,090	-	395,530	683,601	2,653,489	20.48%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	EXPENDED OCT.	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
GENERAL FUND (101)							
County Commission (51100)	297,251	4,000	28,940	96,700	21,678	182,873	32.10%
Beer Board (51220)	1,300		-	-	400	900	0.00%
County Mayor (51300)	156,421		12,718	52,140	3,040	101,242	33.33%
County Attorney (51400)	10,225		1,600	4,000	4,800	1,425	39.12%
Election Commission (51500)	262,140		22,742	96,675	13,958	151,507	36.88%
Register of Deeds (51600)	324,324		37,263	105,349	25,471	193,504	32.48%
Planning & Zoning (51720)	148,399		11,640	45,075	3,649	99,676	30.37%
County Buildings (51800)	1,544,728	12,500	74,599	253,828	64,957	1,238,443	16.30%
Other General Admin - IT (51900)	84,055	887	6,305	26,567	332	58,043	31.28%
Property Assessor (52300)	493,729		32,112	122,840	69,603	301,286	24.88%
County Trustee (52400)	315,615		25,644	112,266	6,976	196,373	35.57%
County Clerk (52500)	554,099	7,964	52,546	197,417	14,946	349,700	35.12%
Finance Dept. (52900)	685,837		52,019	217,392	16,583	451,862	31.70%
Circuit Court (53100)	910,583		74,492	291,644	18,108	600,831	32.03%
General Sessions (53300)	301,045	(1,700)	23,078	91,977	916	206,453	30.73%
Drug Court (53330)	59,531		4,864	19,427	-	40,104	32.63%
Chancery Court (53400)	251,550		13,890	60,187	6,634	184,729	23.93%
Juvenile Court (53500)	126,713		9,867	39,464	12	87,237	31.14%
Judicial Commissioners (53700)	128,442		10,423	39,119	-	89,323	30.46%
Other Admin of Justice (53900)	18,000		-	-	6,000	12,000	0.00%
Probation Service (53910)	118,105	300	8,703	35,974	1,500	80,930	30.38%
Sheriff's Dept. (54110)	3,475,347	5,029	282,213	1,002,840	88,386	2,389,149	28.81%
Admin. Of Sexual Offender (54160)	21,039		1,136	4,834	-	16,204	22.98%
Jail (54210)	1,812,299		130,100	528,227	66,234	1,217,838	29.15%
Reentry Program (54230) Grants	790,090	64,085	54,988	249,801	193,336	411,038	29.24%
Juvenile Service (54240)	23,000		1,237	5,426	12,075	5,500	23.59%
Civil Defense (54410)	154,711		12,138	43,189	10,276	101,247	27.92%
Rescue Squad (54420)	32,575	3,523	426	2,529	2,552	31,017	7.01%
Consolidated Communications(54490)	864,492		68,407	253,665	60,739	550,088	29.34%
County Coroner (54610)	32,350		4,041	8,661	3,500	20,189	26.77%
Other Public Safety (54710) Grants	39,951	32,164	1,559	15,650	21,631	34,834	21.70%
Local Health Center (55110)	43,176		2,456	12,443	12,278	18,455	28.82%
Rabies & Animal Ctrl. (55120)	238,238		12,815	79,874	43,996	114,369	33.53%
Other Local Health Serv (55190) Grant	160,394		11,755	44,053	6,736	109,606	27.47%
Appropriation to State (55390)	30,646		-	7,662	22,985	-	25.00%
General Welfare Assist.(55510)	17,775		-	-	17,775	-	0.00%
Litter Control (55731) (%Grant)	97,918		5,254	23,729	8,300	65,889	24.23%
Other Public Health & Welfare (55900) Grant	28,434		1,069	9,029	1,374	18,031	31.76%
Senior Citizens Assistance (56300)	140,350		10,440	29,223	105,649	5,477	20.82%
Parks & Fair Board (56700)	50,900	1,200	3,857	17,474	3,979	30,647	33.54%
Agriculture Extension Serv.(57100)	103,209		5,245	5,752	577	96,881	5.57%
Soil Conservation (57500)	81,274		5,571	18,639	-	62,635	22.93%
Industrial Development (58120)	58,877	35,750	45,563	49,742	11,064	33,822	0.00%
Other Econ & Comm. Dev. (58190)	600,180		52,513	52,513	92,513	455,155	8.75%
Veteran's Services (58300)	23,718		1,902	6,643	399	16,675	28.01%
Other Charges (58400)	766,902		23,468	384,172	2,365	380,364	50.09%
Capital Projects (90000)	78,000		-	-	-	78,000	0.00%
Operating Transfer (99110)	3,115,000		-	100,000	-	3,015,000	3.21%
Total County General	19,672,939	165,702	1,241,594	4,863,810	1,068,279	13,906,552	24.52%
COURTHOUSE/JAIL MAINT. (112)							
Other Charges (58400)	1,975		137	501	-	1,474	0.00%
Transfers Out (99100)	152,600		-	-	-	152,600	0.00%
Total Courthouse/Jail Maintenance	154,575	-	137	501	-	154,074	0.32%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	EXPENDED OCT.	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
LIBRARY (115)							
LIBRARIES (56500)	403,268	(83,000)	19,686	74,549	28,283	217,436	23.28%
Other Charges (58400)	35,195	1,545	2,154	14,221	450	22,069	38.71%
Capital Outlay	-	83,000	-	74,955	7,150	895	90.31%
Operating Transfer (99110)	3,000		-	-	-	3,000	0.00%
Total Library	441,463	1,545	21,840	163,725	35,883	243,400	36.96%
SOLID WASTE (116)							
Sanitation Educ./Info. (55720)	1,500		-	-	-	1,500	0.00%
Convenience Centers (55732)	250,601		16,822	64,195	2,800	183,606	25.62%
Transfer Station (55733)	1,038,690	(10,000)	64,898	233,768	297,097	497,825	22.72%
Postclosure Care Costs (55770)	8,000	3,800	-	-	11,720	80	0.00%
Other Charges (58400)	83,200	5,000	1,751	58,668	502	29,031	66.52%
Operating Transfers (99100)	103,803	10,000	-	-	-	113,803	0.00%
Total Solid Waste	1,485,794	8,800	83,471	356,630	312,119	825,845	23.86%
Local Purpose (Rural Fire 120)							
Fire Prevention & Control (54310)	503,600		46,224	47,189	407,335	49,076	9.37%
Total Local Purpose	503,600	-	46,224	47,189	407,335	49,076	9.37%
Drug Control Fund (122)							
Drug Enforcement (54150)	102,100	20,000	27,369	56,218	20,822	45,060	46.04%
Other Charges (58400)	600		20	237	-	363	39.46%
Total Drug Control	102,700	20,000	27,390	56,455	20,822	45,423	46.01%
HIGHWAY (131)							
Administration (61000)	329,849		28,447	103,397	2,963	223,489	31.35%
Highway Maintenance (62000)	811,703		65,663	237,471	6,382	567,850	29.26%
Operations & Maintenance (63100)	341,403	15,000	33,378	80,034	98,349	178,021	22.46%
Quarry Operations (63400)	305,646	1,500	13,612	54,214	18,215	234,717	17.65%
Other Charges (65000)	210,247		11,821	117,920	5,536	86,791	56.09%
Capital Outlay (68000)	1,091,500	539,056	3,751	263,023	617,018	750,516	16.13%
Highways & Streets (82120)	39,415		3,376	16,746	10,206	12,462	42.49%
Highways & Streets (82220)	7,142		53	397	80	6,665	5.56%
Transfers Out (99100)	3,803		-	-	-	3,803	0.00%
Total Highway	3,140,708	555,556	160,101	873,202	758,749	2,064,314	23.62%
General Debt Service (151)							
General Government Debt Service	1,214,615		9,494	131,817	750	1,082,048	10.85%
Total General Debt Service	1,214,615	-	9,494	131,817	750	1,082,048	10.85%
Education Debt Service (156)							
Educ Government Debt Service	3,176,697		2,636	191,692	1,000	2,984,005	6.03%
Total Education Debt Service	3,176,697	-	2,636	191,692	1,000	2,984,005	6.03%

FUND CATEGORY	APPROP FY 14/15	AMENDED FY 14/15	EXPENDED OCT.	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
School General Fund (141)							
Instruction							
Regular Instruction (71100)	20,034,075	89,415	1,532,007	3,530,900	181,770	16,410,820	17.55%
Alternative School (71150)	142,960		7,093	17,448	3,000	122,512	12.20%
Special Education Program (71200)	3,806,094		307,488	598,387	140,786	3,066,921	15.72%
Vocational Education Program (71300)	1,216,640		89,759	183,081	3,824	1,029,735	15.05%
Student Body Education Prog (71400)	135,235		4,147	20,630	61,290	53,315	15.25%
Support							
Attendance (72110)	238,654		16,092	69,023	1,777	167,854	28.92%
Health Services (72120)	399,851	125,000	42,596	101,269	2,721	420,861	19.29%
Other Support Services (72130)	1,299,750	35,047	102,877	226,054	22,318	1,086,425	16.94%
Regular Instruction (72210)	1,024,957	4,671	84,282	207,168	3,640	818,820	20.12%
Special Educ Program (72220)	359,332		33,658	99,103	17,850	242,380	27.58%
Vocational Educ Prog (72230)	66,322		4,228	14,688	2,228	49,406	22.15%
Board of Education (72310)	1,125,498		69,990	678,652	61,413	385,433	60.30%
Director of Schools (72320)	626,824		23,937	137,523	17,459	471,842	21.94%
Office of Principals (72410)	2,280,281		186,963	424,684	-	1,855,597	18.62%
Human Resources (72520)	110,827		8,338	30,682	6,150	73,995	27.68%
Operation of Plant (72610)	3,795,992		300,808	1,137,504	277,267	2,381,221	29.97%
Maintenance of Plant (72620)	1,326,978		89,798	333,034	359,489	634,455	25.10%
Transportation (72710)	2,414,461	9,020	275,529	606,668	1,288,248	528,564	25.03%
Central & Other (72810)	549,194		41,467	159,568	25,686	363,940	29.05%
Non-Instructional							
Community Services (73300)	692,737	24,464	36,554	222,484	56,812	437,905	31.02%
Early Childhood Education (73400)	1,353,676		114,353	239,908	3,736	1,110,032	17.72%
Capital Outlay & Debt Service							
Capital Outlay (76100)	-		-	-	-	-	-
Principal Debt Service (82130)	209,169		12,737	91,517	-	117,652	43.75%
Interest Debt Service (82230)	19,405		163	9,870	-	9,535	50.86%
Other Debt Service (82330)	510,000		-	-	-	510,000	0.00%
Transfers Out (99100)	1,183	101,867	1,302	101,302	-	1,748	98.30%
Total School General Fund	43,740,095	389,484	3,386,167	9,241,147	2,537,462	32,350,971	20.94%
Centralized Cafeteria Fund (143)							
Food Service (73100)	3,537,415		300,474	619,083	1,940,972	977,360	17.50%
Total Centralized Cafeteria	3,537,415	-	300,474	619,083	1,940,972	977,360	17.50%

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2014/2015

Quarter Ending Sept 30, 2014

Account Number	Description	Realized Thru 1st Qtr	Original Budget	Amendments	Amended Budget	Percent Realized
Highway Fund 131 - Revenue						
40000	Local Taxes	\$ 6,692.63	\$ 616,712.00	\$ -	\$ 616,712.00	1.09%
41100	Licenses & Permits	706.19	2,300.00	-	2,300	30.70%
43000	Charges for Current Services	-	1,500.00	-	1,500	0.00%
44000	Other Local Revenues	2,320.71	13,600.00	-	13,600	17.06%
46000	State of Tennessee Revenues	334,494.84	2,275,142.00	-	2,275,142	14.70%
47000	Federal Government Revenues	-	-	-	-	
49000	Other Sources (Non-Revenue)	-	18,000.00	-	18,000	0.00%
	Total Highway Revenue	\$ 344,214	\$ 2,927,254	\$ -	\$ 2,927,254	11.76%

Highway Fund 131 - Expenditures

61000	Administration	\$ 74,950	\$ 329,849	\$ -	\$ 329,849	22.72%
62000	Highway & Bridge Maintenance	171,808	811,703	-	811,703	21.17%
63100	Operation of Maintenance	46,656	341,403	-	341,403	13.67%
63400	Quarry Operations	40,602	305,646	-	305,646	13.28%
65000	Other Charges	106,099	210,247	-	210,247	50.46%
68000	Capital Outlay	259,271	1,091,500	-	1,091,500	23.75%
82000	Debt Service	13,715	46,557	-	46,557	29.46%
99100	Operating Transfers	-	3,803	-	3,803	0.00%
	Total Highway Expenditures	\$ 713,101	\$ 3,140,708	\$ -	\$ 3,140,708	22.71%
	Excess of Revenue Over (Under) Expenditures	\$ (344,214)	\$ (213,454)	\$ -	\$ (213,454)	

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2014/2015
Quarter Ending Sept 30, 2014

Account Number	Description	Realized Thru 1st QTR	Original Budget	Amendments	Amended Budget	Percent Realized
County General Fund 101 - Revenues						
40000	Local Taxes	164,029	\$ 9,802,636	\$ -	\$ 9,802,636	1.67%
41000	Licenses and Permits	11,542	74,000	-	74,000	15.60%
42000	Fines, Forfeitures & Penalties	32,682	201,574	-	201,574	16.21%
43000	Charges for Current Services	72,713	251,875	-	251,875	28.87%
44000	Other Local Revenues	53,074	87,500	-	87,500	60.66%
45000	Fees Rec'd from County Officials	266,123	1,752,000	-	1,752,000	15.19%
46000	State of Tennessee	153,361	2,777,855	-	2,777,855	5.52%
47000	Federal Government	231,043	1,544,879	-	1,544,879	14.96%
48000	Other Governments & Citizens Grps.	47,098	379,306	-	379,306	12.42%
49000	Other Sources (Non-Revenue)	-	3,110,606	-	3,110,606	0.00%
	Total County General Revenue	\$ 1,031,665	\$ 19,982,231	\$ -	\$ 19,982,231	5.16%

County General Fund 101 - Expenditures

51100	County Commission	\$ 67,759	\$ 297,251	\$ -	\$ 297,251	22.80%
51220	Beer Board	-	1,300	-	1,300	0.00%
51300	County Mayor	39,422	156,421	-	156,421	25.20%
51400	County Attorney	2,400	10,225	-	10,225	23.47%
51500	Election Commission	73,933	262,140	-	262,140	28.20%
51600	Register of Deeds	68,087	324,324	-	324,324	20.99%
51720	Planning	33,435	148,399	-	148,399	22.53%
51800	County Buildings	179,230	1,544,728	-	1,544,728	11.60%
51900	Other General Administration - IT	20,262	84,055	-	84,055	24.11%
	Total General Gov.	\$ 484,528	\$ 2,828,844	\$ -	\$ 2,828,844	17.13%
52300	Property Assessor	90,728	493,729	-	493,729	18.38%
52400	County Trustee	86,622	315,615	-	315,615	27.45%
52500	County Clerk	144,871	554,099	-	554,099	26.15%
52900	Finance Dept.	165,372	685,837	-	685,837	24.11%
	Total Finance	\$ 487,593	\$ 2,049,281	\$ -	\$ 2,049,281	23.79%

Account Number	Description	Realized Thru 1st QTR	Original Budget	Amendments	Amended Budget	Percent Realized
53100	Circuit Court	217,152	910,583	-	910,583	23.85%
53300	General Sessions Court	68,899	301,045	-	301,045	22.89%
53330	Drug Court	14,564	59,531	-	59,531	24.46%
53400	Chancery Court	46,297	251,550	-	251,550	18.40%
53500	Juvenile Court	29,596	126,713	-	126,713	23.36%
53700	Judicial Commissioners	28,696	128,442	-	128,442	22.34%
53900	Other Administration of Justice	-	18,000	-	18,000	0.00%
53910	Probation Services	27,272	118,105	-	118,105	23.09%
	Total Admin. Of Justice	\$ 432,476	\$ 1,913,968	\$ -	\$ 1,913,968	22.60%
54110	Sheriff's Department	720,628	3,475,347	-	3,475,347	20.74%
54160	Admin. of the Sex Offender	3,698	21,039	-	21,039	17.58%
54210	Jail	398,127	1,812,299	-	1,812,299	21.97%
54230	Community Reentry Program	194,813	790,090	-	790,090	24.66%
54240	Juvenile Services	4,189	23,000	-	23,000	18.21%
54410	Civil Defense	31,051	154,711	-	154,711	20.07%
54420	Rescue Squad	2,103	32,575	-	32,575	6.46%
54490	Consolidated Communications	185,259	864,492	-	864,492	21.43%
54610	County Coroner	4,620	32,350	-	32,350	14.28%
54710	Other Public Safety Grants	14,090	39,951	-	39,951	35.27%
	Total Public Safety	\$ 1,558,579	\$ 7,245,855	\$ -	\$ 7,245,855	21.51%
55110	Local Health Center	9,987	43,176	-	43,176	23.13%
55120	Rabies & Animal Control	67,059	238,238	-	238,238	28.15%
55190	Other Local Health Services	32,298	160,394	-	160,394	20.14%
55390	Appropriation to State	7,662	30,646	-	30,646	25.00%
55510	General Welfare Assistance	-	17,775	-	17,775	0.00%
55731	Waste Pick-Up (Litter Control)	18,475	97,918	-	97,918	18.87%
55900	Other Public Health & Welfare	7,961	28,434	-	28,434	28.00%
	Total Public Health & Welfare	\$ 143,441	\$ 616,581	\$ -	\$ 616,581	23.26%
56300	Senior Citizens	18,784	140,350	-	140,350	13.38%
56700	Parks & Fair Boards	13,618	50,900	-	50,900	26.75%
	Total Social, Cultural, Recre.	\$ 32,401	\$ 191,250	\$ -	\$ 191,250	16.94%
57100	Agricultural Extension Service	507	103,209	-	103,209	0.49%
57500	Soil Conservation	13,068	81,274	-	81,274	16.08%
	Total Agr. & Natural Resources	\$ 13,575	\$ 184,483	\$ -	\$ 184,483	7.36%

Account Number	Description	Realized Thru 1st QTR	Original Budget	Amendments	Amended Budget	Percent Realized
58120	Industrial Development	4,179	58,877	-	58,877	7.10%
58190	Other Econ & Community Devel.	-	600,180	-	600,180	0.00%
58300	Veteran's Services	4,741	23,718	-	23,718	19.99%
58400	Other Charges	360,704	766,902	-	766,902	47.03%
58900	Miscellaneous	-	78,000	-	78,000	0.00%
	Total Other Operations	\$ 369,624	\$ 1,527,677	\$ -	\$ 1,527,677	24.20%
	Transfers Out	100,000	3,115,000	-	3,115,000	3.21%
	Total County General Expenditures	\$ 3,622,216	\$ 19,672,939	\$ -	\$ 19,672,939	18.41%
	Excess of Revenue Over (Under) Expenditures	\$ (2,590,552)	\$ 309,292	\$ -	\$ 309,292	
Courthouse Jail Maintenance Fund 112 - Revenues						
40000	Local Taxes	\$ 24,359	\$ 160,000	\$ -	\$ 160,000	15.22%
	Total Courthouse Jail Maintenance Revenue	\$ 24,359	\$ 160,000	\$ -	\$ 160,000	15.22%
Courthouse Jail Maintenance Fund 112 - Expenditures						
58400	Other Charges	\$ 364	\$ 1,975	\$ -	\$ 1,975	18.43%
99100	Transfers Out	-	152,600	-	152,600	0.00%
	Total Courthouse Jail Maintenance Expenditures	\$ 364	\$ 154,575	\$ -	\$ 154,575	0.24%
	Excess of Revenue Over (Under) Expenditures	\$ 23,995	\$ 5,425	\$ -	\$ 5,425	
Library Fund 115 - Revenues						
40000	Local Taxes	\$ 3,094	\$ 295,841	\$ -	\$ 295,841	1.05%
41000	License & Permits	361	1,319	-	1,319	27.34%
43000	Charges for Current Services	2,755	17,877	-	17,877	15.41%
44000	Other Local Revenues	491	3,347	-	3,347	14.67%
46000	State of Tennessee	-	1,500	-	1,500	0.00%
48000	Other Governments & Citizens Grps.	5,390	32,243	-	32,243	16.72%
	Total Library Revenue	\$ 12,091	\$ 352,127	\$ -	\$ 352,127	3.43%

Account Number	Description	Realized Thru 1st QTR	Original Budget	Amendments	Amended Budget	Percent Realized
Library Fund 115 - Expenditures						
56500	Libraries	\$ 54,864	\$ 403,268	\$ -	\$ 403,268	13.60%
58400	Other Charges	12,067	35,195	-	35,195	34.28%
90000	Capital Outlay	74,955	-	-	-	-
99100	Transfers Out	-	3,000	-	3,000	0.00%
	Total Library Expenditures	\$ 141,885	\$ 441,463	\$ -	\$ 441,463	32.14%
	Excess of Revenue Over (Under) Expenditures	\$ (129,794)	\$ (89,336)	\$ -	\$ (89,336)	
Solid Waste/Sanitation Fund 116 - Revenues						
40000	Local Taxes	\$ 9,261	\$ 987,264	\$ -	\$ 987,264	0.94%
41000	Licenses and Permits	1,734	6,450	-	6,450	26.88%
43000	Charges for Current Services	7,895	30,000	-	30,000	26.32%
44000	Other Local Revenues	53,515	230,000	-	230,000	23.27%
46000	State of Tennessee	-	25,500	-	25,500	0.00%
49000	Other Sources	100,000	100,000	-	100,000	100.00%
	Total Solid Waste Revenue	\$ 172,405	\$ 1,379,214	\$ -	\$ 1,379,214	12.50%
Solid Waste/Sanitation Fund 116 - Expenditures						
55720	Sanitation Education/Information	\$ -	\$ 1,500	\$ -	\$ 1,500	0.00%
55732	Convenience Centers	47,372	250,601	-	250,601	18.90%
55733	Transfer Stations	168,870	1,038,690	-	1,038,690	16.26%
55770	Postclosure Care Cost	-	8,000	-	8,000	0.00%
58400	Other Charges	56,917	83,200	-	83,200	68.41%
99100	Transfers Out	-	103,803	-	103,803	0.00%
	Total Solid Waste Expenditures	\$ 273,159	\$ 1,485,794	\$ -	\$ 1,485,794	18.38%
	Excess of Revenue Over (Under) Expenditures	\$ (100,754)	\$ (106,580)	\$ -	\$ (106,580)	

Account Number	Description	Realized Thru 1st QTR	Original Budget	Amendments	Amended Budget	Percent Realized
Local Purpose Tax/Rural Fire Fund 120 - Revenues						
40000	Local Taxes	\$ 66,323	\$ 479,071	\$ -	\$ 479,071	13.84%
41000	Licenses and Permits	11,412	23,400	-	23,400	48.77%
	Total Rural Fire Revenue	\$ 77,735	\$ 502,471	\$ -	\$ 502,471	15.47%
Local Purpose Tax/Rural Fire Fund 120 - Expenditures						
54310	Fire Prevention & Control	\$ 965	\$ 503,600	\$ -	\$ 503,600	0.19%
	Total Rural Fire Expenditures	\$ 965	\$ 503,600	\$ -	\$ 503,600	0.19%
	Excess of Revenue Over (Under) Expenditures	\$ 76,770	\$ (1,129)	\$ -	\$ (1,129)	
Drug Control Fund 122 - Revenues						
42000	Fines, Forfeitures & Penalties	\$ 20,327	\$ 49,000	\$ -	\$ 49,000	41.48%
43000	Other General Service Charges	-	50	-	50	0.00%
44000	Other Local Revenues	1,300	6,250	-	6,250	20.80%
47000	Federal Government	-	40,000	-	40,000	0.00%
	Total Drug Control Revenue	\$ 21,627	\$ 95,300	\$ -	\$ 95,300	22.69%
Drug Control Fund 122 - Expenditures						
54150	Drug Enforcement	\$ 28,849	\$ 102,100	\$ -	\$ 102,100	28.26%
58400	Other Charges	216	600	-	600	36.08%
	Total Drug Control Expenditures	\$ 29,065	\$ 102,700	\$ -	\$ 102,700	28.30%
	Excess of Revenue Over (Under) Expenditures	\$ (7,438)	\$ (7,400)	\$ -	\$ (7,400)	

Account Number	Description	Realized Thru 1st QTR	Original Budget	Amendments	Amended Budget	Percent Realized
General Debt Service Fund 151 - Revenues						
40000	Local Taxes	\$ 26,152	\$ 1,216,979	\$ -	\$ 1,216,979	2.15%
41000	Licenses and Permits	1,376	5,800	-	5,800	23.73%
49000	Other Sources (Non-Revenue)	-	152,600	-	152,600	0.00%
	Total Gen Debt Serv Revenue	\$ 27,528	\$ 1,375,379	\$ -	\$ 1,375,379	2.00%
General Debt Service Fund 151 - Expenditures						
82310	General Government Debt Service	\$ 122,323	\$ 1,214,615	\$ -	\$ 1,214,615	10.07%
	Total Gen Debt Serv Expenditures	\$ 122,323	\$ 1,214,615	\$ -	\$ 1,214,615	10.07%
	Excess of Revenue Over (Under) Expenditures	\$ (94,795)	\$ 160,764	\$ -	\$ 160,764	
Education Debt Service Fund 156 - Revenues						
40000	Local Taxes	\$ 14,096	\$ 2,730,911	\$ -	\$ 2,730,911	0.52%
41000	Licenses and Permits	1,911	7,626	-	7,626	25.06%
49000	Other Sources (Non-Revenue)	-	510,000	-	510,000	0.00%
	Total Educ Debt Serv Revenue	\$ 16,007	\$ 3,248,537	\$ -	\$ 3,248,537	0.49%
Education Debt Service Fund 156 - Expenditures						
82330	Educ Government Debt Service	\$ 189,056	\$ 3,176,697	\$ -	\$ 3,176,697	5.95%
	Total Educ Debt Serv Expenditures	\$ 189,056	\$ 3,176,697	\$ -	\$ 3,176,697	5.95%
	Excess of Revenue Over (Under) Expenditures	\$ (173,049)	\$ 71,840	\$ -	\$ 71,840	

FISCAL YR 2014-15
 QUARTER ENDING SEPTEMBER 30, 2014

BOARD OF EDUCATION FUND 141		REALIZED THRU 1st QTR	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	% REALIZED
REVENUES:						
40100	COUNTY PROPERTY TAXES	\$ 101,874	\$ 9,693,002	\$ -	\$ 9,693,002	1.05%
40200	COUNTY LOCAL OPTION TAXES	\$ 860,465	\$ 3,960,600	\$ -	\$ 3,960,600	21.73%
40300	STATUTORY LOCAL TAXES	\$ 713	\$ 33,000	\$ -	\$ 33,000	2.16%
41100	LICENSES & PERMITS	\$ 12,540	\$ 43,800	\$ -	\$ 43,800	28.63%
43500	EDUCATION CHARGES	\$ 44,442	\$ 264,397	\$ -	\$ 264,397	16.81%
44100	RECURRING ITEMS	\$ 10,473	\$ 35,204	\$ -	\$ 35,204	29.75%
44500	NONRECURRING ITEMS	\$ 6,241	\$ 221,752	\$ 94,821	\$ 316,573	1.97%
46500	REGULAR EDUCATION FUNDS	\$ 5,191,700	\$ 27,526,237	\$ 140,179	\$ 27,666,416	18.77%
46800	OTHER STATES REVENUES	\$ -	\$ 50,000	\$ -	\$ 50,000	0.00%
47000	FEDERAL GOVERNMENT REVENUES	\$ 150	\$ 148,397	\$ 54,485	\$ 202,882	0.07%
49700	INSURANCE RECOVERY	\$ -	\$ -	\$ -	\$ -	
49800	OTHER SOURCES /TRANSFERS	\$ -	\$ -	\$ 100,000	\$ 100,000	0.00%
TOTAL REVENUE THRU 2nd QUARTER 2012-2013		\$ 6,228,599	\$ 41,976,389	\$ 389,484	\$ 42,365,873	14.70%

EXPENDITURES:						
71100	TOTAL REGULAR INSTRUCTION	\$ 1,998,893	\$ 20,034,075	\$ 89,415	\$ 20,123,490	9.93%
71150	TOTAL ALTERNATE INSTRUCTION PROGRAM	\$ 10,355	\$ 142,960	\$ -	\$ 142,960	7.24%
71200	TOTAL SPECIAL EDUCATION PROGRAM	\$ 290,899	\$ 3,806,094	\$ -	\$ 3,806,094	7.64%
71300	TOTAL VOCATIONAL PROGRAM	\$ 93,322	\$ 1,216,640	\$ -	\$ 1,216,640	7.67%
71400	TOTAL STUDENT BODY EDUCATION	\$ 16,483	\$ 135,235	\$ -	\$ 135,235	12.19%
	TOTAL INSTRUCTION	\$ 2,409,951	\$ 25,335,004	\$ 89,415	\$ 25,424,419	
72110	TOTAL ATTENDANCE	\$ 16,333	\$ 238,654	\$ -	\$ 238,654	22.18%
72120	TOTAL HEALTH SERVICES	\$ 40,959	\$ 399,851	\$ 125,000	\$ 524,851	11.18%
72130	TOTAL OTHER STUDENT SUPPORT	\$ 114,084	\$ 1,299,750	\$ 35,047	\$ 1,334,797	9.23%
72210	TOTAL REGULAR INSTRUCTION PROGRAM	\$ 34,116	\$ 359,332	\$ -	\$ 359,332	18.21%
72220	TOTAL SPECIAL EDUCATION SUPPORT PROGRAM	\$ 4,289	\$ 66,322	\$ -	\$ 66,322	15.77%
72230	TOTAL VOCATIONAL EDUCATION SUPPORT	\$ 14,909	\$ 1,125,498	\$ -	\$ 1,125,498	54.08%
72310	TOTAL BOARD OF EDUCATION SUPPORT SERVICE	\$ 31,389	\$ 626,824	\$ -	\$ 626,824	18.12%
72320	TOTAL DIRECTOR OF SCHOOL SUPPORT SERVICE	\$ 190,912	\$ 2,280,281	\$ -	\$ 2,280,281	10.43%
72410	TOTAL OFFICE OF THE PRINCIPAL SUPPORT SERVICE	\$ 8,580	\$ 110,827	\$ -	\$ 110,827	20.16%
72520	HUMAN RESOURCES/PERSONNEL	\$ 268,725	\$ 3,795,992	\$ -	\$ 3,795,992	22.04%
72610	TOTAL OPERATION OF THE PLANT	\$ 97,958	\$ 1,326,978	\$ -	\$ 1,326,978	18.33%
72620	TOTAL MAINTENANCE OF PLANT	\$ 197,257	\$ 2,414,461	\$ 9,020	\$ 2,423,481	13.66%
72710	TOTAL TRANSPORTATION	\$ 44,379	\$ 549,194	\$ -	\$ 549,194	21.50%
72810	TOTAL CENTRAL AND OTHER SUPPORT	\$ 1,146,761	\$ 15,618,921	\$ 173,738	\$ 15,792,659	
	TOTAL SUPPORT SERVICES	\$ 1,146,761	\$ 15,618,921	\$ 173,738	\$ 15,792,659	
73300	TOTAL COMMUNITY SERVICE	\$ 114,351	\$ 692,737	\$ 24,464	\$ 717,201	25.92%
73400	EARLY CHILDHOOD EDUCATION	\$ 210,973	\$ 1,353,676	\$ -	\$ 1,353,676	9.28%
	TOTAL NON INSTRUCTION	\$ 311,485	\$ 2,046,413	\$ 24,464	\$ 2,070,877	
76100	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	
82130	PRINCIPAL ON DEBT	\$ 9,218	\$ 209,169	\$ -	\$ 209,169	37.66%
82230	INTEREST ON DEBT	\$ -	\$ 19,405	\$ -	\$ 19,405	50.02%
82330	DEBT SERVICE TO PRIMARY	\$ -	\$ 510,000	\$ -	\$ 510,000	0.00%
99000	TRANSFER TO OTHER FUNDS	\$ 49,787	\$ 1,183	\$ 101,867	\$ 103,050	97.04%
	TOTAL OTHER USES	\$ 59,004	\$ 739,757	\$ 101,867	\$ 841,624	
TOTAL DISBURSEMENTS THRU 1st QARTER 2014-2015		\$ 5,854,979	\$ 43,740,095	\$ 389,484	\$ 44,129,579	13.27%
Excess of Revenue Over (Under)		\$ 373,619	\$ (1,763,706)			

Franklin Co Trustee's Interest Earned Analysis & Comparison

September, 2014

Current Amt Invested in the Following:

CD	\$ 7,500,000	Interest Bearing Check/Savings	\$ 6,375,205	Mutual Funds	\$ -
Gross Interest Earned for the Month of Sept				\$ 5,424	

Fund Number	Fund Title	Gross Collections	Trustee Fee Admin Fee 2%	Net Fund Collections
116	Solid Waste	\$ 5,424.22	\$ (108.48)	\$ 5,315.74
141	General Schools	\$ -	\$ -	\$ -
156	Educ Debt Service	\$ -	\$ -	\$ -
101	County General	\$ -	\$ -	\$ -
Total		\$ 5,424.22	\$ (108.48)	\$ 5,315.74

Interest Revenue Monthly Fiscal Comparison

	Solid Waste	Schools	Educ Debt	Co Gen
Sep-13	\$ 5,802.79	\$ -	\$ -	\$ -
Sep-14	\$ 5,424.22	\$ -	\$ -	\$ -
Over/Under	\$ (378.57)	\$ -	\$ -	\$ -

Interest Year to Date Revenue Fiscal Comparison

	Solid Waste	Schools	Educ Debt	Co Gen
2013/14	\$ 22,340.58	\$ -	\$ -	\$ -
2014/15	\$ 18,479.54	\$ -	\$ -	\$ -
Over/Uner	\$ (3,861.04)	\$ -	\$ -	\$ -

Fiscal Year 2014/15 Appropriations 44110 Interest Earned

	Appropriation	Collected	% Collected	Balace to Collect
116 Solid Waste	\$ 220,000.00	\$ 18,479.54	8.40%	\$ 201,520
156 Education Debt Service	\$ 50,000.00	\$ -	0.00%	\$ 50,000
151 General Debt Service	\$ -	\$ -	0.00%	\$ -

Local Option Sales Tax Analysis & Comparison

September 2014 (Received in October)

County/City	Gross Franklin County Collections	State Admin Fee 1.125%	Net Franklin County Collections	County Revenue (Co 100%) (City 50%)	Cities Revenue is Less 1% Trustee Admin
Franklin County	144,486.90	(1,625.48)	142,861.42	142,861.42	-
Winchester	363,813.95	(4,092.91)	359,721.04	179,860.52	178,061.92
Cowan	17,227.13	(193.81)	17,033.32	8,516.66	8,431.50
Decherd	170,591.95	(1,919.16)	168,672.79	84,336.40	83,493.03
Estill Springs	23,237.03	(261.42)	22,975.61	11,487.81	11,372.93
Huntland	12,189.61	(137.13)	12,052.48	6,026.24	5,965.98
Tullahoma	3,234.04	(36.38)	3,197.66	1,598.83	1,582.84
Total	734,780.61	(8,266.28)	726,514.33	435,226.95	288,908.19

141 General School Tax Monthly Revenue Fiscal Comparison

Sep-13	379,773	*Note Franklin County received an additional
Sep-14	435,227	\$539.07
Over/Under	55,454	

141 General School Tax Year to Date Revenue Fiscal Comparison

2012/13	1,178,245
2013/14	1,294,728
Over/Uner	116,484

2014/15 Sales Tax Appropriations

	Appropriation	Collected	% Collected	Balance to Collect
141 General Schools	3,930,600	1,294,728	32.94%	2,635,872
156 Education Debt Service	552,648			

Fund 156 receives overages of collections from Fund 141

**Franklin County as Trustee Adjusted by State of Tennessee Department of Revenue \$539.07

Franklin County Board of Commissioners
Legislative Committee
Minutes of November 20, 2014

The Legislative Committee met in the Commissioner's Conference room at the courthouse and was called to order at 6:00 pm by Johnny Hughes.

MEMBERS PRESENT: Chairman Johnny Hughes, Eddie Clark, Stanley Bean, Gene Snead, Chuck Stines

OTHERS PRESENT: Secretary Mary Sons, Philip Lorenze

1. *Motion by Bean to approve minutes of October 9, 2014, second Stines; all ayes.*
2. Resolution 8a-1214 To Adopt the Policies and Procedures for the Home Grant Awarded by the Tennessee Development Agency. *Motion by Stines to approve and send to full commission, second Snead; all ayes.*
3. Resolution 8b-1214 To Support the Request of the Otis L. Floyd Nursery Research Center to the State of Tennessee for Funding in the Amount of \$4.5 Million for the Purpose of Facility Expansion.
 - a) Brief discussion; this resolution is not a cost to Franklin County, it is just supporting their request to the State of Tennessee for funding.
 - b) *Motion by Clark to recommend and send to full commission, second Snead; all ayes.*
4. Resolution 8c-1214 To Establish a Board of Health for Franklin County, TN. *Motion by Stines to send to full commission and request Mayor to give an explanation of the purpose of the new board and if there is any cost associated with it, second Clark; all ayes.*
5. Lease Agreement for FC Department of Sanitation Convenience Center. *Motion by Stines to approve and send to full commission, second Snead; all ayes.*
6. *Motion by Snead to approve all 3 Notary Public applications and send to full commission, second Clark; all ayes.*
7. Stines nominated Hughes as chairman, second Bean; all ayes.
8. *Motion by Stines to adjourn at 6:10 pm, second Clark; all ayes.*

Respectfully Submitted,

Johnny Hughes, Chairman

DATE APPROVED: _____
JH/ms

MINUTES OF THE FINANCIAL MANAGEMENT COMMITTEE
OF THE FRANKLIN COUNTY BOARD OF COMMISSIONERS
Tuesday, November 18 2014

The Financial Management Committee of the Franklin County Commission met in a regular meeting on Tuesday, November 18, 2014 in the Annex Community Room at 8:30 am the following were had to wit:

PRESENT: Committee Members – Richard Stewart, Co Mayor; Eddie Clark, Co Commissioner; Anthony DeMatteo, Co Commissioner; David Eldridge, Co Commissioner; Dr. Rebecca Sharber, Director of Schools; Johnny Woodall, Highway Superintendent; Barbara Finney, Co Commissioner; Andrea Smith, Ex Officio and Cindy Latham, Secretary. Visitors included: Mary Sons, Bruce Spencer, Phillip Custer, Tina Sanders, Dave VanBursk, Mark Dudley, Philip Lorenze, and Annette Sisk.

Mayor Stewart called the November 18th meeting to order and welcomed new member Barbara Finney.

1. Commissioner Eldridge spoke in regard to the process of the position reevaluations that had been requested. The recommendations were as follows: (1) Custodians – no change in pay scale; (2) Planning & Zoning Director – no change in hourly rate but recommended a \$2,000 adjustment to be distributed at the Mayor’s discretion; (3) Finance Director – increase annual salary to \$64,038.96 which was minimum grade set in 2009 and applying the raises given in 2011-2012 and 2014-15 which would result in an increase of \$1,687.96. (4) Deputy Finance Director – stayed with the guideline for salary to be \$10,000 less than Director which would be an increase of \$1,769.84 and (5) Chancery Court Deputy Clerk – recommendation to increase position to \$18.40 due to additional duties and work load. ***MOTION** by Eldridge, second by Sharber to approve the salary adjustments for the above positions going forward – not to be retro. The vote resulted in all Ayes, motion carried.
2. ***MOTION** by Sharber, second by Woodall to approve and send the October 7th Finance Committee minutes to the county commission. The vote resulted in all Ayes, motion carried.
3. ***MOTION** by Sharber, second by Finney to send the September sales tax and interest reports to the County Commission. The vote resulted in all Ayes, motion carried.
4. ***MOTION** by Sharber to approve and send the September & October Finance Director’s reports to the County Commission. Motion was second by Clark. The vote resulted in all Ayes, motion carried.
5. ***MOTION** by Sharber, second by Woodall to approve quarterly reports for all funds. Vote resulted in all Ayes, motion carried.
6. ***MOTION** by Sharber, second by Eldridge to approve the School budget amendment and send to the commission. Vote resulted in all ayes, motion carried.
7. ***MOTION** by Sharber, second by Eldridge to approve and send to full commission the Co General and Solid Waste Budget Amendments. The vote resulted in all Ayes, motion carried.
8. ***MOTION** by Clark, second by Sharber to approve the 2015 Finance Committee Schedule. The vote resulted in all Ayes, motion carried.
9. ***MOTION** by Sharber, second by Clark to approve Finance Director Andrea Smith’s bond and send to full commission. The vote resulted in all Ayes, motion carried.
10. Highway Superintendent Woodall made the committee aware that salt prices has increased significantly but would have salt available if needed.

11. Commissioner DeMatteo announced that he would be moving from Franklin County January 1st due to health issues.

12. There being no further business ***MOTION** by Clark second by Finney to adjourn meeting at 9:05 a.m. Vote resulted in all Ayes, motion carried.

Respectfully submitted by:

Date Approved

cbl/RS'

FINANCIAL STATEMENTS
OF
FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
FOR THE PERIOD ENDED August 31, 2014

Filed 10-21-14
Phillip Custer
Franklin County Clerk
Winchester, TN 37398

CLARK, KNIES & CRENSHAW, PLLC

CERTIFIED PUBLIC ACCOUNTANTS
220 North Jefferson Street, Winchester, TN 37398

Members of American Institute
of Certified Public Accountants

Members of Tennessee
Society of CPA's

Coyle O. Clark
Robert C. Knies
Heather H. Crenshaw

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ACCOUNTANTS' COMPILATION REPORT

TO THE BOARD OF DIRECTORS
FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
WINCHESTER, TENNESSEE

WE HAVE COMPILED THE ACCOMPANYING STATEMENT OF NET POSITION OF FRANKLIN COUNTY 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT AS OF AUGUST 31, 2014, AND THE RELATED STATEMENT OF REVENUE AND EXPENSES (BUDGET AND ACTUAL) FOR THE TWO MONTHS THEN ENDED. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR PROVIDE ANY ASSURANCE ABOUT WHETHER THE FINANCIAL STATEMENTS ARE IN ACCORDANCE WITH ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA.

MANAGEMENT IS RESPONSIBLE FOR THE PREPARATION AND FAIR PRESENTATION OF THE FINANCIAL STATEMENTS IN ACCORDANCE WITH ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND FOR DESIGNING, IMPLEMENTING, AND MAINTAINING INTERNAL CONTROL RELEVANT TO THE PREPARATION AND FAIR PRESENTATION OF THE FINANCIAL STATEMENTS.

OUR RESPONSIBILITY IS TO CONDUCT THE COMPILATION IN ACCORDANCE WITH STATEMENTS ON STANDARDS FOR ACCOUNTING AND REVIEW SERVICES ISSUED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS. THE OBJECTIVE OF A COMPILATION IS TO ASSIST MANAGEMENT IN PRESENTING FINANCIAL INFORMATION IN THE FORM OF FINANCIAL STATEMENTS WITHOUT UNDERTAKING TO OBTAIN OR PROVIDE ANY ASSURANCE THAT THERE ARE NO MATERIAL MODIFICATIONS THAT SHOULD BE MADE TO THE FINANCIAL STATEMENTS.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENT OF CASH FLOWS REQUIRED BY ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA. IF THE OMITTED DISCLOSURES AND THE STATEMENT OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE ENTITY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.

WE ARE NOT INDEPENDENT WITH RESPECT TO FRANKLIN COUNTY 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT.

Clark, Knies & Crenshaw, PLLC

SEPTEMBER 22, 2014

FRANKLIN COUNTY 9-1-1
STATEMENT OF NET POSITION
August 31, 2014

ASSETS

CURRENT ASSETS:

FVB-MONEY MARKET	919,831.41
FVB-CHECKING	119,303.03
CERTIFICATES OF DEPOSIT	822,043.75
ACCOUNTS RECEIVABLE	<u>58,730.68</u>

TOTAL CURRENT ASSETS \$ 1,919,908.87

NONCURRENT ASSETS:

MACHINERY & EQUIPMENT	379,215.00
ACCUMULATED DEPRECIATION	<u>(341,687.81)</u>

TOTAL NONCURRENT ASSETS 37,527.19

TOTAL ASSETS \$ 1,957,436.06

LIABILITIES

CURRENT LIABILITIES:

ACCOUNTS PAYABLE	\$ <u>275.00</u>
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TOTAL CURRENT LIABILITIES \$ 275.00

LONG-TERM DEBT:

CAPITAL LEASE OBLIGATION	<u>16,594.80</u>
--------------------------	------------------

16,594.80

NET POSITION:

INVESTED IN CAP. ASSETS, NET O	9,798.58
NET POSITION, UNRESTRICTED	1,868,085.62
CHANGE IN NET POSITION	<u>62,682.06</u>

TOTAL NET POSITION 1,940,566.26

TOTAL LIABILITIES & NET POSITION \$ 1,957,436.06

FRANKLIN COUNTY 9-1-1
STATEMENT OF REVENUES AND EXPENSES
BUDGET & ACTUAL
FOR THE PERIOD ENDED August 31, 2014

	1 Month Ended Aug. 31, 2014				2 Months Ended Aug. 31, 2014			
	Budget	Variance	Pct	Budget	Variance	Pct		
OPERATING REVENUES:								
SERVICE CHARGES	\$ 9,639.66	\$ 6,250.00	\$ 3,389.66	54	\$ 20,124.87	\$ 12,500.00	\$ 7,624.87	61
SHARED WIRELESS	17,795.06	4,375.00	13,420.06	307	17,795.06	8,750.00	9,045.06	103
TECB-OPERATIONA	40,869.00	30,958.33	9,910.67	32	40,869.00	61,916.66	(21,047.66)	(34)
CHARTER REV LOSS	2,661.29	0.00	2,661.29	0	2,661.29	0.00	2,661.29	0
MISCELLANEOUS I	0.00	16.67	(16.67)	(100)	0.00	33.34	(33.34)	(100)
GRANT INCOME	0.00	833.33	(833.33)	(100)	0.00	1,666.66	(1,666.66)	(100)
TOTAL OPERATING	70,965.01	42,433.33	28,531.68	67	81,450.22	84,866.66	(3,416.44)	(4)
OPERATING EXPENSES:								
DEPRECIATION	2,597.62	7,125.00	(4,527.38)	(64)	5,195.24	14,250.00	(9,054.76)	(64)
FEES PAID TO SERVI	1,939.22	2,500.00	(560.78)	(22)	3,877.68	5,000.00	(1,122.32)	(22)
PREMIUMS ON SEC	0.00	83.33	(83.33)	(100)	0.00	166.66	(166.66)	(100)
LLABILITY INSURA	0.00	166.67	(166.67)	(100)	0.00	333.34	(333.34)	(100)
IMPACT PAYMENTS	0.00	6,250.00	(6,250.00)	(100)	0.00	12,500.00	(12,500.00)	(100)
REPAIRS & MAINT.-	0.00	50.00	(50.00)	(100)	0.00	100.00	(100.00)	(100)
ADDRESSING/MAPP	3,250.00	4,000.00	(750.00)	(19)	6,500.00	8,000.00	(1,500.00)	(19)
PUBLIC EDUCATIO	0.00	83.33	(83.33)	(100)	0.00	166.66	(166.66)	(100)
ACCOUNTING SERV	275.00	275.00	0.00	0	550.00	550.00	0.00	0
LEGAL SERVICES	1,550.00	1,333.33	216.67	16	1,550.00	2,666.66	(1,116.66)	(42)
OFFICE SUPPLIES	66.50	166.67	(100.17)	(60)	228.46	333.34	(104.88)	(31)
POSTAGE	0.00	25.00	(25.00)	(100)	0.00	50.00	(50.00)	(100)
AUDITING SERVICE	0.00	300.00	(300.00)	(100)	0.00	600.00	(600.00)	(100)
UNIFORMS AND SH	0.00	208.33	(208.33)	(100)	0.00	416.66	(416.66)	(100)
LEGAL NOTICES	0.00	58.33	(58.33)	(100)	0.00	116.66	(116.66)	(100)
TRAVEL EXPENSES	80.46	583.33	(502.87)	(86)	80.46	1,166.66	(1,086.20)	(93)
BOARD MEETING E	0.00	66.67	(66.67)	(100)	0.00	133.34	(133.34)	(100)
DUES,SUBSCRIPTIO	0.00	308.33	(308.33)	(100)	675.00	616.66	58.34	9
TRAINING EXPENS	0.00	166.67	(166.67)	(100)	0.00	333.34	(333.34)	(100)
OTHR CHRGS-READ	0.00	500.00	(500.00)	(100)	0.00	1,000.00	(1,000.00)	(100)
INTEREST EXPENSE	211.88	250.00	(38.12)	(15)	423.76	500.00	(76.24)	(15)
TOTAL OPERATING	9,970.68	24,499.99	(14,529.31)	(59)	19,080.60	48,999.98	(29,919.38)	(61)
OPERATING INCOM	60,994.33	17,933.34	43,060.99	240	62,369.62	35,866.68	26,502.94	74
NONOPERATING REVENUES:								
INTEREST INCOME	156.23	283.33	(127.10)	(45)	312.44	566.66	(254.22)	(45)
TOTAL NONOPERA	156.23	283.33	(127.10)	(45)	312.44	566.66	(254.22)	(45)
CHANGE IN NET	\$ 61,150.56	\$ 18,216.67	\$ 42,933.89	236	\$ 62,682.06	\$ 36,433.34	\$ 26,248.72	72

SEE ACCOUNTANTS' COMPILATION REPORT

FRANKLIN COUNTY 9-1-1
 EMERGENCY COMMUNICATIONS DISTRICT
 CHECKING ACCOUNT SUMMARY
 FIRST VISION BANK- CHECKING
 AS OF AUGUST 31, 2014

BEGINNING BOOK BALANCE (08/01/14) \$61,242.68

RECEIPTS:

OTHER PHONE CO	12.12	
OTHER PHONE CO	14.53	
OTHER PHONE CO	9,613.01	
DISPATCHER TRAINING	8,000.00	
GIS TIPS	5,000.00	
CHARTER LOSS RECOVERY	2,661.29	
RECURRING OPER FUNDING	27,869.00	
25% DIST SHARED WIRELESS	17,795.06	
	17,795.06	

Total receipts 70,965.01

DISBURSEMENTS:

	DATE	CK#			
MICHAEL J. MAHN	8/5/2014	1105	1,550.00	JULY-AUGUST 2014	
AT&T	8/7/2014	1106	1,814.22	AUG 1 TO AUG 31, 2014	
AT&T	8/7/2014	1107	125.00	AUG 1 TO AUG 31, 2014	
DANNY SMITH	8/11/2014	1108	80.46	MILEAGE	
DANIELL THE PRINTER	8/11/2014	1109	66.50	ENVELOPES	
AT&T CAPITAL	8/14/2014	1110	5,743.48	DUE 9/1/14	
WILLIAM F. AYERS	8/14/2014	1111	3,250.00	JULY 13 TO AUG 11, 2014	
CLARK, KNIES & CRENSHAW	8/18/2014	1112	275.00	JULY BOOKKEEPING	

Total disbursements 12,904.66

ENDING BOOK BALANCE (08/31/14) \$119,303.03

FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
CHECKING ACCOUNT SUMMARY
FIRST VISION BANK-MONEY MARKET
AS OF AUGUST 31, 2014

BEGINNING BOOK BALANCE (8/01/14) \$919,675.18

RECEIPTS:

REC INT DEP 156.23

Total receipts 156.23

DISBURSEMENTS: DATE CK#

Total disbursements 0.00

ENDING BOOK BALANCE (8/31/14) \$919,831.41

FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
CERTIFICATES OF DEPOSIT SUMMARY
AS OF AUGUST 31, 2014

Citizens Community Bank-Certificate #764116	
Maturity Date 11/23/2014-12 month	
Interest Earned (At Maturity) @ .5500%	\$ 84,193.45
Citizens Community Bank - Certificate #764115	
Maturity Date 11/16/2014-14 month	
Interest Earned (Annually) @ .5500%	\$ 52,026.97
First Vision Bank - Certificate #21091	
Maturity Date 10/8/2014-12 month	
Interest Earned (Annually) @ .5000%	\$ 54,688.17
First Vision Bank - Certificate #21092	
Maturity Date 10/8/14-18 month	
Interest Earned (Annually) @ .8500%	\$ 55,869.14
First Vision Bank - Certificate #21093	
Maturity Date 10/8/2014-24 month	
Interest Earned (Annually) @ 1.0000%	\$ 56,445.13
First Vision Bank - Certificate #21900	
Maturity Date 10/25/2014- 12 month	
Interest Earned (At Maturity) @ .5000%	\$ 11,969.59
FIRST VISION BANK-CERTIFICATE #22008	
Maturity Date 06/26/2015- 12 month	
Interest Earned (At Maturity) @.4500%	\$ 126,762.28
CITIZENS COMMUNITY BANK- CERTIFICATE #764117	
Maturity Date 06/26/2015-12 month	
Interest Earned (At Maturity)@.5000%	\$ 126,691.58
FRANKLIN COUNTY UNITED BANK-CERTIFICATE# 8057721	
Maturity Date 06/28/2015-12 month	
Interest Earned (At Maturity)@.5500%	\$ 126,635.16
FIRST VISION BANK- CERTIFICATE# 22010	
Maturity Date 06/28/2015-12 month	
Interest Earned (At Maturity)@.4500%	\$ 126,762.28
TOTAL OF CERTIFICATES	\$ 822,043.75

FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
CREDIT CARD EXPENSE DETAIL
PAID IN AUGUST 2014

DANNY SMITH CHARGES

JIM MITCHELL CHARGES

Total D. Smith \$ _____ -

Total J. Mitchell \$ _____ -

JACK BELL CHARGES

Total J. Bell \$ _____ -

\$	-	Current Charges
\$	-	credit from previous balance
\$	-	Finance Charges & LATE PAYMENT
<hr/>		
\$	-	Balance

Payment

FINANCIAL STATEMENTS
OF
FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
FOR THE PERIOD ENDED September 30, 2014

Filed 10-21-14
Phillip Custer
Franklin County Clerk
Winchester, TN 37398

CLARK, KNIES & CRENSHAW, PLLC

CERTIFIED PUBLIC ACCOUNTANTS
220 North Jefferson Street, Winchester, TN 37398

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Coyle O. Clark
Robert C. Knies
Heather H. Crenshaw

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Fax: 931-967-3878
Email: ckcpa@bellsouth.net

ACCOUNTANTS' COMPILATION REPORT

TO THE BOARD OF DIRECTORS
FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
WINCHESTER, TENNESSEE

WE HAVE COMPILED THE ACCOMPANYING STATEMENT OF NET POSITION OF FRANKLIN COUNTY 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT AS OF SEPTEMBER 30, 2014, AND THE RELATED STATEMENT OF REVENUE AND EXPENSES (BUDGET AND ACTUAL) FOR THE THREE MONTHS THEN ENDED. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR PROVIDE ANY ASSURANCE ABOUT WHETHER THE FINANCIAL STATEMENTS ARE IN ACCORDANCE WITH ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA.

MANAGEMENT IS RESPONSIBLE FOR THE PREPARATION AND FAIR PRESENTATION OF THE FINANCIAL STATEMENTS IN ACCORDANCE WITH ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND FOR DESIGNING, IMPLEMENTING, AND MAINTAINING INTERNAL CONTROL RELEVANT TO THE PREPARATION AND FAIR PRESENTATION OF THE FINANCIAL STATEMENTS.

OUR RESPONSIBILITY IS TO CONDUCT THE COMPILATION IN ACCORDANCE WITH STATEMENTS ON STANDARDS FOR ACCOUNTING AND REVIEW SERVICES ISSUED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS. THE OBJECTIVE OF A COMPILATION IS TO ASSIST MANAGEMENT IN PRESENTING FINANCIAL INFORMATION IN THE FORM OF FINANCIAL STATEMENTS WITHOUT UNDERTAKING TO OBTAIN OR PROVIDE ANY ASSURANCE THAT THERE ARE NO MATERIAL MODIFICATIONS THAT SHOULD BE MADE TO THE FINANCIAL STATEMENTS.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENT OF CASH FLOWS REQUIRED BY ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA. IF THE OMITTED DISCLOSURES AND THE STATEMENT OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE ENTITY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.

WE ARE NOT INDEPENDENT WITH RESPECT TO FRANKLIN COUNTY 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT.

Clark, Knies; Crenshaw, PLLC

OCTOBER 17, 2014

FRANKLIN COUNTY 9-1-1
STATEMENT OF NET POSITION
September 30, 2014

ASSETS

CURRENT ASSETS:

FVB-MONEY MARKET	919,982.63	
FVB-CHECKING	117,922.51	
CERTIFICATES OF DEPOSIT	822,043.75	
ACCOUNTS RECEIVABLE	<u>58,730.68</u>	

TOTAL CURRENT ASSETS \$ 1,918,679.57

NONCURRENT ASSETS:

MACHINERY & EQUIPMENT	379,215.00	
ACCUMULATED DEPRECIATION	<u>(344,285.43)</u>	

TOTAL NONCURRENT ASSETS 34,929.57

TOTAL ASSETS \$ 1,953,609.14

LIABILITIES

CURRENT LIABILITIES:

ACCOUNTS PAYABLE	\$ <u>275.00</u>	
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TOTAL CURRENT LIABILITIES \$ 275.00

LONG-TERM DEBT:

CAPITAL LEASE OBLIGATION	<u>11,063.20</u>	
--------------------------	------------------	--

11,063.20

NET POSITION:

INVESTED IN CAP. ASSETS, NET O	9,798.58	
NET POSITION, UNRESTRICTED	1,868,085.62	
CHANGE IN NET POSITION	<u>64,386.74</u>	

TOTAL NET POSITION 1,942,270.94

TOTAL LIABILITIES & NET POSITION \$ 1,953,609.14

FRANKLIN COUNTY 9-1-1
STATEMENT OF REVENUES AND EXPENSES
BUDGET & ACTUAL
FOR THE PERIOD ENDED September 30, 2014

	1 Month Ended Sep. 30, 2014				3 Months Ended Sep. 30, 2014			
	Budget	Variance	Pct	Budget	Variance	Pct		
OPERATING REVENUES:								
SERVICE CHARGES	\$ 9,960.05	\$ 6,250.00	\$ 3,710.05	59	\$ 30,084.92	\$ 18,750.00	\$ 11,334.92	60
SHARED WIRELESS	0.00	4,375.00	(4,375.00)	(100)	17,795.06	13,125.00	4,670.06	36
TECB-OPERATIONA	18,744.20	30,958.33	(12,214.13)	(39)	59,613.20	92,874.99	(33,261.79)	(36)
CHARTER REV LOSS	0.00	0.00	0.00	0	2,661.29	0.00	2,661.29	0
MISCELLANEOUS I	0.00	16.67	(16.67)	(100)	0.00	50.01	(50.01)	(100)
GRANT INCOME	0.00	833.33	(833.33)	(100)	0.00	2,499.99	(2,499.99)	(100)
TOTAL OPERATING	28,704.25	42,433.33	(13,729.08)	(32)	110,154.47	127,299.99	(17,145.52)	(13)
OPERATING EXPENSES:								
DEPRECIATION	2,597.62	7,125.00	(4,527.38)	(64)	7,792.86	21,375.00	(13,582.14)	(64)
FEEs PAID TO SERVI	1,960.84	2,500.00	(539.16)	(22)	5,838.52	7,500.00	(1,661.48)	(22)
PREMIUMS ON SEC	0.00	83.33	(83.33)	(100)	0.00	249.99	(249.99)	(100)
LIABILITY INSURA	0.00	166.67	(166.67)	(100)	0.00	500.01	(500.01)	(100)
IMPACT PAYMENTS	18,750.00	6,250.00	12,500.00	200	18,750.00	18,750.00	0.00	0
REPAIRS & MAINT.-	0.00	50.00	(50.00)	(100)	0.00	150.00	(150.00)	(100)
ADDRESSING/MAPP	3,250.00	4,000.00	(750.00)	(19)	9,750.00	12,000.00	(2,250.00)	(19)
PUBLIC EDUCATIO	0.00	83.33	(83.33)	(100)	0.00	249.99	(249.99)	(100)
ACCOUNTING SERV	275.00	275.00	0.00	0	825.00	825.00	0.00	0
LEGAL SERVICES	0.00	1,333.33	(1,333.33)	(100)	1,550.00	3,999.99	(2,449.99)	(61)
OFFICE SUPPLIES	0.00	166.67	(166.67)	(100)	228.46	500.01	(271.55)	(54)
POSTAGE	0.00	25.00	(25.00)	(100)	0.00	75.00	(75.00)	(100)
AUDITING SERVICE	0.00	300.00	(300.00)	(100)	0.00	900.00	(900.00)	(100)
UNIFORMS AND SH	0.00	208.33	(208.33)	(100)	0.00	624.99	(624.99)	(100)
LEGAL NOTICES	44.56	58.33	(13.77)	(24)	44.56	174.99	(130.43)	(75)
TRAVEL EXPENSES	60.89	583.33	(522.44)	(90)	141.35	1,749.99	(1,608.64)	(92)
BOARD MEETING E	0.00	66.67	(66.67)	(100)	0.00	200.01	(200.01)	(100)
DUES, SUBSCRIPTIO	0.00	308.33	(308.33)	(100)	675.00	924.99	(249.99)	(27)
TRAINING EXPENS	0.00	166.67	(166.67)	(100)	0.00	500.01	(500.01)	(100)
OTHR CHRGS-READ	0.00	500.00	(500.00)	(100)	0.00	1,500.00	(1,500.00)	(100)
INTEREST EXPENSE	211.88	250.00	(38.12)	(15)	635.64	750.00	(114.36)	(15)
TOTAL OPERATING	27,150.79	24,499.99	2,650.80	11	46,231.39	73,499.97	(27,268.58)	(37)
OPERATING INCOM	1,553.46	17,933.34	(16,379.88)	(91)	63,923.08	53,800.02	10,123.06	19
NONOPERATING REVENUES:								
INTEREST INCOME	151.22	283.33	(132.11)	(47)	463.66	849.99	(386.33)	(45)
TOTAL NONOPERA	151.22	283.33	(132.11)	(47)	463.66	849.99	(386.33)	(45)
CHANGE IN NET	\$ 1,704.68	\$ 18,216.67	\$ (16,511.99)	(91)	\$ 64,386.74	\$ 54,650.01	\$ 9,736.73	18

SEE ACCOUNTANTS' COMPILATION REPORT

FRANKLIN COUNTY 9-1-1
 EMERGENCY COMMUNICATIONS DISTRICT
 CHECKING ACCOUNT SUMMARY
 FIRST VISION BANK- CHECKING
 AS OF SEPTEMBER, 2014

BEGINNING BOOK BALANCE (09/01/14) \$119,303.03

RECEIPTS:

OTHER PHONE CO	1,441.08	
OTHER PHONE CO	14.50	
OTHER PHONE CO	8,504.47	
GIS TIPS	<u>18,744.20</u>	

Total receipts 28,704.25

DISBURSEMENTS:

	<u>DATE</u>	<u>CK#</u>		
AT&T	9/12/2014	1113	1,835.84	SEPT 1 TO SEPT 30, 2014
AT&T	9/12/2014	1114	125.00	SEPT 1 TO SEPT 30, 2014
AT&T CAPITAL SERVICES	9/12/2014	1115	5,743.48	SEPT 2014
LAKEWAY PUBLISHERS	9/12/2014	1116	44.56	BOARD OF DIRECTORS MEETING
WILLIAM F. AYERS	9/12/2014	1117	3,250.00	AUG 13 TO SEPT 11, 2014
FRANKLIN COUNTY TRUSTEE	9/14/2014	1118	18,750.00	2014-2015 1ST QUARTER
CARD SERVICE CENTER	9/14/2014	1119	60.89	AUG 2014
CLARK, KNIES & CRENSHAW	9/16/2014	1120	275.00	AUGUST BOOKKEEPING

Total disbursements 30,084.77

ENDING BOOK BALANCE (09/30/14) \$117,922.51

FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
CHECKING ACCOUNT SUMMARY
FIRST VISION BANK-MONEY MARKET
AS OF SEPTEMBER 30, 2014

BEGINNING BOOK BALANCE (9/01/14) \$919,831.41

RECEIPTS:

REC INT DEP 151.22

Total receipts 151.22

DISBURSEMENTS: DATE CK#

Total disbursements 0.00

ENDING BOOK BALANCE (9/30/14) \$919,982.63

FRANKLIN COUNTY 9-1-1
 EMERGENCY COMMUNICATIONS DISTRICT
 CERTIFICATES OF DEPOSIT SUMMARY
 AS OF SEPTEMBER 30, 2014

Citizens Community Bank-Certificate #764116	
Maturity Date 11/23/2014-12 month	
Interest Earned (At Maturity) @ .5500%	\$ 84,193.45
Citizens Community Bank - Certificate #764115	
Maturity Date 11/16/2014-14 month	
Interest Earned (Annually) @ .5500%	\$ 52,026.97
First Vision Bank - Certificate #21091	
Maturity Date 10/8/2014-12 month	
Interest Earned (Annually) @ .5000%	\$ 54,688.17
First Vision Bank - Certificate #21092	
Maturity Date 10/8/14-18 month	
Interest Earned (Annually) @ .8500%	\$ 55,869.14
First Vision Bank - Certificate #21093	
Maturity Date 10/8/2014-24 month	
Interest Earned (Annually) @ 1.0000%	\$ 56,445.13
First Vision Bank - Certificate #21900	
Maturity Date 10/25/2014- 12 month	
Interest Earned (At Maturity) @ .5000%	\$ 11,969.59
FIRST VISION BANK-CERTIFICATE #22008	
Maturity Date 06/26/2015- 12 month	
Interest Earned (At Maturity) @.4500%	\$ 126,762.28
CITIZENS COMMUNITY BANK- CERTIFICATE #764117	
Maturity Date 06/26/2015-12 month	
Interest Earned (At Maturity)@.5000%	\$ 126,691.58
FRANKLIN COUNTY UNITED BANK-CERTIFICATE# 8057721	
Maturity Date 06/28/2015-12 month	
Interest Earned (At Maturity)@.5500%	\$ 126,635.16
FIRST VISION BANK- CERTIFICATE# 22010	
Maturity Date 06/28/2015-12 month	
Interest Earned (At Maturity)@.4500%	\$ 126,762.28
TOTAL OF CERTIFICATES	\$ 822,043.75

FRANKLIN COUNTY 9-1-1
EMERGENCY COMMUNICATIONS DISTRICT
CREDIT CARD EXPENSE DETAIL
PAID IN SEPTEMBER 2014

DANNY SMITH CHARGES

THE CHATTANOOGAN 8/27/2014 60.89

Total D. Smith \$ 60.89

JIM MITCHELL CHARGES

Total J. Mitchell \$ -

JACK BELL CHARGES

Total J. Bell \$ -

\$	60.89	Current Charges
\$	-	credit from previous balance
\$	-	Finance Charges & LATE PAYMENT
\$	60.89	Balance

\$ 60.89 Payment

Quarterly Report
of
The University of Tennessee / Tennessee State University Extension - Franklin County
July 1 – September 30, 2014

Agricultural and Community Resource Development Programs

- Monitored sentinel plot weekly for Asian soybean rust, for early detection of a disease that could cost Franklin County Soybean growers three million dollars in lost revenue.
- Produced weekly columns for Herald Chronicle to keep farmers and citizens apprised of local happenings in agricultural related matters.
- Made fifty-six home and farm visits.
- Harvested corn variety trial with 59 varieties of Round-up Ready as part of The University of Tennessee County Standardized variety trial program to assist producers in selecting proven performing varieties.
- Assisted five corn producers with entries in the National Corn Growers High Yield Contest.
- Produced monthly newsletter to assist grain producers in making timely decisions.
- Assisted with Franklin County Fair activities.
- Provided leadership for Middle TN Grain Conference, which has attracted over 300 farmers in middle and east TN in providing timely education for grain farmers.
- Assisted with the Milan No-till field day.
- Assisted with the 4-H regional livestock beef show.
- Assisted three producers with the calibration of planting equipment to plant the proper rate of seed.
- Conducted seven private pesticide applicator re-certification trainings to renew 104 producer's pesticide certification necessary for the purchase and utilization of restricted use pesticides in a safe manner.
- Assisted the Natural Resources Conservation Service with their forage utilization field day by conducting a session on pasture weed management to 31 producers.
- Initiated the establishment of the Manuel L. Statham Sr. Horticulture endowment for Franklin County nursery producers. \$20,733.33 was sent to the UT Foundation to initiate the endowment for educational purposes.

FAMILY and CONSUMER SCIENCES – Mary Beth Henley

- Hosted monthly Embroidery & Quilt Club (30 people)
- Taught class at Regional Line & Design Camp- 6 attending from Franklin County
- Hosted an interactive bug display with Dr. Jason Oliver for Hunger Games" library event.
- Conducted Girl Talk program- 4 sessions – 10 participants
- Conducted 4 Parenting Apart classes-21 participants
- Conducted fce County Cultural Arts competition. 48 entries
- Attended 3-day Family & Consumer Sciences Professional Development Conference.
- Assisted with Franklin County Fair- entering & displaying entries, preparing awards, working gate, facilitating Home Arts building, organizing volunteers. Presented two radio programs for the fair along with Barbara Finney and Cindy Henn.
- Conducted Hand washing program at FCHS for 78 students
- Attended Office Standards committee 2-day retreat.
- Conducted Health Fair 2014 – 12 educational booths/3 speakers/48 attended
- Attended National Extension Association of Family & Consumer Sciences Annual Convention in Kentucky.
- Attended training for Governor's program, "Healthier TN." Extension FCS is a partner in this effort.
- Assisted with fce Central Region Annual Meeting in M'boro -11 attended from FC.
- Honored eleven 80-year old fce members with a luncheon and bingo.

Programs in agriculture and natural resources, 4-H youth development, family and consumer sciences, and resource development.
University of Tennessee Institute of Agriculture, U.S. Department of Agriculture and county governments cooperating.

UT Extension provides equal opportunities in programs and employment.

4-H Youth Development – Jonathan Johns

July through September was very busy for 4-H. In July, 6 4-H members attended Line and Design Camp at Tennessee Tech University. One 4-H member attended the Central Region Dairy Judging Contest. In August, 3 4-H All-Star members attended the Central Region Fall All-Star Conference. 8 4-H members competed at the Wilson County Fair in the State Dairy Judging Contest and the Regional Outdoor Meat Cookery Contest. During the Chick Chain Show and Sale, 17 4-H members participated in the show. In September, 23 4-H members participated in the 4-H Day at the Tennessee State Fair. These 4-H members participated in Dairy, Life skills, and Livestock judging.

TSU SMALL FARMS - John W. Ferrell Extension Agent III

July-The Tennessee State University Small Farm Agent made several farm visits to assist beekeepers with hive inspections and new beekeepers with hive management. Agent assisted with the Elk Valley Beekeepers Association monthly meeting. I assisted beekeepers in removing 2 honeybee swarms from structures. The Small Farm Agent continued planting 4 community gardens for residents of the Franklin County Housing Authority and included a Tomato variety trail for early blight resistance at the Lake View garden. I attended the Small Farm Expo in Nashville and delivered a honeybee program to 75 interested beekeepers.

August- I attended the Elk Valley Beekeepers Association monthly meeting and promoted the Franklin County Fair. I attended the Steak and Potatoes Field Day with 3 producers. I assisted with the Farmers Market customer appreciation day held at the Farmers Market. I made several farm visits to help home gardeners and beef producers.

September-I continued work on 4 community gardens for the Franklin County Housing Authority residents and planted fall crops. Agent assisted the Elk Valley Beekeepers Association with their monthly meeting and delivered a beehive management program. I planned and helped Mike Studer deliver a State of Tennessee honeybee inspector class with 29 beekeepers attending. I assisted members of the Elk Valley Beekeepers Association with an educational program for 220 students at the Grundy County Farm day.

Filed 10-16-14
Phillip Custer
Franklin County Clerk
Winchester, TN 37398

ATTACHMENT FOR \$ 2,000,000
Franklin County, TN General Debt Service Fund
Highway Road Improvement Capital Outlay Note a 2014 (7 Yr)
INFORMAL BID CAPITAL OUTLAY NOTES

As required by Title 9, Chapter 21, Part 609, Tennessee Code Annotated, this information is being submitted to the State Director of Local Finance to request approval to issue these notes by the informal bid process:

1. The informal bid process is feasible.
2. The informal bid process is in the best interest of the Local Government.
3. The Local Government will be able to amortize these notes together with all other outstanding obligations.
4. Interest rate proposals have been obtained by telephone or in writing from the following financial institutions (at least three should be contacted, if possible):

- | | |
|-------------------------------------|--------------------------------|
| a. Tennessee Municipal Bond Program | d. Franklin County United Bank |
| b. Citizens Community Bank | e. _____ |
| c. First Vision Bank | f. _____ |

Interest rate proposals will be or have been submitted by telephone or in writing to the following financial institutions (at least three should be contacted, if possible);

- | | |
|----------|----------|
| a. _____ | d. _____ |
| b. _____ | e. _____ |
| c. _____ | f. _____ |

If only one financial institution is contacted for interest rates, a separate statement must be submitted explaining why. If "only one local bank" is the explanation, the informal bid process will not be approved.

5. _____ There are no issuance costs associated with the sale of these notes.

6. There are issuance costs, and they are itemized as follows:

	Lender 1	Lender 2	Lender 3	Lender 4	Lender 5	Lender 6
Financials advisor fees:	\$ -	\$ -	\$ -	\$ -	_____	_____
Legal counsel fees:	-	-	-	-	_____	_____
Credit enhancement fees:	-	-	-	-	_____	_____
Registration fees:	-	-	-	-	_____	_____
Paying agent fees:	-	-	-	-	_____	_____
Rating agent fees:	-	-	-	-	_____	_____
Underwriter's fees:	-	-	-	-	_____	_____
Remarketing agent fees:	-	-	-	-	_____	_____
Printing and advertising:	-	-	-	-	_____	_____
Other expenses:	-	-	-	-	_____	_____
Total Cost of Issuance	\$ -					

Attached is the support to show that the informal bid process is feasible, how it is in the best interest of the local government, a before and after debt portfolio to show it can be amortized with all other outstanding obligations.

Signed: _____

Title: Chief Executive Officer _____

RESOLUTION _____

**RESOLUTION OF THE GOVERNING BODY OF
FRANKLIN COUNTY, TENNESSEE, AUTHORIZING THE
ISSUANCE, SALE, AND PAYMENT OF
CAPITAL OUTLAY NOTES NOT TO EXCEED \$2,000,000
PURSUANT TO THE INFORMAL BID PROCESS
REVISING RESOLUTION 8f-1014 (note title)**

WHEREAS, the Governing Body of Franklin County, Tennessee, has determined that it is necessary and desirable to issue capital outlay notes in order to provide funds for the following public works project : Highway Capital Projects at a cost of \$2,000,000 with an economic life of 40 years; and

WHEREAS, the Governing Body has determined that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose; and

WHEREAS, under the provisions of Parts I, IV and VI of Title 9, Chapter 21, Tennessee Code Annotated (the "Act"), local governments in Tennessee are authorized to finance the cost of this Project through the issuance and sale of interest-bearing capital outlay notes upon the approval of the Comptroller of the Treasury or Comptroller's Designee; and

WHEREAS, the Governing Body finds that it is advantageous to the Local Government to authorize the issuance of capital outlay notes to finance the cost of the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of Franklin County, Tennessee, as follows:

Section 1. That, for the purpose of providing funds to finance the cost of the Project in and for the Local Government, the Chief Executive Officer of the Local Government is hereby authorized in accordance with the terms of this resolution, and upon approval of the Comptroller of the Treasury or Comptroller's Designee, to issue and sell interest bearing capital outlay notes in a principal amount not to exceed Two Million Dollars (\$2,000,000.00) (the "Notes") by an informal bid process pursuant to the terms, provisions, and conditions permitted by law. The Notes shall be designated "Highway Capital Outlay Notes, Series 2014"; shall be numbered serially from 1 upwards; shall be dated as of the date of issuance; shall be in denomination(s) as agreed upon with the purchaser; shall be sold at not less than 99% of par value and accrued interest; and shall bear interest at a rate or rates not to exceed five per cent (5%) per annum, and in no event shall the rate exceed the legal limit provided by law.

Section 2. That, the Notes shall mature not later than seven (7) years after the date of issuance and, unless otherwise approved by the Comptroller of the Treasury or Comptroller's Designee, the Notes shall be amortized in an amount reflecting at least level debt service on the Notes approximately according to the following schedule:

FISCAL PRINCIPAL PAYMENT AMOUNT

2015-2016	Approx. \$300,000	2019-2020	Approx. \$300,000
2016-2017	Approx. \$300,000	2020-2021	Approx. \$300,000
2017-2018	Approx. \$300,000	2021-2022	Approx. \$300,000
2018-2019	Approx. \$300,000		

The Notes shall not exceed the reasonably expected economic life of the Projected which is hereby estimated to be at least 40 years.

Section 3. That, the Notes shall be subject to redemption at the option of the Local Government, in whole or in part, at any time, at the principal amount and accrued interest to the date of redemption, without a premium, or, if sold at par, with or without a premium of not exceeding one percent (1%) of the principal amount.

Section 4. That, the Notes shall be direct general obligations of the Local Government, for which the punctual payment of the principal and interest on the notes, the full faith and credit of the Local Government is irrevocably pledged and the Local Government hereby pledges its taxing power as to all taxable property in the Local Government for the purpose of providing funds for the payment of principal of and interest on the Notes. The Governing Body of the Local Government hereby authorizes the levy and collection of a special tax on all taxable property of the Local Government over and above all other taxes authorized by the Local Government to create a sinking fund to retire the Notes with interest as they mature in an amount necessary for that purpose.

Section 5. That, the Notes shall be executed in the name of the Local Government; shall bear the manual signature of the chief executive officer of the Local Government and the manual signature of the county clerk or other similar local government official as authorized by the governing body together with the Local Government seal affixed thereon; and shall be payable as to principal and interest at the office of the local government official as authorized by the Local Government or at the office of the paying agent duly appointed by the Local Government. Proceeds of the Notes shall be deposited with the official designated by law as custodian of the funds. All proceeds shall be paid out for the purpose of financing the Project pursuant to this Resolution and as required by law.

Section 6. That, the Notes will be issued in fully registered form and that at all times during which any Note remains outstanding and unpaid, the Local Government or its agent shall keep or cause to be kept at its office a note register for the registration, exchange or transfer of the Notes. The note register, if held by an agent of the Local Government, shall at all times be open for inspection by the Local Government or any duly authorized officer of the Local Government. Each Note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the registered owner of the Note in person or by the registered owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent together with a written instrument or transfer satisfactory to the Local Government duly executed by the registered owner or the registered owner's duly authorized attorney. Upon the transfer of any such Note, the Local Government shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered Notes. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Section 7. That, the Notes shall be in substantially the form authorized by the State Comptroller of the Treasury or Comptroller's Designee and shall recite that the Notes are issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated which is attached to this resolution as attachment 1.

Section 8. That, prior to the sale of the Notes, the Local Government shall submit a copy of this resolution authorizing the Notes to the Comptroller of the Treasury or Comptroller's Designee for approval and a copy of the proposed disclosure statement, if any, and a statement showing the estimated annual principal and interest requirements for the Notes and a detailed statement showing the estimated cost of issuance which shall include at least the following, if applicable: (1) fiscal agent and/or financial advisor fees; (2) bond counsel fees; (3) other legal charges if any; (4) credit enhancement fees; (5) trustee fees; (6) registration fees; (7) paying agent fees; (8) rating agency fees; (9) underwriters' discount or charges; (10) remarketing agent fees; (11) printing, advertising and other expenses; (12) the number of financial institutions contacted by telephone or by letter (which should be at least three) for the purpose of obtaining interest rates, and at least three institutions were contacted.

In its request for approval, the Local Government shall state and demonstrate that the proposed sale by the informal bid process is feasible, in the best interest of the Local Government, and that the Local Government should be able to amortize the proposed indebtedness together with all the obligations then outstanding.

Section 9. The Notes shall not be sold until receipt of the Comptroller of the Treasury's or Comptroller's Designee's written approval for the sale of the Notes.

Section 10. That the notes are hereby designated as qualified tax-exempt obligations for purpose of Section 265(b) (3) of the Internal Revenue Code of 1986.

Section 11. That, after the sale of the Notes, and for each year that any of the notes are outstanding, the Local Government shall prepare an annual budget and budget ordinance in a form consistent with accepted governmental standards and as approved by the Comptroller of the Treasury or Comptroller's Designee. The budget shall be kept balanced during the life of the notes and shall appropriate sufficient monies to pay all annual debt service. The annual budget and ordinance shall be submitted to the Comptroller of the treasury or Comptroller's Designee immediately upon its adoption; however, it shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee.

Section 12. That, if any of the Notes shall remain unpaid at the end of seven (7) years from the issue date, then the unpaid Notes shall be retired from the funds of the Local Government or be converted into bonds pursuant to Chapter 11 of Title 9 of the Tennessee Code Annotated, or any other law, or be otherwise liquidated as approval by the Comptroller of the Treasury or Comptroller's Designee.

Section 13. That, all orders or resolutions in conflict with this Resolution are hereby repealed insofar as such conflict exists; and this Resolution shall become effective immediately upon its passage.

Duly passed and approved this 1st day of December, 2014.

Eddie Clark, Honorable Chairman to the Commission

Richard Stewart, Honorable County Mayor

ATTESTED:

SEAL

Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Clark & Eldridge

MOTION TO ADOPT: _____ SECOND BY: _____

VOTES: AYES _____ NAYS _____

Attachment 1

CAPITAL OUTLAY NOTE FORM

Registered _____ Registered
Note# _____ Of the \$ _____
State of Tennessee
Capital Outlay Note Series 20

DATED _____ INTEREST RATE _____ MATURITY DATE _____
_____, 20 _____ % _____, 20

Registered Owner: _____

Principal Sum: \$ _____

The _____ (Governing Body) of _____, Tennessee (the Local Government) hereby acknowledges itself indebted, and for value received hereby promises to pay to the Registered Owner hereof (named above), or registered assigns, the Principal Sum specified above on the Maturity Date specified above or according to an amortization schedule attached hereto (unless this note shall have been duly called for prior redemption and payment of the redemption price shall have been duly made or provided for), upon presentation and surrender to the Local Government or its agent, and to pay interest on the Principal Sum on _____ and thereafter on _____ of each year at the Interest Rate per annum specified above or according to an amortization schedule attached hereto, by check, draft, or warrant mailed to the Registered Owner at the address of the Registered Owner as it appears on the fifteenth (15th) calendar day of the month next preceding the applicable payment date in the note register maintained by or on behalf of the Local Government. Both principal of and interest on this note are payable at the office of the _____ of the Local Government or a paying agent duly appointed by the Local Government in lawful money of the United States of America.

This note is a direct obligation of the Local Government for the payment of which as to both principal and interest the full faith and credit of the Local Government is pledged.

This note is subject to redemption prior to its stated maturity in whole or in part at any time at the option of the Local Government upon payment of the principal amount of the note together with the interest accrued thereon to the date of redemption with a premium of _____ % of par value.

This note is issued under the authority of Parts I, IV, and V of Title 9, Chapter 21, Tennessee Code Annotated, and a Resolution duly adopted by the Governing Body of the Local Government meeting in

session on the _____ day of _____, 20____ (the "Resolution") to provide funds to finance the cost of public works projects referenced in the Resolution.

This note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the Registered Owner of the note in person or by the Registered Owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent of the note together with a written instrument of transfer satisfactory to the Local Government duly executed by the Registered Owner or the Registered Owner's duly authorized attorney but only in the manner as provided in the Resolution of the Local Government authorizing the issuance of this note and upon surrender hereof for cancellation. Upon the transfer of any such note, the Local Government or its agent shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered note. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Title 9, Chapter 21, Section 117, Tennessee Code Annotated provides that this note and interest thereon are exempt from taxation by the State of Tennessee or by any county, municipality or taxing district of the State, except for inheritance, transfer and estate taxes and except as otherwise provided under the laws of the State of Tennessee.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this note exist, have happened and have been performed in due time, form and manner as required by the Constitution and laws of the State of Tennessee, and that the amount of this note, together with all other indebtedness of the Local Government, does not exceed any constitutional or statutory limitation thereon, and that this note is within every constitutional and statutory limitation.

IN WITNESS WHEREOF, the Governing Body of the Local Government has caused this note to be executed in the name of the Local Government by the manual signature of the _____, and countersigned and attested by the manual signature of the _____ with the Seal of the Local Government affixed hereto or imprinted hereon, and this note to be dated as of the _____ day of 2014.

, Honorable County Mayor

ATTESTED:

SEAL

County Clerk

Attachment 2

ASSIGNMENT

Note No. R- _____

Amount: \$ _____

For value received, the undersigned hereby sells, assigns and transfers unto

(Name and address of assignee)

(Please indicate social security or other tax identifying number of assignee)

The within-mentioned note and hereby irrevocably constitutes and appoints

_____, attorney-in-fact, to transfer the same on the note register in the office of the _____ or the agent of the Local Government with full power of substitution in the premises.

Date: _____

Assignor: _____

Address: _____

Signature Guaranteed by: _____

NOTE: The signature as to this assignment must correspond with the name as written on the face of the within note in every particular, without alteration, enlargement or any change whatsoever.

RESOLUTION 8a-1214

**A RESOLUTION TO ADOPT THE POLICIES AND PROCEDURES FOR THE HOME GRANT AWARDED
BY THE TENNESSEE HOUSING DEVELOPMENT AGENCY**

WHEREAS, Franklin County, Tennessee has received approval of a HOME grant to rehabilitate owner occupied homes within Franklin County from the Tennessee Housing Development Agency; and

WHEREAS, there exists a need to adopt program policies and procedures by which to operate and govern the HOME program;

NOW THEREFORE BE IT RESOLVED by the Franklin County Commission that the program policies and procedures of the Tennessee Housing Development Agency be adopted for the purpose of operating the HOME program.

PASSED AND SO ORDERED, this ____ day of _____, 2014.

Eddie Clark, Chairman of Commission

Richard Stewart, County Mayor

Attest: _____
Phillip Custer, County Clerk

RESOLUTION SPONSORED BY Finney and Goodman

MOTION TO ADOPT: _____ SECOND BY: _____

AYES: _____ NAYS _____ PASS _____ ABSTAIN _____

DECLARATION _____

HOME PROGRAM POLICIES AND PROCEDURES FOR

2013 Franklin County HOME Program

1. PURPOSE

This program will make available financial and/or technical assistance for the rehabilitation of eligible, substandard, owner occupied housing units located in the community. Rehabilitation work will correct deficiencies in the eligible homes and make them safe, sound, and sanitary.

2. AUTHORITY

The legal authority of this program comes from the working agreement with Tennessee Housing Development Agency, Public Law 101-625 (National Affordable Housing Act of 1990), as well as State and local laws.

3. PROGRAM RESOURCES

The source of funds for the undertaking of these activities is a grant in the amount of \$ 250,000 which Franklin County has been awarded by Tennessee Housing Development Agency (THDA) through the U.S. Department of Housing and Urban Development Home Investment Partnership Act.

4. APPLICABLE LAWS

- A. The local governing bodies, contractors, subcontractors, vendors and applicants for rehabilitation assistance are required to abide by a number of State and Federal laws, and may be required to sign documents certifying their compliance.
1. Flood Disaster Protection Act of 1973 (42 U.S.C. 4001-4128 and 24 CFR 92.358).
 2. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA)(42 U.S.C. 4201-4655), 49 CFR Part 24, and 24 CFR 92.353)
 3. Debarment and Suspension provisions as required by 24 CFR Part 24 and 24 CFR 92.357.
 4. National Environment Policy Act of 1969 (NEPA), 24 CFR Parts 50 and 58, and 24 CFR 92.352.
 5. Equal Opportunity Provisions and Fair Housing, 24 CFR 92.350.
 6. Affirmative Marketing, 24 CFR 92.351.

7. Lead-based Paint Poisoning Prevention Act, 24 CFR 92.355.
8. Conflict of Interest Provisions, 24 CFR 85.36 or 24 CFR 84.42, as applicable, and 24 CFR 92.356.
9. Davis-Bacon Act and Contract Work Hours and Safety Standards Act, and 24 CFR 92.354.
10. Intergovernmental Review of Federal Programs, Executive Order 12372 and 24 CFR 92.359.
11. Drug-Free Workplace, 24 CFR part 24, subpart F.
12. Standard Equal Opportunity Construction Contract Specifications.
13. Certification of Non-segregated Facilities for Contracts Over \$10,000.
14. Title VI of Civil Rights Act of 1964 Provisions.
15. Section 109 of Housing and Community Development Act of 1974 Provisions.
16. Section 3 Compliance Provisions.
17. Age Discrimination Act of 1975 Provisions.
18. Section 504 Affirmative Action for Handicapped Provisions.
19. And any other Federal requirements as set forth in 24 CFR Part 92, HOME Investment Partnerships Program

<h2 style="margin: 0;">5. DRUG-FREE WORKPLACE</h2>
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- A. The Franklin County (HOME Grantee) will or will continue to provide a drug-free workplace by
1. Notifying employees in writing that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's workplace and specifying the action that will be taken against employees for violation of such prohibition.
 2. Establishing an ongoing drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The Grantee's policy of maintaining a drug-free workplace;
 - c. Any drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- B. Providing each employee engaged in the performance of the HOME contract a copy of the notification required in paragraph A(1) above;

- C. The written notification required in paragraph A (1) above will advise the employee that, as a condition of employment under the HOME grant, the employee will:
 - 1. Abide by the terms of the notification; and
 - 2. Notify the employers in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- D. Notifying the State in writing, within ten (10) calendar days after receiving notice under D(2) above from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal Agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
- E. Taking one of the following actions, within thirty (30) calendar days of receiving notice under D(2) above, with respect to any employee who is so convicted:
 - 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirement of the Rehabilitation Act of 1973, as amended; or
 - 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - 3. Making a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs A, B, C, D, E and F above.

<h2>6. CONFLICT OF INTEREST</h2>

- A. No person listed in paragraph B may obtain a financial interest or benefit from a HOME-assisted activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.
- B. **PERSONS COVERED** – Immediate family members of any local elected official or of any employee or board member of a non-profit agency are ineligible to receive benefits through the HOME program. “Immediate family member” means the spouse, parent (including a stepparent), child (including a stepchild), grandparent, grandchild, sister or brother (including a stepsister or stepbrother) of any covered individual.

In addition, the conflict of interest provisions as apply to any person who is an employee, agent, consultant, officer, elected official or appointed official of THDA, the local community or the non-profit agency (including CHDOs) receiving HOME funds, and who exercises or has exercised any functions or responsibilities with respect to activities assisted with HOME funds or who is in a position to participate in a decision-making process or gain inside information with regard to these activities.

- 12.4 **APPEARANCE OF A CONFLICT OF INTEREST** - Grantees must also make every effort to avoid the appearance of favoritism in the eligibility determination process. In those cases where the applicant is otherwise eligible, but there exists the appearance of a conflict of interest or the

appearance of favoritism, the Grantee must complete *HO-4A (Determination of a Conflict of Interest)* and submit written documentation to THDA that the following procedures have been observed:

1. The Grantee must publish an announcement in the local newspaper concerning the potential for a conflict of interest and request citizen comments.
2. The Grantee's attorney must render an opinion as to whether or not a conflict of interest exists and that no state or local laws will be violated should the applicant receive HOME assistance.
3. The Grantee's elected body must pass a resolution approving the applicant.

7 APPLICANT ELIGIBILITY

A. **APPLICANT ELIGIBILITY CRITERIA:** The following criteria must be satisfied by all applicants in order to become eligible for a rehabilitation grant:

1. The applicant must be low or very low income as defined by Section 8 income requirements, i.e., below 80% of area median income.
2. The applicant must have been the resident of the property to be rehabilitated for a period of not less than one year and must occupy the property as his or her principle residence.
3. The applicant's ownership must be in the form of:
 - a. fee simple title; or
 - b. a 99-year leasehold; or
 - c. a life estate. The person with the life estate must have the right to live in the housing for the remainder of his or her life and not pay rent, must be low income, and must occupy the housing as his or her principal residence; or
 - d. inherited property with multiple owners not all residing in the housing. The owner-occupant must be low income, must occupy the house as his or her principal residence, and must pay all the costs associated with ownership and maintenance of the housing.
4. The title must not have any restrictions or encumbrances that would unduly restrict the good and marketable nature of the ownership interest.
5. The applicant must voluntarily apply for assistance.
6. Applicants who have received THDA HOME grant assistance in the past are not eligible.

8 INCOME ELIGIBILITY

A. **ANNUAL INCOME (GROSS INCOME)** - The State's HOME program uses the income definitions of the Section 8 program to determine the annual income (gross income) used to classify a *household* for purposes of eligibility. Annual income means all amounts, monetary or not, which:

1. Go to, or on behalf of, the family head or spouse (even if temporarily absent) or to any other family member;

2. Are anticipated to be received from a source outside the family during the 12-month period following admission or annual reexamination effective date. In other words, it is the household's *future or expected* ability to pay rather than its past earnings that is used to determine program eligibility. If it is not feasible to anticipate a level of income over a 12-month period, the income anticipated for a shorter period may be annualized, subject to a redetermination at the end of the shorter period; and
 3. Which are not specifically excluded in paragraph 6.8 (Income Exclusions) below.
 4. Annual income also means amounts derived (during the 12-month period) from assets to which any member of the family has access.
 5. **MONTHLY GROSS INCOME** - Monthly gross income is Annual Gross Income divided by 12 months.
- B. ASSETS** - In general terms, an asset is a cash or non-cash item that can be converted to cash. There is no asset limitation for participation in the HOME program. Income from assets is, however, recognized as part of Annual Gross Income. Assets have both a market value and a cash value.
1. **MARKET VALUE** - The market value of an asset is simply its dollar value on the open market. For example, a stock's market value is the price quoted on a stock exchange on a particular day, and a property's market value is the amount it would sell for on the open market. This may be determined by comparing the property with similar, recently sold properties.
 2. **CASH VALUE** - The cash value of an asset is the market value less reasonable expenses required to convert the asset to cash, including:
 - a. Penalties or fees for converting financial holdings. Any penalties, fees, or transaction charges levied when an asset is converted to cash are deducted from the market value to determine its cash value (e.g., penalties charged for premature withdrawal of a certificate of deposit, the transaction fee for converting mutual funds, or broker fees for converting stocks to cash); and/or
 - b. Costs for selling real property. Settlement costs, real estate transaction fees, payment of mortgages/liens against the property, and any legal fees associated with the sale of real property are deducted from the market value to determine equity in the real estate.
 - c. Under Section 8 rules, only the cash value (rather than market value) of an item is counted as an asset.
- C. INCOME FROM ASSETS** - The income counted is the actual income generated by the asset (e.g., interest on a savings or checking account.) The income is counted even if the household elects not to receive it. For example, although a household may elect to reinvest the interest or dividends from an asset, the interest or dividends is still counted as income.
1. The income from assets included in Annual Gross Income is the income that is anticipated to be received during the coming 12 months.
 - a. To obtain the anticipated interest on a savings account, the current account balance can be multiplied by the current interest rate applicable to the account; or

- b. If the value of the account is not anticipated to change in the near future and interest rates have been stable, a copy of the IRS 1099 form showing past interest earned can be used.
 - c. Checking account balances (as well as savings account balances) are considered an asset. This is a recognition that some households keep assets in their checking accounts, and is not intended to count monthly income as an asset. Grantees should use the average monthly balance over a 6-month period as the cash value of the checking account.
2. When an Asset Produces Little or No Income:
- a. If the family's assets are \$5,000 or less, actual income from assets (e.g., interest on a checking account) is not counted as annual income. For example, if a family has \$600 in a non-interest bearing checking account, no actual income would be counted because the family has no actual income from assets and the total amount of all assets is less than \$5,000.
 - b. If the family's assets are greater than \$5,000, income from assets is computed as the greater of:
 - i. actual income from assets, or
 - ii. calculate income from assets based on a passbook rate applied to the cash value of all assets. For example, if a family has \$3,000 in a non-interest bearing checking account and \$5,500 in an interest-bearing savings account, the two amounts are added together. Use the standard passbook rate to determine the annual income from assets for this family.
3. Applicants who dispose of assets for less than fair market value (i.e., value on the open market in an "arm's length" transaction) have, in essence, voluntarily reduced their ability to afford housing. Section 8 rules require, therefore, that any asset disposed of for less than fair market value during the 2 years preceding the income determination be counted as if the household still owned the asset.
- a. The value to be included as an asset is the difference between the cash value of the asset and the amount that was actually received (if any) in the disposition of the asset (less any fees associated with disposal of property, such as a brokerage fee).
 - b. Each applicant must certify whether an asset has been disposed of for less than fair market value. Assets disposed of for less than fair market value as a result of foreclosure, bankruptcy, divorce or separation is not included in this calculation.
 - c. These procedures are followed to eliminate the need for an assets limitation and to penalize people who give away assets for the purpose of receiving assistance or paying a lower rent.

D. ASSETS INCLUDE:

- 1. Amounts in savings accounts and six month average balance for checking accounts.
- 2. Stocks, bonds, savings certificates, money market funds and other investment accounts.
- 3. Equity in real property or other capital investments. Equity is the estimated current market value of the asset less the unpaid balance on all loans secured by the asset and

reasonable costs (such as broker fees) that would be incurred in selling the asset. *DO NOT INCLUDE EQUITY OF PRINCIPAL RESIDENCE AS AN ASSET FOR HOMEOWNER REHABILITATION PROGRAMS.*

4. The cash value of trusts that are available to the household.
5. IRA, Keogh, and similar retirement savings accounts, even though withdrawal would result in penalty.
6. Contributions to company retirement/pension funds that can be withdrawn without retiring or terminating employment.
7. Assets which, although owned by more than one person, allow unrestricted access by the applicant.
8. Lump sum receipts such as inheritances, capital gains, lottery winnings, insurance settlements, and other claims.
9. Personal property held as an investment such as gems, jewelry, coin collections, antique cars, etc.
10. Cash value of life insurance policies.
11. Assets disposed of for less than fair market value during two years preceding certification or recertification.

E. ASSETS DO NOT INCLUDE:

1. Necessary personal property, except as noted under paragraph 6.5(9) (Assets Include) above
2. Interest in Indian Trust lands
3. Assets that are part of an active business or farming operation.

NOTE: Rental properties are considered personal assets held as an investment rather than business assets unless real estate is the applicant/tenant's main occupation.

4. Assets not accessible to the family and which provide no income to the family.
5. Vehicles especially equipped for the handicapped.
6. Equity in owner-occupied cooperatives and manufactured homes in which the family lives.

F. INCOME INCLUSIONS - The following are used to determine the annual income (gross income) of an applicant's household for purposes of eligibility:

1. The full amount, before any payroll deductions, of wages and salaries, over-time pay, commissions, fees, tips and bonuses, and other compensation for personal services;
2. The net income for operation of a business or profession. Expenditures for business expansion or amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation of assets used in a business or profession may be deducted, based on straight line depreciation, as provided in Internal Revenue Service regulations. Any withdrawal of cash or assets from the operation of a

business or profession will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested in the operation by the family.

3. Interest, dividends, and other net income of any kind from real or personal property. Expenditures for amortization of capital indebtedness shall not be used as a deduction in determining net income. An allowance for depreciation is permitted only as authorized in paragraph (2) above. Any withdrawal of cash or assets from an investment will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested by the Family. Where the family has net family assets in excess of \$5,000, Annual Income shall include the greater of the actual income derived from net family assets or a percentage of the value of such Assets based on the current passbook saving rate, as determined by HUD.
4. The full amount of periodic payments received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic amount (except Supplemental Security Income (SSI) or Social Security).
5. Payments in lieu of earnings, such as unemployment, worker's compensation and severance pay (but see paragraph (3) under Income Exclusions).
6. Welfare Assistance. If the Welfare Assistance payment includes an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of welfare assistance income to be included as income shall consist of:
 - a. The amount of the allowance or grant exclusive of the amount specifically designated for shelter or utilities; plus
 - b. The maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities. If the family's welfare assistance is ratably reduced from the standard of need by applying a percentage, the amount calculated under this paragraph shall be the amount resulting from one application of the percentage.
7. Periodic and determinable allowances, such as alimony and child support payments, and regular contributions or gifts received from persons not residing in the dwelling;
8. All regular pay, special pay and allowances of a member of the Armed Forces. (See paragraph (8) under Income Exclusions).

G. INCOME EXCLUSIONS - The following are excluded from a household's income for purposes of determining eligibility:

1. Income from employment of children (including foster children) under the age of 18 years;
2. Payments received for the care of foster children or foster adults (usually individuals with disabilities, unrelated to the tenant family), who are unable to live alone;
3. Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except for payments in lieu of earnings – see paragraph (5) of Income Inclusions).

4. Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;
5. Income of a live-in aide;
6. Certain increases in income of a disabled member of the family residing in HOME assisted housing or receiving HOME tenant-based rental assistance (see 6.12 (7) under Determining Whose Income to Count).
7. The full amount of student financial assistance paid directly to the student or to the educational institution;
8. The special pay to a family member serving in the Armed Forces who is exposed to hostile fire;
9.
 - a. Amounts received under training programs funded by HUD;
 - b. Amounts received by a Disabled person that are disregarded for a limited time for purposes of Supplemental Security Income eligibility and benefits because they are set aside for use under a Plan to Attain Self-Sufficiency (PASS);
 - c. Amounts received by a participant in other publicly assisted programs which are specifically for or in reimbursement of out-of-pocket expenses incurred (special equipment, clothing, transportation, child care etc.) which are made solely to allow participation in a specific program;
 - d. Amount received under a resident's service stipend. A resident service stipend is a modest amount (not to exceed \$200 per month) received by a resident for performing a service for the owner or manager on a part-time basis, that enhances the quality of life in the development. Such services may include, but are not limited to, fire patrol, hall monitoring, lawn maintenance, resident initiatives coordination and serving as a member of the governing board. No resident may receive more than one such stipend during the same period of time.
 - e. Incremental earnings and benefits resulting to any family member from participation in qualifying state or local employment training programs (including training not affiliated with a local government) and training of a family member as resident management staff. Amounts excluded must be received under employment training programs with clearly defined goals and objectives, are excluded only for the period during which the family member participates in the employment training program.
10. Temporary, nonrecurring or sporadic income (including gifts);
11. Reparation payments paid by a foreign government pursuant to claims filed under the laws of that government by persons who were persecuted during the Nazi era;
12. Earnings in excess of \$480 for each full-time student 18 years old or older (excluding the head of household and spouse);
13. Adoption assistance payments in excess of \$480 per adopted child;
14. For public housing only, the earnings and benefits to any family member resulting from participation in a program providing employment training and supportive services in

accordance with the Family Support Act of 1988, Section 22 of the 1937 Act, or any comparable federal, state or local law during the exclusion period.

15. Deferred periodic amounts from SSI and Social Security benefits that are received in a lump sum amount or in prospective monthly amounts.
16. Amounts received by the family in the form of refunds or rebates under state or local law from property taxes paid on the dwelling unit.
17. Amounts paid by a state agency to a family with a member who has a developmental disability and is living at home to offset the cost of services and equipment needed to keep this developmentally disabled family member at home.
18. Amounts specifically excluded by any other federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under any program to which the exclusions apply.
 - a. The value of the allotment provided to an eligible household under the Food Stamp Act of 1977;
 - b. Payments to volunteers under the Domestic Volunteer Service Act of 1973 (employment through VISTA; Retired Senior Volunteer Program, Foster Grandparents Program, youthful offenders incarceration alternatives, senior companions);
 - c. Payments received under the Alaska Native Claims Settlement Act (43 U.S.C. 1626(a));
 - d. Income derived from certain sub-marginal land of the United States that is held in trust for certain Indian tribes (25 U.S.C. 259e);
 - e. Payments or allowances made under the Department of Health and Human Services' Low-Income Home Energy Assistance Program (42 U.S.C. 8624(f));
 - f. Payments received under programs funded in whole or in part under the Job Training Partnership Act;
 - g. Income derived from the disposition of funds of the Grand River Band of Ottawa Indians;
 - h. The first \$2,000 of per capita shares received from judgment funds awarded by the Indian Claims Commission or the Court of Claims (25 U.S.C. 1407-1408) or from funds held in trust for an Indian tribe by the Secretary of Interior (25 U.S.C. 117)
 - i. Amounts of scholarships funded under Title IV of the Higher Education Act of 1965 including awards under the Federal work-study program or under the Bureau of Indian Affairs student assistance programs (20 U.S.C. 1087uu);
 - j. Payments received from programs funded under Title V of the Older Americans Act of 1965 (42 U.S.C. 3056(f)).
 - k. Any earned income tax credit refund payments received on or after January 1, 1991, including advanced earned income credit payments;

- l. Payments received after January 1, 1989 from the Agent Orange Settlement Fund or any other funds established pursuant to the settlement in the In Re Agent Orange product liability litigation MDL No. 381 (E.D.N.Y.)
- m. The value of any child care provided or arranged (or any amount received as payment for such care or reimbursement for costs incurred for such care) under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858g)
- n. Payments received under the Maine Indian Claims Settlement Act of 1980.

H. TIMING OF INCOME CERTIFICATIONS - All households that receive HOME assistance must be income eligible. Income must be verified before rehabilitation assistance begins.

- 1. Application processing is labor intensive. Early screening for income eligibility can eliminate excessive work in processing an ineligible applicant.
- 2. Establishing a deadline for formal eligibility determinations is a challenging part of the planning process. Generally, the HOME Program permits verification dated no earlier than 6 months prior to providing assistance
- 3. The Grantee must calculate the annual income of the household by projecting the prevailing rate of income of the family at the time the Grantee determines that the family is income eligible. The Grantee is not required to re-examine the family's income at the time the HOME assistance is committed to the household, unless more than six months has elapsed since the Grantee determined that the family qualified as income eligible. . If more than six months elapses before assistance is provided, eligibility must be re-determined.
 - a. For homeowner rehabilitation projects, the date assistance is provided is the date of the rehabilitation contract.
 - b. For homeownership programs, the income eligibility of the families is timed as follows:
 - i. In the case of a contract to purchase existing housing, it is the date of the purchase;
 - ii. In the case of a lease-purchase agreement for existing housing or for housing to be constructed, it is the date the lease-purchase agreement is signed; and
 - iii. In the case of a contract to purchase housing to be constructed, it is the date the contract is signed.

I. INCOME VERIFICATION - Grantees must verify and retain documentation of two (2) months of income information for each person in the household to determine the household's income. Under the Section 8 Program, there are three forms of verification which are acceptable: third-party, review of documents, and applicant certification.

- 1. THIRD-PARTY VERIFICATION - Under this form of verification, a third party (e.g., employer, Social Security Administration, or public assistance agency) is contacted to provide information. Although written requests and responses are generally preferred, conversations with a third party are acceptable if documented through a memorandum to the file that notes the contact person and date of the call.

- a. To conduct third-party verifications, a Grantee must obtain a written release from the household that authorizes the third party to release required information.
 - b. Third-party verifications are helpful because they provide independent verification of information and permit Grantees to determine if any changes to current circumstances are anticipated. Some third-party providers may, however, be unwilling or unable to provide the needed information in a timely manner.
2. REVIEW OF DOCUMENTS - Documents provided by the applicant (such as pay stubs, IRS returns, etc.) may be most appropriate for certain types of income and can be used as an alternative to third-party verifications. Copies of documents should be retained in project files.

Grantees should be aware that although easier to obtain than third-party verifications, a review of documents often does not provide needed information. For instance, a pay stub may not provide sufficient information about average number of hours worked, overtime, tips and bonuses.

3. APPLICANT CERTIFICATION - When no other form of verification is possible, a certification by the applicant may be used. For example, it may be necessary to use an applicant certification for an applicant whose income comes from "odd jobs" paid for in cash.

Applicant certification is the least reliable form of verification and may be subject to abuse. In some cases, the applicant certification can be supplemented by looking at the applicant's past history. The Grantee can review the previous year's income tax return to determine if the current year's income is consistent with activity for the previous year.

J. CALCULATION METHODOLOGIES - Grantees must establish methodologies that treat all households consistently and avoid confusion.

- 1. It is important to understand the basis on which applicants are paid (hourly, weekly or monthly, and with or without overtime). An applicant who is paid "twice a month" may actually be paid either twice a month (24 times a year) or every two weeks (26 times a year).
- 2. It is important to clarify whether overtime is sporadic or a predictable component of an applicant's income.
- 3. Annual salaries are counted as Annual Income regardless of the payment method. For instance a teacher receives an annual salary whether paid on a 9- or 12-month period.

K. DETERMINING WHOSE INCOME TO COUNT - Knowing whose income to count is as important as knowing which income to count. Under the Section 8 definition of income, the following income *is not counted*:

- 1. INCOME OF LIVE-IN AIDES - If a household includes a paid live-in aide (whether paid by the family or a social service program), the income of the live-in aide, regardless of its source, is not counted. (Except under unusual circumstances, a related person can never be considered a live-in aide);
- 2. INCOME ATTRIBUTABLE TO THE CARE OF FOSTER CHILDREN - Foster children are not counted as family members when determining family size to compare with the

Income Limits. Thus, the income a household receives for the care of foster children is not included; and

3. EARNED INCOME OF MINORS - Earned income of minors (age 18 and under) is not counted. However, unearned income attributable to a minor (e.g., child support, AFDC payments, and other benefits paid on behalf of a minor) is counted.
4. TEMPORARILY ABSENT FAMILY MEMBERS - The income of temporarily absent family members is counted in Annual Income - regardless of the amount the absent family member contributes to the household. For example, a construction worker earns \$600/week at a temporary job on the other side of the state. He keeps \$200/week for expenses and sends \$400/week home to his family. The entire \$600/week is counted in the family's income;
5. ADULT STUDENTS LIVING AWAY FROM HOME - If the adult student is counted as a member of the household in determining the Income Limit used for eligibility of the family, the student's income must be counted in the family's income. Note, however, that the \$480 limit does not apply to a student who is head of household or spouse (their full income must be counted); and
6. PERMANENTLY ABSENT FAMILY MEMBER - If a family member is permanently absent from the household (e.g., a spouse who is in a nursing home), the head of household has the choice of either counting that person as a member of the household, and including income attributable to that person as household income, or specifying that the person is no longer a member of the household.
7. PERSONS WITH DISABILITIES - During the annual recertification of a family's income, increases in the income of a disabled member of qualified families residing in HOME assisted housing or receiving HOME tenant- based rental assistance is excluded. 24 CFR 5.61(a) outlines the eligible increases in income. These exclusions from annual income are of limited duration. The full amount of increase to an eligible family's annual income is excluded for the cumulative 12-month period beginning on the date the disabled family member is first employed or the family first experiences an increase in annual income attributable to the employment. During the second cumulative 12-month period, 50 percent of the increase in income is excluded. The disallowance of increased income of an individual family member who is a person with disabilities is limited to a lifetime 48-month period.

9 ELIGIBILITY REQUIREMENTS OF PROPERTY TO BE REHABILITATED

- A. **DEFINITIONS** - The following are definitions of the various terms used with respect to eligibility requirements of the property to be rehabilitated.
1. DWELLING UNIT - A single unit providing complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.
 2. SINGLE FAMILY - A housing unit consisting of living, sleeping, bathing, and food preparation designed for single-family use, although more than one family may be residing therein, if every occupant has access to all areas within the building envelope.

If 40% to 59% less	Add 50 points
If less than 39%	Add 20 points

2. NUMBER IN HOUSEHOLD

1 Person Household	5 Points
2 Person Household	10 Points
3 Person Household	20 Points
4 Person Household	25 Points
5 Person Household	30 Points
6 Person Household	35 Points
7 Person Household	40 Points
8 Person Household	45 Points

3. NUMBER OF ELDERLY 10 Points per person
 For each household member at least 62 years old at the time of application

4. NUMBER OF HANDICAPPED/DISABLED 10 Points per person
 Household member receiving disability benefits from Social Security, a pension program, life insurance program, or a total or partial physical impairment which renders the person unable to work. Where there exists reasonable question, a doctor's certification will be used.

5. HEAD OF HOUSEHOLD 10 Points
 This is a single head of household (male or female) with children under 18, or a dependent with severe developmental disabilities or severe dementia. This does not apply to a widow/widower living alone.

6. NUMBER OF PERSONS 18 OR YOUNGER 10 Points per person

7. CONDITION OF THE DWELLING STRUCTURE

Standard Dwelling	No Points
Substandard Dwelling	15 to 29 Points
Dilapidated Structure	30 to 50 Points
Structures beyond repair	No Points

11. TERMS, CONDITIONS AND CONSIDERATIONS FOR GRANTS
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A. DETERMINATION OF THE AMOUNT OF THE GRANT - The amount of a rehabilitation grant that an applicant may receive will not exceed:

1. The actual and approved cost of the repairs and improvements necessary to make the dwelling conform to the housing standards adopted by the Grantee and THDA.
2. The amount and structure of the grant must be consistent with the application submitted to THDA.
3. When the applicant is furnishing supplementary funds from other sources, evidence that actual funds are available will consist of verification and documentation by the Grantee that the applicant has deposited the required amount in the appropriate escrow account. Such deposit must be made before the grant application and any construction work can begin.

B. STRUCTURE OF FINANCIAL ASSISTANCE - HOME funds are used to make forgivable grants to property owners to cover the full cost of the needed rehabilitation work.

1. To prevent homeowners from simply selling the property and profiting from the HOME funded improvements, the owners must repay the program if they sell the property within the compliance period. Part of the owner's obligation is forgiven each year they live in the rehabilitated unit.
2. Repayment of the rehabilitation grant over a five year affordability period shall be based on a twenty percent (20%) reduction of the amount to be repaid per year, according to the following schedule:

0 - 12 months	100% Repayment
After one year	80% Repayment
After two years	60% Repayment
After three years	40% Repayment
After four years	20% Repayment
After five years	0% Repayment

3. The property owner must sign a Grant Note and a Deed of Trust. The Deed of Trust secures the Grant Note by placing a lien against the property and is activated if the owner attempts to sell within the compliance period.
 - a. If ownership of the property is in the form of a life estate, the owners of the property as well as the person with the life estate must sign the Grant Note and the Deed of Trust.
 - b. If the property has been inherited by multiple owners not of whom reside in the property, all of the owners must sign the Grant Note and Deed of Trust.
 - c. Grantees and administrators should consult their agency or community general counsel if there are questions.
4. In cases of death, THDA does not require repayment as long as the ownership of the property passes to the heirs. The heirs may occupy the unit, rent it or let it sit empty, without triggering the repayment clause. However, if the heirs sell the property, or if the property is sold with monetary gain by any actions of a court to settle outstanding claims or settle the estate, the grant must be repaid to THDA, less any forgivable portion.

C. OTHER GRANT CONDITIONS - Specific terms and conditions are incorporated in the grant application and the contract documents. The applicant agrees to:

1. Allow inspection by the Grantee and/or THDA of the property whenever the Grantee and/or THDA determines that such inspection is necessary.
2. Furnish complete, truthful and proper information as needed to determine eligibility for receipt of grant money.
3. Permit the contractor to use, at no cost, reasonable existing utilities such as gas, water and electricity which are necessary to the performance and completion of the work.
4. Cooperate fully with the Grantee and the contractor to insure that the rehabilitation work will be carried out in a timely manner. Provide a safe, secure, and non-hostile environment.

12. ELIGIBLE REHABILITATION ACTIVITIES

- A. INTRODUCTION** - A rehabilitation grant may be made only to cover the cost of rehabilitation necessary to make a dwelling unit conform to the UPCS and applicable code adopted by the jurisdiction in which the property is located and consistent with the application submitted to THDA.
- B. HOUSING REHABILITATION COSTS AND LEAD-BASED PAINT** - The maximum HOME subsidy per unit is established by HUD and cannot be exceeded.
1. If a unit to be rehabilitated was built after 1978, the rehabilitation costs are capped by the HOME subsidy limits.
 2. All units built prior to 1978 require a risk assessment by a qualified lead inspector. If the risk assessment of a pre-1978 unit discloses no lead, then the cap for rehabilitation costs is \$40,000.
 3. If the risk assessment for a pre-1978 unit reveals the presence of lead-based paint and the estimated rehabilitation costs are less than \$25,000, the standard treatments will apply and the maximum HOME subsidy for rehabilitation is limited to \$25,000.
 4. If the risk assessment for a pre-1978 unit reveals the presence of lead-based paint and the estimated rehabilitation costs exceed \$25,000, then abatement using a qualified abatement contractor will be required to provide assistance up to \$40,000 for rehabilitation hard costs. Lead-based paint costs would be paid as project soft costs up to the HOME subsidy limits. The Grantee must have pre-approval by THDA staff before proceeding with abatement.
- C. ELIGIBLE COSTS**
1. **EXISTING CODE VIOLATIONS** - Costs which can be included in rehabilitation grants are the costs of correcting existing housing code violations which have been determined by a qualified project inspector and formalized in an individualized housing report.
 2. **INCIPIENT CODE VIOLATIONS** - An incipient violation exists if at the time of inspection an element in the structure which, due to age, deterioration, wear, or normal usage will deteriorate within the life of the grant period and thus become a code violation. Costs to correct these potential violations are eligible costs.
 3. **PERMITS AND FEES** - Rehabilitation funds may be used to cover the cost of building permits and related fees required to carry out the proposed rehabilitation work. However, since the rehabilitation contract documents will require the contractor to pay them, these

costs ordinarily would be included in the contract amount. Recording and filing fees are eligible costs.

4. **EQUIPMENT** - Rehabilitation funds may provide for the repair or purchase and installation of certain basic equipment necessary for the maintenance of the household in a safe, decent, sanitary condition, and in good repair. These include such items as a furnace, water heater, electrical and sanitary fixtures, kitchen range, refrigerator, cabinets and sinks. Purchase and installation is acceptable if there is no such equipment in the dwelling or if the existing equipment is unsafe, unsanitary or non-functional. There is a \$1,000 maximum expenditure (including taxes and delivery) for a kitchen range, and a \$1,000 maximum expenditure (including taxes and delivery) for a refrigerator. These appliances must be Energy-Star rated where available.
5. **HANDICAPPED** - Special alterations or costs related to making the dwelling more convenient or accessible for physically challenged persons are eligible costs. All work performed in these units must comply with all applicable codes as well as all Federal and State regulations.
6. **LEAD-BASED PAINT** - All costs associated with the reduction of lead-based paint hazards must comply with 24 CFR 92.355.
7. **DEMOLITION OF EXISTING STRUCTURES AND UTILITY CONNECTIONS**
All costs related to the demolition of existing structures and to provide utility connections are to comply with 24 CFR 92.206(a)(3). Demolition is only eligible if it is a part of a HOME project such as reconstruction or removal of an unsafe addition or out building.
- 8.
9. **EXTERIOR PAINTING** - Exterior painting is an eligible cost when it is necessary to maintain a weatherproof exterior on the dwelling.
10. **GUTTERS** – Gutters are an eligible cost when rehabilitating the exterior of a unit or when reconstructing a unit.
11. **OTHER COSTS** - Rehabilitation costs not specifically required by the housing rehabilitation standards found necessary to be decent, safe, sanitary, and in good repair-for the general welfare of the occupants of the structure may be considered for eligibility, with prior consent of the Grantee's governing body and THDA, as well as any other cost as outlined in 24 CFR 92.206.

C. INELIGIBLE COSTS

1. Renovation of dilapidated out buildings.
2. Appliances not required by code standards.
3. Materials, fixtures, equipment, or landscaping of type or quality that exceeds that customarily used in the locality for properties of the same general type as the property to be rehabilitated.
4. All items outlined in 24 CFR 92.214.

D.

13. HOUSING REHABILITATION SPECIFICATIONS

- A. INTRODUCTION** - This section sets forth the responsibilities of the Grantee for determining the rehabilitation work necessary to bring a dwelling into conformance with the UPCS and applicable code adopted by the State, county or city and with the objective of the program as proposed in the application submitted to THDA. The Grantee will:
1. Inspect the property and prepare an inspection list noting UPCS and code deficiencies.
 2. Conduct lead-based paint testing/risk assessment to identify lead-based paint hazards.
 3. Consult with and advise the owner of the work to be done and the availability of a rehabilitation grant.
 4. Prepare a work write-up and cost estimate as a basis for rehabilitation grant and for the bid process in contracting for rehabilitation work and lead-paint hazard reduction activities.
- B. PROPERTY INSPECTION AND SPECIFICATIONS CHECKLIST** - The Grantee will have the property inspected and have a report prepared that identifies each deficiency with respect to the UPCS and applicable code adopted by the Community and the lead-based paint hazard reduction activities required by the testing/risk assessment. The homeowner will also list other deficiencies and request for repairs which may be eligible for correction through the rehabilitation grant. This Initial Inspection will provide a proper basis for the preparation of the work write-up, cost estimate and contract specifications.
- C. WORK WRITE-UP AND COST ESTIMATE** - The work write-up and cost estimate is a statement based on the initial inspection and lead-based paint testing/risk assessment. It itemizes separately all the rehabilitation work and the lead hazard reduction activities to be done on the dwelling and includes an estimate of the cost of each item. The cost estimate will be reasonable, reflect prevailing labor and material costs, and reflect a reasonable profit & overhead costs for the contractor. The work write-up and estimate must be reviewed and approved by THDA before presenting it to the homeowner/ applicant.
1. DUAL-USE OF WORK WRITE-UP - The write-up will be detailed and specific in style. Each item will be identified as correcting a UPCS and code violation, meeting a code requirement, reducing lead-based paint hazards, or as an eligible cost under the grant. This same write-up without the cost estimate will serve as part of the scope of work and specifications for the construction contract documents.
 2. ITEMIZING COSTS - Each item, definable feature of work and its estimated cost will be identified in the work write-up as either correcting a UPCS and code violation, meeting a code requirement, reducing lead-based paint hazards, or eligible under the grant. This will be done on the work write-up by entering the cost estimates in a columnar arrangement.
 3. OWNER PREFERENCE - A work write-up need not contain details that have no significant effect on cost. The term "to be selected by owner" may be used appropriately.
- D. CONSULTATION WITH HOMEOWNER/APPLICANT** - The Grantee will consult with the prospective applicant on the work write-up and cost estimate. The Grantee will advise the applicant that only work that is directed toward correcting a UPCS and code violation, meeting a code requirement, or that is an eligible activity can be funded by the grant. The homeowner must understand that "cosmetic improvements" are not eligible for funding. The final work write-up (without costs) will be used by contractors for determining their bids and incorporated into the

rehabilitation contract documents which the homeowner and contractor will sign. The homeowner should initial each page and sign the last page of the write-up.

- E. CLEARLY WRITTEN SPECIFICATIONS** - The work write-up will be written so that it provides a clear detailed understanding of the nature and scope of the work to be done and a basis for carefully determined bids and proposals from contractors. The homeowner shall have a clear understanding of the nature and scope of the work to be done and any limitations that may exist.
1. Each specification will show the nature and location of the work and the quantity and type of material required. The specifications are to comply with THDA's Minimum Design Standards for New Construction & Rehabilitation of Single Family & Multifamily Housing Units.
 2. The specifications will refer to manufacturer's brand names or association standards to identify quality of material and equipment, and may make provision for acceptable substitutes of equal or greater value or quality and brand name requirements may be included in the "General Conditions and Specifications" and indicated by reference in the work write-up.

14. CONTRACTING FOR REHABILITATION WORK

- A. INTRODUCTION** - This section sets forth requirements and procedures with respect to the construction contracts for housing rehabilitation financed through a rehabilitation grant. Rehabilitation work will be undertaken only through a written contract between the contractor and the property owner receiving the grant.
1. **FORM OF CONTRACT** - The construction contract will consist of a single document signed by the contractor and the property owner, following approval of the grant application. It will contain a bid, the Grantee's General Conditions and Specifications by reference, the work write-up which specifies the work to be done, and the existing UPCS and code violations.
 2. **USE OF ALTERNATES** - The document prepared by the Grantee may contain alternates by which each bidder may increase or decrease the lump sum contract price, if the alternates are later accepted as part of the work to be performed.
 3. **PROCUREMENT OF BIDS** - The Grantee will advertise openly and publicly for bids and encourage minority and female owned firms to bid on its projects.
- B. GENERAL CONDITIONS** - The bid package will contain the following:
1. The address, time and date by which the bid should be submitted by the contractor.
 2. A provision that the bid be accepted by the homeowner within a specified length of time.
 3. A provision that the contractor start work within a specified length of time.
 4. A statement concerning the acceptability of progress payments.
 5. A provision that final payment on the contract amount will be made only after final inspection, acceptance of all work by the Grantee and the homeowner, and after the Grantee

receives the contractor's final invoice release of liens and warranty, and claims for liens by subcontractors, laborers and material suppliers for completed work or supplied materials.

6. Provisions that the contractor will be required to:
 - a. Obtain and pay for all permits and licenses necessary for the completion and execution of the work and labor to be performed.
 - b. Perform all work in conformance with UPCS, applicable local codes, as well as lead-based paint regulations and requirements, whether or not covered by specification and drawings for the work.
 - c. Keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that have been removed and replaced as part of the work shall belong to the contractor, unless specifically stated otherwise within the work write-up.
 - d. Not assign the contract without written consent of the Grantee and homeowner.
 - e. Guarantee the work performed for a period of one year from the date of final acceptance of all work required by the contract. Furthermore, furnish the homeowner, in care of the Grantee, with all operations and maintenance manuals, manufacturers and suppliers written guarantees and warranties covering materials and equipment furnished under the contract.
 - f. Include a statement as to whether the premises are to be either occupied or vacant during the course of construction work.
 - g. A provision that the contractor may reasonably use existing utilities without payment during the course of the work.

C. INSURANCE

1. The contractor shall carry or require that there be carried Workman's Compensation Insurance for all his employees and those of his subcontractors engaged in work at the site in accordance with Tennessee State Workman's Compensation Laws.
2. The contractor shall carry or require that there be carried Manufacturer's and Contractor's Public Liability Insurance. This insurance will be in an amount not less than \$100,000 for injuries including accidental death to any one person for one accident, and to protect the contractor and subcontractors against claims for injury or death of one or more persons because of accidents which may occur or result from operations under the contract. Such insurance shall cover the use of all equipment, including but not limited to, excavating machinery, trenching machines, cranes, hoists, rollers, concrete mixers, and motor vehicles in the construction of the rehabilitation embraced in their contract.
3. The contractor shall carry during the life of the contract Property Damage Insurance in an amount of not less than \$100,000 to protect him and his subcontractors from claims for property damage which might arise from operations under their contract.
4. Before commencing work, the contractor shall submit evidence of
2. Specify work to correct those violations or hazards;
3. Note any unusual features or limitations;

4. Include the Grantee's estimated cost for rehabilitation; and
5. Will be initialed on each page by the homeowner and signed on the signature page by the homeowner.

E. INELIGIBLE CONTRACTORS - The Grantee may determine a contractor ineligible to bid on projects when:

1. The contractor is listed on the Federal Debarred list; The grantee must check the contractor and all subcontractors' names against the Federal Excluded Parties List System (available at <https://www.sam.gov/portal/public/SAM/>). The grantee will print out the system search results and place in file to document that the contractors and subcontractors are not on this list.
2. There is documented proof that the contractor has not paid material suppliers;
3. There is documented proof that the contractor has not completed projects within the allotted time frame;
4. There exist substantial complaints by homeowners about quality of work and performance.
5. There is documented proof that the contractor has not performed warranty work on previous contracts.
6. Conflict of interest exist between the contractor candidate and project participants, location, or any financial ties

F. INVITATION TO CONTRACTORS FOR BID AND PROPOSAL

1. The Grantee will announce the program and advertise for contractors in local and/or regional newspapers at the beginning of the program and at least once each year thereafter.
2. The Grantee will accept applications from contractors throughout the life of the program.
3. The Grantee will develop and maintain a list of contractors, including minority and female headed firms within the region.
4. The Grantee will notify in writing and in a timely fashion all contractors on the Contractors List when bid packages are available.
5. The Grantee will document when and to whom invitations to bid are sent out and packages picked up.

G. SELECTION OF A SUCCESSFUL BIDDER - The opening of the sealed bids must meet these conditions.

1. The opening must be public.
2. The best value responsive and responsible bid will prevail. Bids that fall 15% under or 15% over the Grantee's cost estimate may be rejected as not responsible bides.
3. There must be **at least three (3) competitive bids** by eligible contractors.
4. Minutes of the award and bid tabulations should be appropriately filed.

5. Questions concerning contractor eligibility shall be decided prior to opening the bids.
6. The Grantee will verify with THDA that contractors are not debarred.
7. The Grantee may limit the number of bids awarded to any one contractor at any one bid letting to three (3).
8. If all bids exceed the amount of the construction budget, the Grantee may not negotiate solely with the low bidder. The project can be re-bid or changed in scope. If the project is changed, then each bidder must be given the opportunity to bid again. Bidders must be informed that they have the right to change their original unit prices as long as they conform to the revised bid specifications. Grantees must maintain documentation to demonstrate that this process was followed.
9. If there are not at least three (3) competitive bids from eligible contractors, the project must be re-bid. If there are still not three bids after the project has been re-bid, the Grantee will contact THDA before awarding the contract.

H. AWARD OF THE CONSTRUCTION CONTRACT - The contract will become effective upon the signatures of the homeowner and contractor and with the Grantee's endorsement. The Grantee will distribute the executed contract documents as follows: original to Grantee, copy to homeowner, copy to contractor.

15. INSPECTION, CLOSE-OUT AND PAYMENT FOR REHABILITATION WORK
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A. RESPONSIBILITY FOR MAKING INSPECTIONS - Inspection of construction will be performed by the Grantee or its designate as follows:

1. Compliance inspections will be made as often as necessary to assure that the work is being completed in accordance with the community's building, electrical, mechanical and plumbing codes, zoning regulations, and any other related State or local laws and ordinances.
2. Inspections will be made as often as necessary to assure that the work being performed is in accordance with the terms of the construction contract.
3. Written notices of inspections (HO-17) shall be filed appropriately.
4. THDA's QAI will perform a minimum of 3 inspections throughout the project. An initial inspection, a progress inspection, and a final inspection will be conducted in accordance with THDA's Policy and Procedures and HUD 24CFR 92.251 of the 2013 HOME Final rule.

B. PROGRESS PAYMENTS - If progress payments are allowed by the Grantee, no more than one progress payment can be made and the payment will be 50% of the funds at the completion of 60% of the work.

C. FINAL PAYMENTS

1. FINAL INSPECTION - Upon completion of the rehabilitation work, a final inspection is held by the Grantee. Any uncompleted work or work that is unsatisfactory is noted on a final "punch list" and sent to the contractor in writing (HO-17 and HO-18). When these

items are completed, clearance testing for lead-based paint hazards is conducted on the unit. When the unit passes clearance testing, the contract is complete.

2. CERTIFICATION - After the Grantee determines that the rehabilitation work has been fully and satisfactorily completed and the unit has passed clearance testing, the Certification of Completion and Final Inspection (FM-7) is prepared. The homeowner signs the Certification indicating that he accepts the rehabilitation work as meeting the terms and conditions of the contract. The contractor signs the Certification indicating that the work has been completed in accordance with the contract and that there are no unpaid claims for labor, materials supplies or equipment. The inspector signs the Certification indicating that work has been completed in accordance with the contract and authorizing final payment.
3. NOTICE OF COMPLETION - The contractor shall file a Notice of Completion with the Register of Deeds in the county where the work is performed and return a certified copy to the Grantee.
4. MAKING FINAL PAYMENT - When the final inspection determines that the work is completed in accordance with the contract and the homeowner has accepted the work, the Grantee will obtain from the contractor a release of liens, including all subcontractors and suppliers, and a copy of each warranty due the owner for the work. The Grantee will request final payment from THDA at that time.
5. If the homeowner refuses to sign the final acceptance, the Grantee may authorize full payment for those items which are undisputed and acceptable to all parties.

16. GRIEVANCE PROCEDURE

- A. The Grievance Procedure shall be made a part of the contract between the homeowner and the contractor. Disputes between the homeowner, Grantee and contractor may arise from time to time during the life of the rehabilitation project. In those instances where a mutually satisfactory agreement cannot be reached between the parties, the grievance procedure will be followed.
 1. The grievance by the homeowner or contractor is to be filed with the program administrator in writing.
 2. The program administrator will meet with the homeowner/contractor and attempt to negotiate a solution.
 3. Contact the THDA Community Programs Division at (615) 815-2030 should the program administrator fail to negotiate a solution.
- B. **GRIEVANCE PROCEDURE** - If this fails, the program administrator will follow the grievance procedure as outlined below:
 1. All claims or disputes between the owner and contractor arising out of or related to the work shall be decided by arbitration in accordance with the current construction industry arbitration rules of the American Arbitration Association unless the parties mutually agree otherwise.

2. The owner and contractor shall submit all disputes or claims, regardless of the extent of the works progress, to an Arbitrator unless the parties mutually agree otherwise.
 3. Notice of the demand for arbitration shall be filed in writing with the other party to this rehabilitation agreement and shall be made within a reasonable time after the dispute has arisen.
 4. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
 5. If the arbitrator's award is in a sum which is less than that which was offered in settlement by the contractor, the arbitrator may award costs and attorney fees in favor of the contractor. If the arbitrator's award is in a sum which is less than that which was offered in settlement by the owners, the arbitrator may award costs and attorney fees in favor of the owner.
- C. **THE WRITTEN CONTRACT** - The contract and the rehabilitation specifications, along with the initial inspection report provide the basic documentation by which the relative merits of any dispute will be judged.
- D. **CONFLICT OF INTEREST OF PUBLIC OFFICIALS** - No elected or appointed Federal, State or local official, member of the local governing body, or any other public official or employee who exercises any functions or responsibilities in conjunction with the administration of the housing rehabilitation shall have any interest, direct or indirect, in the proceeds or benefits of the rehabilitation grant program. In those cases where the interest may not be direct or indirect, and the conflict of interest is only "apparent", the Grantee must contact THDA for clarification before proceeding. THDA will not routinely consider requesting an exception to the conflict of interest provisions from HUD.
- E. **KICKBACKS AND DISCOUNTS** - No member of the governing body of the Grantee or any Grantee employee shall receive kickbacks or discounts from either contractors or property owners in return for special favors in regard to housing rehabilitation.

RESOLUTION 8b-1214

A RESOLUTION TO SUPPORT THE REQUEST OF THE OTIS L. FLOYD NURSERY RESEARCH CENTER TO THE STATE OF TENNESSEE FOR FUNDING IN THE AMOUNT OF \$4.5 MILLION FOR THE PURPOSE OF FACILITY EXPANSION

WHEREAS, the nursery industry is a vital component of state and local economies, with an annual economic impact of \$400 million to the State of Tennessee; and

WHEREAS, the Otis L. Floyd Nursery Research Center, located in McMinnville Tennessee, is situated at the heart of the Tennessee nursery industry and is the only facility in the state dedicated to supporting the nursery industry; and

WHEREAS, the Otis L. Floyd Nursery Research Center is recognized for its expertise in the fields of insect control, disease management, plant breeding/genetics, horticulture, and production management; and

WHEREAS, in order to increase research capacity to support growth of the nursery industry, an expansion of the overcrowded current facility is desperately needed; and

WHEREAS, the Otis L. Floyd Nursery Research Center plans to request the amount of \$4.5 million from the State of Tennessee to fund an expansion which will include the addition of laboratory, office, and greenhouse space to support new programs in soil pathogens, weed science, water management, and graduate student support.

NOW, THEREFORE, BE IT RESOLVED by the Legislative Body of Franklin County, Tennessee meeting in regular session this the 1st day of December 2014, that:

SECTION 1. The Legislative Body of Franklin County, Tennessee supports the request of the Otis L. Floyd Nursery Research Center to the State of Tennessee for funding in the amount of \$4.5 million for the purpose of facility expansion.

SECTION 2. This Resolution shall take effect immediately upon its passage, the welfare of the county requiring it.

Adopted this 1st day of December 2014.

APPROVED: _____
Richard Stewart, Mayor

APPROVED: _____
Eddie Clark, Chair of Commission

ATTEST: _____
Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: DeMatteo Cofer

MOTION TO ADOPT: _____ SECOND: _____

VOTES: AYES: _____ NAYS: _____ DECLARATION: _____

Facility Expansion at the Tennessee State University Nursery Research Center

The Tennessee nursery industry, a green and environmentally sustainable industry, is concentrated in a five county mid-state region with McMinnville at its center. As an important driver of the rural economy in the mid-state, the nursery industry accounts for over \$400 million per year in economic activity in Tennessee. Tennessee State University provides research and Extension support for the nursery industry through the Otis L. Floyd Nursery Research Center (NRC), located in McMinnville. The NRC is the only facility in the state dedicated to supporting the nursery industry; a recent analysis determined the facility has a \$5.4 million annual economic impact to the state and the research activities at the NRC contribute an estimated \$20 million in annualized net benefits to the nursery industry.



This facility, completed in 1997, sits on an 83-acre site and has a 20,000 ft² building with 10 labs, 14 offices, a meeting room, 12,000 ft² of greenhouse space and other associated outbuildings.

Staffed by a combination of Tennessee State University and USDA/ARS personnel, the NRC provides the nursery industry with expertise in the fields of insect control, disease management, plant breeding/genetics, horticulture and production management. A new Area Nursery Specialist was recently added to the Center to fill the gap in nursery Extension left by cutbacks at the University of Tennessee. In addition, a research program in sustainable nursery crop production is in the process of being added. The Nursery Research Center is a leader in nursery research in the Southeast US; its scientists are recognized authorities in their areas and are sought-after as project collaborators, educators and speakers.

All research at the Center is conducted with consultation from the TSU Nursery Advisory Group. The Nursery Advisory Group is an autonomous panel of nursery producers representing small, medium and large operations in Tennessee. In addition to addressing current industry needs, research emphasis is placed on answering questions not readily solved internally in the industry, and to address extended timeframe and overarching issues. The proposed expansion will permit growth in programs that emphasize sustainability, water use and other emerging issues.

Reductions in research and outreach personnel at federal (USDA) and state (TDA, UT) agencies, coupled with increasing threats from invasive insects/diseases and new environmental regulations have led to increased demand on NRC programs, creating a need for additional staff and programs to meet industry demands. At present, the Center has a staff of 18 scientists/technical employees and 3 administrative /clerical employees.



Requested Amount: \$4.5 Million
7,500 ft² Laboratory/office space
4,500 ft² Greenhouse space

The current level of research and outreach programming has fully taxed the physical capacity of the main building at the Center. All lab space is fully occupied. The Center's 21 employees utilize 14 offices; some employees share offices, some employees utilize laboratory bench space as office space. This circumstance results in decreased productivity for both the employee and research/outreach activities. Additionally, the Center has no space to accommodate graduate students or visiting scientists, creating a missed opportunity to train future workforce participants and take advantage existing industry research expertise and in the agricultural sciences. At a time when demand for increased knowledge and service to our stakeholders is higher than ever, the expansion of current research and outreach programs and the addition of new programs is constrained by the lack of physical space to house the programs.

To accommodate the present and future demand for research and outreach needs at the NRC, an expansion of facilities is necessary. Proposed is the addition of 7,500 ft² of laboratory/office space and 4,500 ft² of greenhouse space to fulfill these needs. The laboratory/office space addition will consist of four laboratories (soil pathogens, weed science, water management, and graduate student support), 10 offices (scientists, technical support, graduate students) and associated storage and prep areas. Greenhouse space will consist of the addition of four bays to the rigid greenhouse structure presently attached to the main building. Research capacity of the Nursery Research Center will be enhanced further by construction of a small lodging facility to accommodate short-term stays by visiting scientists and graduate students. It is expected the laboratory expansion will take place on the east end of the existing building, facilitating continued workflow and connectivity with existing research programs. The visitor housing will be constructed on land that is not suitable for field research. Anticipated cost for these improvements is \$4.5 million. No other additions or amendments to the other facilities at the NRC are needed to accommodate the increased research/outreach capacity.

This proposed expansion is necessary to alleviate present overcrowding at the Center and will facilitate the addition of new research and outreach programs. Completion of the proposed expansion will enhance the Center's ability to address current and anticipated issues facing the Tennessee nursery industry, and to keep the nursery industry, Tennessee's true green industry, at the forefront of prosperity.

Dr. Nick Gawel
Otis L. Floyd Nursery Research Center
(931) 815-5141 ngawel@tnstate.edu



RESOLUTION NO. 8c-1214

**A RESOLUTION TO ESTABLISH A
BOARD OF HEALTH FOR FRANKLIN COUNTY, TN.**

WHEREAS, *Tennessee Code Annotated* (T.C.A.) Section 68-2-601, authorizes county governments to establish a county Board of Health; and

WHEREAS, pursuant to the provisions of T.C.A. Section 68-2-601 the powers and duties of county health boards are to (1) Govern the policies of full-time county health departments established in accordance with this chapter; (2) Through the county health director or the county health officer, or both, enforce such rules and regulations as may be prescribed by the commissioner essential to the control of preventable diseases and the promotion and maintenance of the general health of the county; (3) Adopt rules and regulations as may be necessary or appropriate to protect the general health and safety of the citizens of the county. The regulations shall be at least as stringent as the standard established by a state law or regulation as applicable to the same or similar subject matter. Regulations of a county board of health supersede less stringent or conflicting local ordinances; and (4) Require that an annual budget be prepared and, when this budget has been approved by the county board of health, submit the same to the county legislative body for consideration and subsequent provision of necessary funds to meet all obligations under the adopted budgets; and

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Board of Commissioners meeting in session assembled on December 1, 2014 and that:

SECTION 1. As the legislative body of Franklin County, the Franklin County Commission hereby establishes the FRANKLIN COUNTY BOARD OF HEALTH (hereinafter "Board").

SECTION 2. The Franklin County Commission hereby decrees that the Franklin County Board of Health is to consist of the following members who, by application to the office of the Franklin County Mayor, shall be confirmed by the Franklin County Commission;

- (1) The Franklin County Mayor;
- (2) The Franklin County Director of Schools or a designee appointed annually by the director;
- (3) Two (2) physicians licensed to practice in the state of Tennessee, who shall be nominated by the medical society serving Franklin County;
- (4) One (1) dentist licensed to practice dentistry in the state of Tennessee, who shall be nominated by the dental society serving Franklin County;
- (5) One (1) pharmacist licensed to practice in the state of Tennessee, who shall be nominated by the pharmaceutical society serving Franklin County;
- (6) One (1) registered nurse licensed to practice in the state of Tennessee, who shall be nominated by the nurses association serving Franklin County;

(7) The county health director and the county health officer shall serve as ex officio members to the board, with the county health director serving as secretary to the board. In the absence of a duly appointed county health director, the county health officer shall serve as secretary. In the absence of the duly appointed county health officer, the commissioner of health or the commissioner's designee shall serve in that capacity. The board shall elect a chair at its first meeting and annually thereafter. It is the duty of the chair to call all meetings of the board;

(8) The Franklin County legislative body may, by resolution, provide for the election of a doctor of veterinary medicine as an additional member of the county board of health. The county legislative body may also, by resolution, provide for the election of a citizen representative as another additional member of the county board of health. The citizen representative shall not, at the time of such citizen representative's election, previous to such citizen representative's election, nor during the term of such citizen representative's office, be a health provider or the spouse of a health provider; and

(9) In the event a nomination is not timely made, the Franklin County legislative body may proceed to elect an otherwise qualified member.

SECTION 3. All members, except ex officio members, shall be residents of Franklin County. In the event that the required members are not available from within the county to serve on the board of health, the board would remain duly constituted.

SECTION 4. The members shall be appointed by the Franklin County legislative body for a term of four (4) years. All vacancies shall be filled by the legislative body to serve the remainder of the unexpired term. A majority of the Franklin County Board of Health shall constitute a quorum

SECTION 5. The county legislative body may remove an appointed member for cause.

Approved this the 1st day of December 2014.

Eddie Clark, Honorable Chairman to the Commission

Richard Stewart, Honorable County Mayor

ATTEST: _____
Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Fuller and Sneed

MOTION TO ADOPT: _____

SECOND BY: _____

VOTES: **AYES** _____ **NAYS** _____ **DECLARATION** _____

FRANKLIN COUNTY, TENNESSEE

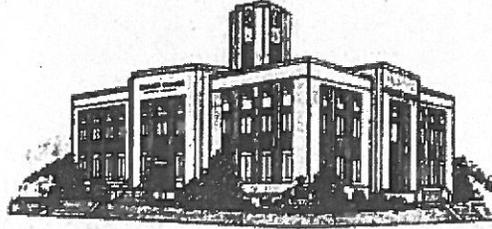
RICHARD STEWART, COUNTY MAYOR

855 DINAH SHORE BLVD., SUITE 3
WINCHESTER, TN 37398

OFFICE: (931) 967-2905

FAX: (931) 962-0194

richard.stewart@franklincotn.us



November 25, 2014

RE: Resolution 8c-1214

Dear Franklin County Commissioners,

As requested by the Legislative Committee, following is an explanation of the purpose of the establishment of the Franklin County Board of Health by proposed Resolution 8c-1214 and any costs involved with the Board.

The primary agencies for local health services are the county board of health and the county health department. Each county is authorized to establish a board of health that is charged with the following duties: governing the policies of the health department, enforcing state health regulations, adopting rules to promote the general health of the county, and preparing an annual budget. The board must consist of the following members:

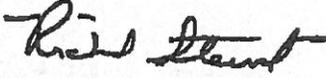
1. The county mayor;
2. The county director of schools or his or her designee;
3. Two physicians nominated by the county medical society;
4. One dentist nominated by the county dental society;
5. One pharmacist nominated by the county pharmaceutical society;
6. One registered nurse nominated by the county nurses' association;
7. The county health director (*ex officio* member);
8. The county health officer (*ex officio* member); and
9. A veterinarian and a citizen representative (optional members).

T.C.A. § 68-2-601.

There is no cost associated with establishment of the Franklin County Board of Health apart from the appointed board members' time volunteered.

Following you will find information prepared by the Tennessee Department of Health Southeast Regional Office along with T.C.A. § 68-2-601 for your review. Franklin County Health Department Director Charlene Nunley, Tennessee Department of Health Southeast Regional Director Glenn Czarnecki, and I will be present at the December 1, 2014 Commission meeting to answer your questions. I support the establishment of a Franklin County Board of Health as proposed by Resolution 8c-1214 in accordance with T.C.A. § 68-2-601. Do not hesitate to contact me with questions or concerns in the meantime.

Respectfully,



Richard Stewart
Franklin County Mayor

MISSION STATEMENT

**To protect, promote and
improve the health and
prosperity of people in
Tennessee!**

**Boards of Health in
the State of
Tennessee**

Southeast Regional Office

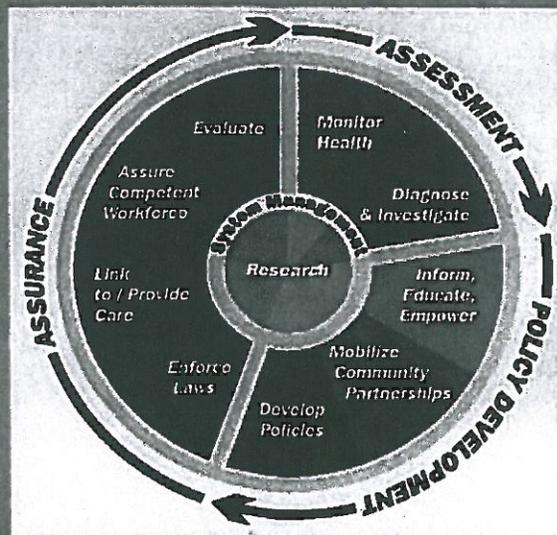
**640 McCallie Avenue, Suite 450
Chattanooga, TN 37402
(423) 634-9124**

Policy Development

- Inform, educate, and empower people about health issues (*health education, health promotion and social marketing*).
- Mobilize community partnerships and action to identify and solve health problems (*identifying stakeholders and building community coalitions, convening and facilitating county health councils*).
- Develop policies and plans that support individual and community health efforts (*e.g., tobacco legislation, vending machine restrictions*).

The Public Health System Process

- A continuous cycle of gathering information, deciding, acting, evaluating
- Public health is always evaluating the health of the community



The Law-TCA 68-2-601

- 601 - Boards of Health – The county legislative body of each county may establish a board of health

The Law-TCA 68-2-601-901

- 601 - Boards of Health - County legislative body....
- 603 - Establishes a County Health Department
– Each county shall establish a health department....
- 604 - Appropriations – County is required to appropriate money ...

The Law-TCA 68-2-601

The Powers and Duties of the Board:

- Through the county health director and/or the county health officer enforce rules and regulations as prescribed by the Commissioner of Health essential to the control of communicable diseases and the promotion and maintenance of the general health of the county
- Adopt rules and regulations necessary to protect the general health and safety of the citizens of the county; rules shall be as stringent as those established by the state
- Approve the annual budget of the health department and pass on to the county legislative body

Rural Health Regions



The Upper Cumberland and Southeast Regions are the only two in the state without Boards of Health. The UC has successfully begun to create them.

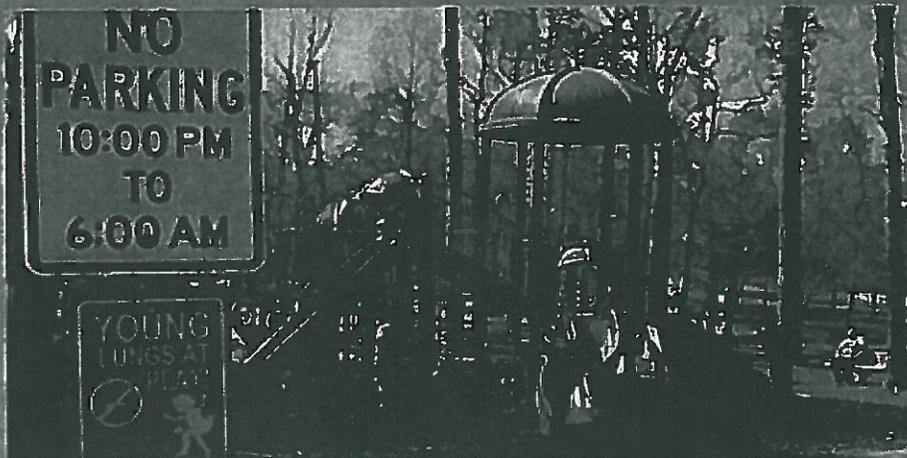
Accomplishments of the Boards of Health across the state

- Boards of Health have worked with the school systems to establish guidelines for vending machine sales.



Accomplishments of the Boards of Health across the state

- Boards of Health have been instrumental in establishing smoke-free playgrounds and parks



Accomplishments of the Boards of Health across the state

- Boards of Health have supported tattoo licensure where tattoo establishments exist



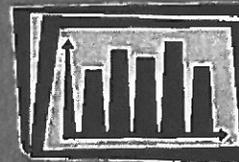
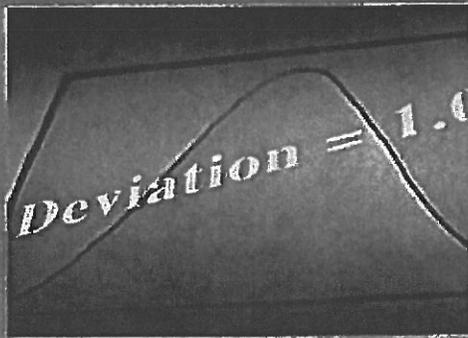
Accomplishments of the Boards of Health across the state

- Boards of Health have stood with the Department of Health to assure water fluoridation continues in our water systems



Accomplishments of the Boards of Health across the state

- Boards of Health become key stakeholders in monitoring the health data and statistics relative to their county



Accomplishments of the Boards of Health across the state

- Boards of Health have supported the expansion and construction of health department facilities



The Law-TCA 68-2-601

- All members must be residents of the county
- The County Health Department Director and the County Health Officer serve as ex-officio members with the Director serving as secretary to the board.
- All members elected for a term of 4 years
- A majority of the Board is considered a quorum
- Counties that fail to establish an active board may establish an advisory committee

The Law-TCA 68-2-601

- The Board shall consist of:
 - County Mayor
 - Director of Schools or their designee
 - Two (2) Physicians licensed in TN
 - One (1) dentist licensed in TN
 - One (1) Pharmacist licensed in TN
 - One (1) RN licensed in TN

Optional Members:

- One (1) Veterinarian
- One (1) Citizen Representative-cannot be a health provider nor a spouse of a health provider

**Please join our efforts to bring
Boards of Health to the
Southeast Region of the
Tennessee Department of
Health!**

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*** Current through the 2014 Regular Session ***

Title 68 Health, Safety and Environmental Protection
Health
Chapter 2 Local Health Services
Part 6 County Health Departments

Tenn. Code Ann. § 68-2-601 (2014)

68-2-601. County board of health -- Members -- Powers and duties.

(a) The county legislative body of each county may establish a board of health. The board shall consist of the following:

- (1) The county mayor;
- (2) The director of schools or a designee appointed annually by the director;
- (3) Two (2) physicians licensed to practice in the state of Tennessee, who shall be nominated by the medical society serving that county;
- (4) One (1) dentist licensed to practice dentistry in the state of Tennessee, who shall be nominated by the dental society serving that county;
- (5) One (1) pharmacist licensed to practice in the state of Tennessee, who shall be nominated by the pharmaceutical society serving that county;
- (6) One (1) registered nurse licensed to practice in the state of Tennessee, who shall be nominated by the nurses association serving that county;
- (7) The county health director and the county health officer shall serve as ex officio members to the board, with the county health director serving as secretary to the board. In the absence of a duly appointed county health director, the county health officer shall serve as secretary. In the absence of the duly appointed county health officer, the commissioner of health or the commissioner's designee shall serve in that capacity. The board shall elect a chair at its first meeting and annually thereafter. It is the duty of the chair to call all meetings of the board;
- (8) The county legislative body may, by resolution, provide for the election of a doctor of veterinary medicine as an additional member of the county board of health. The county legislative body may also, by resolution, provide for the election of a citizen representative as another additional member of the county board of health. The citizen representative shall not, at the time of such citizen representative's election, previous to such citizen

representative's election, nor during the term of such citizen representative's office, be a health provider or the spouse of a health provider; and

(9) In the event a nomination is not timely made, the county legislative body may proceed to elect an otherwise qualified member.

(b) All members, except ex officio members, shall be residents of the county. In the event that the required members are not available from within the county to serve on the board of health, the board would remain duly constituted.

(c) The members shall be appointed by the county legislative body for a term of four (4) years. All vacancies shall be filled by the legislative body to serve the remainder of the unexpired term. A majority of the board shall constitute a quorum.

(d) The county legislative body may remove an appointed member for cause.

(e) In counties which fail to establish an active board of health pursuant to subsection (a), the commissioner of health may establish a health advisory committee to function as provided in § 68-2-802; however, the commissioner or the commissioner's designee retains all powers and duties of the board of health.

(f) The powers and duties of county boards of health are to:

(1) Govern the policies of full-time county health departments established in accordance with this chapter;

(2) Through the county health director or the county health officer, or both, enforce such rules and regulations as may be prescribed by the commissioner essential to the control of preventable diseases and the promotion and maintenance of the general health of the county;

(3) Adopt rules and regulations as may be necessary or appropriate to protect the general health and safety of the citizens of the county. The regulations shall be at least as stringent as the standard established by a state law or regulation as applicable to the same or similar subject matter. Regulations of a county board of health supersede less stringent or conflicting local ordinances; and

(4) Require that an annual budget be prepared and, when this budget has been approved by the county board of health, submit the same to the county legislative body for consideration and subsequent provision of necessary funds to meet all obligations under the adopted budgets.

(g) Any county that, on July 1, 1985, has a board of health meeting this section shall remain in existence without additional action on the part of the county legislative body, and any regulations adopted by this board prior to July 1, 1985, shall remain in full force and effect.

HISTORY: Acts 1985, ch. 172, § 1; 1999, ch. 397, § 1; 2003 ch. 90, § 2; Acts 2003, ch. 90, § 2.

Health Advisory Committee (Currently called Franklin County Health Council)

Based on T.C.A. § 68-2-601 € which states "In counties which fail to establish an active board of health pursuant to subsection (2), the commissioner of health may establish a healthy advisory committee to function as provided in § 68-2-802; however, the commissioner or the commissioner's designee retains all powers and duties of the board of health' in § 68-2-601 (f).

Tenn. Code Ann. § 68-2-801

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*** Current through the 2014 Regular Session ***

Title 68 Health, Safety and Environmental Protection
Health
Chapter 2 Local Health Services
Part 8 Health Advisory Committee

Tenn. Code Ann. § 68-2-801 (2014)

68-2-801. Health advisory committees -- Establishment -- Members -- Powers and duties.

(a) Health advisory committees may be established to represent counties, districts or regions; however, each county must have at least one (1) representative.

(b) Each health advisory committee established in accordance with § 68-2-601(e) shall function in an advisory capacity. The members of the health advisory committee shall consist of citizen and provider representatives who are residents of the county or district served by the health advisory committee. A citizen representative shall not, at the time of the citizen representative's election, previous to the citizen representative's election, nor during the term of the citizen representative's office, be a health provider or the spouse of a health provider. Citizen members represent major purchasers of health care, as well as social, economic, racial and geographic subpopulations. Provider members represent health professionals, health care institutions, health care insurers, health professional schools and allied health professionals. Members of the health advisory committee serve staggered terms.

(c) Where health advisory committees are established, their role is strictly advisory, and the commissioner of health or the commissioner's designee retains enforcement authority.

Tenn. Code Ann. § 68-2-802

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*** Current through the 2014 Regular Session ***

Title 68 Health, Safety and Environmental Protection
Health
Chapter 2 Local Health Services
Part 8 Health Advisory Committee

Tenn. Code Ann. § 68-2-802 (2014)

68-2-802. Functions of health advisory committees.

The functions of the health advisory committee shall be to:

- (1) Be informed concerning the operations and programs of the health department;
- (2) Assist in informing residents of programs and services;
- (3) Advise the health director/health officer of community health needs and resources;
and
- (4) Advise the health director, health officer, county mayors and the county commissions of potential solutions to problems in the delivery of health services, and to recommend policies designed to improve the operation of the health department.

HISTORY: Acts 1985, ch. 172, § 1; 2003, ch. 90, § 2.

HEALTH ADVISORY COMMITTEE

currently called
(F.C. Health Council)

Statutory: T.C.A. 68-2-801

Resolution

Membership: Eight (8)

County executive

Co. Health Director

Three (3) County commissioners

One (1) Farmer

One (1) Dept. of Health

One Physician

Terms: Staggered

based on T.C.A. 68-2-601(e) which states "In counties which fail to establish an active board of health pursuant to subsection (a), the commissioner of health may establish a health advisory committee to function as provided in T.C.A. 68-2-802; however, the commissioner or the commissioner's designee retains powers and duties of the board of health."

Franklin County Health Council

APPROVED BOOK/PAGE

NO SET TERM

	APPROVED	BOOK/PAGE	OTHER
Health Director			
Dept of Health			
County Mayor			
Commissioner	10/18/2010	B23/P288	Mayor appointed
Commissioner	6/18/2007	B20/P21	Mayor appointed
Commissioner	10/18/2010	B23/P288	Mayor appointed
Farmer	6/18/2007	B20/P21	Mayor appointed
Physician	10/18/2010	B23/P288	
Mayor Representative	10/18/2010	B23/P288	

Medical Advisory Council

END DATE

TERM

APPROVED BOOK/PAGE

OTHER

	APPROVED	BOOK/PAGE	OTHER
Physician	12/2/2013	B27/P187	Mayor appointed
Physician	12/2/2013	B27/P187	Mayor appointed
Physician	12/2/2013	B27/P187	Mayor appointed
Physician	12/2/2013	B27/P187	Mayor appointed
Physician	12/2/2013	B27/P187	Mayor appointed

8d-1214

A RESOLUTION AMENDING THE FRANKLIN CO BOARD OF EDUCATION GENERAL PURPOSE SCHOOL BUDGET OF FRANKLIN COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2015

WHEREAS, certain amendments are needed to provide for compliance with audit requirements to not overspend allocated amounts in different funds and receive unanticipated revenues that require an increase in estimated revenue and/or proposed expenditures from unappropriated balances in the General Purpose School Budget Fund,

NOW, THEREFORE, BE IT RESOLVED, that the General Purpose School Budget Fund of Franklin County, Tennessee be amended as follows:

		Revenue			Expenditure
Contracted Services	72210-399 (210)	\$	3,000.00		
Instructional Supplies	71100-429 (210)			\$	6,000.00
Inservice Staff Dev	72210-524 (210)	\$	2,500.00		
Other Equipment	72210-790 (210)	\$	500.00		
		\$	6,000.00	\$	6,000.00

(Approved by BOE 11-10-14)

Attest:

Philip Custer, County Clerk

Eddie Clark, Honorable Chairman of the Commission

Richard Stewart, County Mayor

RESOLUTION SPONSORED BY:

De Matteo & Eldridge

MOTION TO ADOPT:

SECOND BY:

VOTES:

AYES _____ NAYS _____

DECLARATION:

RESOLUTION# - 8e -1214

A RESOLUTION AMENDING THE GENERAL FUND & SOLID WASTE FUND BUDGETS OF FRANKLIN COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2015.

WHEREAS, certain amendments are needed to provide for compliance with audit requirements to not overspend allocated amounts in different funds and receive unanticipated revenues that require an increase in estimated revenue and/or proposed expenditures from unreserved balances in each respective fund,

NOW, THEREFORE, BE IT RESOLVED, that the General Fund & Solid Waste Fund Budgets of Franklin County, Tennessee be amended as follows:

Department & Description	Account Number					Debit Revenue Source	Credit Expenditure
	Fund	Category	Obj	CC	Sub Obj		
Economic & Community Dev - Contracts w/Government Agencies	101	58190	309	TDOT			39,000.00
Undesignated Fund Balance	101	39000				39,000.00	
Total County General Fund 101						39,000.00	39,000.00
Budget Funds for TDOT Project 26952-3509-04 (Commission approved March 2013 Resolution 8c)							
Other Capital Outlay	116	55732	799				14,000.00
Undesignated Fund Balance	116	39000				14,000.00	
Total Solid Waste Fund 116						14,000.00	14,000.00
Solid Waste Fund - Budget Convenience Ctr Bldg Maintenance)							

Approved this the 1st Day of December 2014.

Eddie Clark, Chairman of the Commission

Richard Stewart, County Mayor

ATTEST: Phillip Custer, County Clerk

Resolution Sponsored By: Clark & Eldridge

Motion to Adopt By: _____ Second By: _____

Votes: Ayes Nays

Declaration: _____

LEASE AGREEMENT

THIS LEASE AGREEMENT made and entered into on this _____ day of November, 2014, by and between GLENN MOORE, JR., and wife, GRACIE B. MOORE, and KELLY G. MOORE , and WENDY MOORE STEVENS, hereinafter referred to as "LESSOR", and FRANKLIN COUNTY, TENNESSEE, hereinafter referred to as "LESSEE", said Lease Agreement being as follows:

W I T N E S S E T H

That for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations, receipt of which is hereby acknowledged, the Lessor does hereby agree to lease to the Lessee certain property owned by Lessor located in the 2nd Civil District of Franklin County, Tennessee, being more particularly described as follows:

BEGINNING at a post located in the northerly margin of Farris Chapel Road, said point being the southeasterly corner of the tract herein described, and the southwesterly corner of other property owned by Moore, and said point being located 880 feet from Moore's southeasterly corner. Running thence with and along the northerly margin of Farris Chapel Road North 82 deg. 51 min. 36 sec. West 12.79 feet to a point; thence with and along a curve in said roadway to the right in a northwesterly direction, said curve having a radius of 75 feet and a line of 94.46 feet to a point, thence North 1 deg. 15 min. 17 sec. East 183.15 feet to a point , thence South 76 deg. 15 min. 04 sec. East 119.52 feet to a post; thence South 10 deg. 06 min. 56 sec. West 213.62 feet to the point of beginning containing 0.495 acres more or less.

The terms and conditions of this lease are as follows:

The Lessee shall have the option of renewing said lease term an additional five (5) year term, said lease to be renewed at the option of the Lessee by giving the Lessor 30 days advance notice of its intention to renew said lease for additional terms.

In the event Lessors should sell the herein described property, the Lessee shall be given the first option to purchase said property at its fair market value. In the event the Lessor should decide to sell said property Lessor shall first give Lessee at least three (3) months written notice of its intent to sell so that Lessee shall have the opportunity to exercise its option to purchase .

II

USE OF PROPERTY: Lessee is to use said property as a convenience center for the Franklin County Department of Sanitation or its representatives or assigns. Lessee does hereby agree to operate said convenience center in accordance with the rules and regulations of the State of Tennessee, and does further agree to keep trained attendants on duty at all times that said convenience center is open to the public.

III

WATER LINE: It is further understood and agreed between the parties- that the Lessor shall be allowed to use water from the Belvidere Utilities System water tap owned by Lessor and located on said property to water livestock located on adjacent property, but only on an emergency as needed basis. The Lessee does hereby agree to pay the monthly water bill on

needed basis. The Lessee does hereby agree to pay the monthly water bill on said water tap as partial consideration for this Lease Agreement.

IV

OPERATION OF CENTER: The Lessee does hereby agree to keep the gate to the convenience center locked at all times when a trained attendant is not present. The parties do further understand and agree that the Lessor is not responsible or liable for damages resulting from the release of any hazardous wastes or substances as defined by any law, rule, or regulation of any State, Federal, or County authorities, and the Lessor is not liable for the clean-up or the removal costs that might result from the release of any such substances.

It is further understood and agreed between the parties that the Lessee does hereby assume any and all responsibility for the operation of said convenience center including any liability to third parties. It is further understood and agreed that the Lessee does hereby agree to hold the Lessor harmless from any and all losses, injuries, or damages which might result from the operation of said convenience center, be the same real, personal, or property damages. The Lessee shall be responsible for all costs incident to the defense of any and all lawsuits filed as a result of the operation of said convenience center and shall be fully responsible for all costs incident thereto, be the same attorney's fees, court costs, or damages for losses, injuries, etc.

OPERATION BY OTHER AGENCIES: This agreement may be assigned by Lessee to third parties or private entities or contractors, but only

all liability and/or responsibility for the operation of said convenience center and does agree to hold the Lessor harmless as a result of operation of said center.

VI

TERMINATION: This Lease Agreement may be terminated by the Lessee going Lessor a one (1) month prior written notice of its intent to terminate said lease.

In the event said Lease Agreement is terminated by lessee, Lessee does hereby agree to leave all fences and gates and the gravel pad constructed for the convenience center on the premises. Any and all other improvements and equipment on said property may be removed by Lessee upon termination.

In the event that the Lessee should cease to use the property as a convenience center for the Franklin County Department of Sanitation for a period of ninety consecutive days, then, in that event, this agreement shall terminate and all of the terms and conditions of this Lease Agreement shall be null and void and have no further force and effect.

VII

DEFAULT: In the event that the Lessee should default in any of the terms and/or covenants of this agreement, then this agreement shall be null and void and of no further force and effect.

This instrument executed by the parties in duplicate originals on the day and date first above written.

the day and date first above written.

GLENN MOORE, JR.

GRACIE B. MOORE

KELLY G. MOORE

WENDY MOORE STEVENS

LESSORS.

FRANKLIN COUNTY, TENNESSEE

By: _____
Richard Stewart
County Mayor

By: _____
William Anderson
Franklin County Sanitation
Department

LESSEES.

STATE OF TENNESSEE)
COUNTY OF FRANKLIN)

Personally appeared before me, the undersigned, a Notary Public in and for the above State and County, the within named **GLENN MOORE, JR., GRACIE B. MOORE, KELLY G. MOORE and WENDY MOORE STEVENS**, the bargainors, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that they executed the foregoing instrument for the purposes therein contained.

WITNESS my hand and official seal on this _____ day of November, 2014

Notary Public

My commission expires _____.

STATE OF TENNESSEE)
COUNTY OF FRANKLIN)

Before me, the undersigned, a Notary Public in and for the above State and County, personally appeared, RICHARD STEWART, with whom I personally acquainted (or proved to me on the basis of satisfactory evidence), and/or who, upon oath, acknowledged himself to be the Mayor of Franklin County, Tennessee and that he, as such official, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing his name and attesting the same by himself as such official.

WITNESS my hand and official seal at Winchester, Tennessee, on this _____ day of November, 2014.

Notary Public

My commission expires _____.

STATE OF TENNESSEE)
COUNTY OF FRANKLIN)

Before me, the undersigned, a Notary Public in and for the above State and County, personally appeared, WILLIAM ANDERSON, with whom I personally acquainted (or proved to me on the basis of satisfactory evidence), and/or who, upon oath, acknowledged himself to be the Director of Franklin County Solid Waste Management, Franklin County, Tennessee and that he, as such official, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing his name and attesting the same by himself as such official.

WITNESS my hand and official seal at Winchester, Tennessee, on this _____ day of November, 2014.

Notary Public

My commission expires _____.



SURETY'S BOND NO. 25443830 STATE OF TENNESSEE
 COUNTY OF Franklin
 OFFICIAL STATUTORY BOND
 FOR
 COUNTY PUBLIC OFFICIALS
 OFFICE OF Finance Director

KNOW ALL MEN BY THESE PRESENTS:

That Andrea L. Smith
 of Winchester (City or Town), County of Franklin
 Tennessee, as Principal, and WESTERN SURETY COMPANY

as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of
One Hundred Thousand and 00/100 Dollars (\$ 100,000.00)
 lawful money of the United States of America for the full and prompt payment whereof we bind ourselves, our representatives,
 successors and assigns, each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly _____ elected appointed to the office of Finance Director

of and for Franklin County for the 1 year term beginning on the 1st day of
January, 2015 and ending on the 1st day of January, 2016.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said Andrea L. Smith, Principal, shall:

1. Faithfully perform the duties of the office of Finance Director of Franklin County during such person's term of office or his continuance therein; and,
2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal's hands during such Principal's term of office or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal's official capacity, and at the expiration of the term, or in case of resignation or removal from office, shall turn over to the successor all records and property which have come into such Principal's hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 25th day of September, 2014.



WITNESS — ATTEST

Payne

PRINCIPAL:

Andrea L. Smith

SURETY: WESTERN SURETY COMPANY

by: Paul T. Bruflat
 Paul T. Bruflat, Vice President

COUNTERSIGNED BY:

NOT NEEDED

Tennessee Resident Agent

(Attach evidence of authority to execute bond)

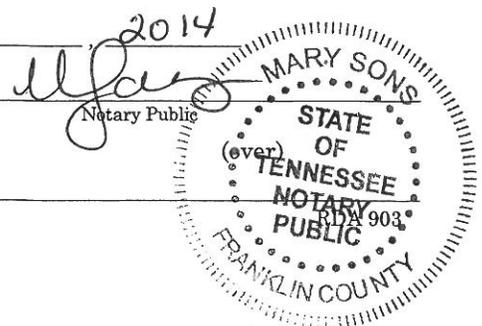
ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF TENNESSEE
 COUNTY OF Franklin

Before me, a Notary Public, of the State and County aforesaid, personally appeared Andrea Smith,
 to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as
 Principal, and who, upon oath acknowledged that such individual executed the foregoing bond as such individual's free act and
 deed.

WITNESS my hand and seal this 20th day of November, 2014

My Commission Expires: Sept. 21, 2016



ACKNOWLEDGEMENT OF SURETY

STATE OF South Dakota
COUNTY OF Minnehaha

Before me, a Notary Public, of the State and County aforesaid, personally appeared Paul T. Bruflat with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of WESTERN SURETY COMPANY, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized so to do, executed the foregoing bond on behalf of the Surety, by signing the name of the corporation by himself/herself as such individual.

WITNESS my hand and seal this 25th day of September, 2014
My Commission Expires: August 11, 2016



S. Petrik
Notary Public

APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all County Officials except Clerks of all Courts)

Bond and Sureties approved by _____, County Executive/Mayor
of _____ County, on this _____ day of _____,
Signed: _____

County Executive/Mayor

CERTIFICATION:

I, _____, County Clerk of _____ County,
hereby certify that the foregoing bond was approved by the Legislative Body of said county, in open session on the _____
day of _____, _____, and entered upon the minutes thereof.

Signed: _____

County Clerk

SECTION II. (Applicable to all Clerks of all Courts)

CERTIFICATION:

This is to certify that I have examined the foregoing bond and found the same to be sufficient and in conformity to law, that the sureties on the same are good and worth the penalty thereof and that the same has been entered upon the minutes of said court.

Signed: _____

Judge of the _____ Court of and for said County on
this _____ day of _____,

SECTION III. (Applicable to all County Officials' Bonds)
FOR USE BY REGISTER OF DEEDS

SECTION IV. (Applicable to all County Officials Bonds)

ENDORSEMENT:

Filed with the Office of the County Clerk, County of _____, this _____ day of _____,

Signed: _____

County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee

WESTERN SURETY COMPANY
101 S. Reid St., Ste. 300
Sioux Falls, SD 57103-7046
605-336-0850

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One FINANCE DIRECTOR COUNTY OF FRANKLIN

bond with bond number 25443830

for ANDREA L. SMITH
as Principal in the penalty amount not to exceed: \$100,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 25th day of September, 2014.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 25th day of September, 2014, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

S. PETRIK
NOTARY PUBLIC
SOUTH DAKOTA

S. Petrik
Notary Public

My Commission Expires August 11, 2016



**Franklin County
Board of Commissioners**

2015 Regular Session Schedule

7:00 pm

Franklin County Courthouse

3 rd Tuesday	January 20
3 rd Monday	March 16
3 rd Monday	April 20
3 rd Monday	June 15
3 rd Monday	July 20
3 rd Monday	September 21
3 rd Monday	October 19
1 st Monday	December 7

Eddie Clark, Chairman
Chuck Stines, Chairman Pro Tempore
Richard Stewart, County Mayor

Legislative

2015 Committee Schedule

6:00 pm

Franklin County Courthouse

January 8
March 5
April 9
June 4
July 9
September 10
October 8
November 19

MEMBERS:

Johnny Hughes, Eddie Clark,
Stanley Bean, Gene Snead, Chuck Stines

**APPROVAL of
2015 Meeting Schedule for**

**Franklin County
Finance Committee**

**8:30 am
Franklin County Annex Conference Room**

1st Tuesday, January 6

1st Tuesday, March 3

1st Tuesday, April 7

1st Tuesday, June 2

1st Tuesday, July 7

2nd Tuesday, September 8

1st Tuesday, October 6

3rd Tuesday, November 17

FRANKLIN COUNTY, TENNESSEE

RICHARD STEWART, COUNTY MAYOR

855 DINAH SHORE BLVD., SUITE 3
WINCHESTER, TN 37398

OFFICE: (931) 967-2905

FAX: (931) 962-0194

richard.stewart@franklincotn.us



**Mayor Richard Stewart
recommends the following candidates
for (re)appointment:**

ANIMAL CONTROL BOARD

Reappointment for 3 year term:

Darbie Sizemore

End Date- December 2017

FRANKLIN COUNTY HEALTH COUNCIL

No set term

Gene Snead Jr.

Replacing Jean Snead

**INTERLOCAL SOLID WASTE
REGIONAL BOARD:**

Appointment for a 6 year term:

William Anderson

End Date- December 2020

Richard Stewart, Mayor



Town of Estill Springs

~The City Between The Lakes~

100 Hudgins Street
PO Drawer 100
Estill Springs, TN 37330

Telephone 931-649-5188
Facsimile 931-649-5971

Mayor
A.J. DeMatteo

Vice Mayor
David Kelley

Aldermen
Earl Davis
J. D. Sons
Jake Turner

City Recorder/Finance Officer
Tina Smith

Chief of Police
Allen Rhodes

Fire Chief
David Pendergraff

Public Works Supervisor
Danny Jernigan

Building Inspector
Pat Sanders

City Engineer
Jimmy Highers

City Attorney
Andy Davis, Esq.

City Judge
Trudy Edwards, Esq.

October 28, 2014

To whom it may concern,

This letter is in reference to the continuance of Sally Osborn as the representative for Estill Springs on the Animal Control Board. Ms. Osborn has done an excellent job and I am requesting for her position to be renewed for another term.

Kindest Regards,


A.J. DeMatteo
Mayor of Estill Springs

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
 AS A CLERK OF THE COUNTY OF FRANKLIN, TENNESSEE I HEREBY CERTIFY TO
 THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
 NOTARY PUBLIC DURING THE DECEMBER 01, 2014 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. PATTY CUSTER	704 PINE BLUFF RD WINCHESTER TN 37398	931-967-6912	851 DINAH SHORE BLVD WINCHESTER TN 37398	9319671279	
2. HEATHER GIFFORD	254 BAXTER HOLLOW RD BELVIDERE TN 37306	931-636-5698	1784 SHARP SPRINGS RD WINCHESTER TN 37398	9319672268	
3. KELLY S. MARTIN	7334 LYNCHBURG RD WINCHESTER TN 37398	931-607-2754	2695 DECHERD BLVD WINCHESTER TN 37398	9319673755	

 SIGNATURE
 CLERK OF THE COUNTY OF FRANKLIN, TENNESSEE

 DATE